

AN ORDINANCE AMENDING CHAPTER 154, AWENDAW MUNICIPAL PARK, SECTION 154.009, MUNICIPAL PARK FOUNDATION BOARD, TO CHANGE THE MEETING DAY FROM THE SECOND TUESDAY TO THE THIRD TUESDAY OF THE MONTH.

WHEREAS, the Town of Awendaw Municipal Park Foundation Board is established to serve as the official advocate for recreational and program services within the Awendaw Municipal Park and to make recommendations to Town Council regarding park programs, activities, events, and related operations; and

WHEREAS, Section 154.009 of Chapter 154 of the Town Code provides for the composition, duties, responsibilities, and meeting schedule of the Municipal Park Foundation Board; and

WHEREAS, at its meeting on July 14, 2026, the Municipal Park Foundation Board recommended that the Board's regular meeting day be changed from the second Tuesday of each month to the third Tuesday of each month; and

WHEREAS, Town Council finds that amending Section 154.009 to reflect the Board's recommended meeting schedule will support orderly administration of Board meetings and provide clear notice to the public regarding the Board's regular meeting date;

NOW, THEREFORE, be it Ordered and Ordained by the Council of the Town of Awendaw, S. C. that Chapter 154, Municipal Park, Subsection 154.009, Municipal Park Foundation Board shall be reflected as follows:

For all changes new language and symbols shall be underlined and removed language and symbols shall be represented by a strikethrough.

§ 154.009 MUNICIPAL PARK FOUNDATION BOARD

(A) The Town of Awendaw Municipal Park Foundation Board (the "Board") shall serve as the official advocate for recreational and program services within the park. Its responsibilities include recommending appropriate activities, programs, events, and facility development consistent with this chapter.

(B) *Membership; term of office; compensation; secretary.*

(1) The Board shall be composed of nine members, with each member's term commencing at the start of the town's fiscal year.

(2) Citizens wishing to serve must submit applications during an open nomination period held bi-annually or as seats become available.

(3) Applications shall be reviewed and approved by Town Council.

(4) The Board shall elect a chairperson and vice chairperson from its membership for a one-year term at the first meeting of each fiscal year.

(5) The Board shall adopt rules of procedure at its first meeting of the fiscal year.

(6) The Board shall meet on the ~~second~~ third Tuesday of the month at 6:00 pm, or otherwise as needed. If a meeting is held, notices shall be published as required by law, posted at Town Hall, and placed on the town's website.

(7) Meetings shall comply with all South Carolina Freedom of Information Act (FOIA) requirements, including notice, procedures, minutes, and public records.

(8) The term for each Board member shall be two years. However, upon initial appointment, five seats shall be for two years and four seats shall be for one year, established randomly. Thereafter, all terms shall be two years. Members may serve a maximum of three consecutive two-year terms. Vacancies shall be filled in the same manner as initial appointments. Vacant seats filled for six months or less shall not count as a full term. Members may serve until a replacement is appointed.

(9) No member of the Board shall receive financial compensation for their service.

(10) A member of the Board or a town staff member designated by the Town Administrator shall serve as secretary, responsible for recording and submitting minutes to the Town Council in a timely manner.

(C) *Duties and responsibilities.* The duties and responsibilities of the Board shall include:

(1) Proposing an annual budget for adoption by Town Council;

(2) Coordinating and facilitating park programs, activities, and events, including establishing policies, procedures, and permits as needed. This may involve working with independent contractors;

(3) Recommending to Council any procurements, contracts, or improvements regarding park programs, activities, events, and facilities maintenance;

(4) Coordinating with the County Greenbelt Advisory Board staff regarding all matters involving greenbelt conditions and restrictions;

(5) Recommending to Council the adoption of an official conceptual master plan for the park and any necessary revisions, and implementing the same;

(6) Proposing and overseeing a maintenance plan for the park's grounds and facilities;

(7) Coordinating with the Planning Commission and appropriate town staff regarding a capital improvements plan;

(8) Providing input on acquiring and maintaining physical improvements and equipment necessary for park operations, and recommending rules and regulations for park use, including hours of operation and standards of conduct;

(9) Recommending to Council the rates and fees for all park programs, events, and activities;

(10) Collaborating with town staff to establish guidelines governing the use of sites and facilities to ensure effective operation, maintenance, and security; and

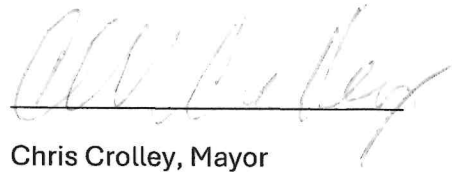
(11) Delivering a quarterly report to Town Council on the Board's activities.

THIS ORDINANCE SHALL BE EFFECTIVE IMMEDIATELY UPON FINAL READING

First Reading: 8.6.2026

Public Hearing:

Second Reading: 9.3.2026

A handwritten signature in dark ink, appearing to read "Chris Crolley", written over a horizontal line.

Chris Crolley, Mayor

Town of Awendaw

A handwritten signature in dark ink, written over a horizontal line.

Attest: Town Clerk