

ORDINANCE NO. 2023 - 45

AN ORDINANCE CLARIFYING THAT THE REQUIRED CONTENT FOR VARIOUS DEVELOPMENT AND PLATTING APPLICATIONS MAY INCLUDE AN APPLICATION FORM OR OTHER FORM OF ELECTRONIC OR WRITTEN APPROVAL TO DEMONSTRATE PROPERTY OWNER AUTHORIZATION, THEREBY AMENDING CHAPTERS 21 AND 22 OF THE CITY CODE.

The City Council of the City of Bloomington, Minnesota ordains:

Section 1. That Chapter 21 of the City Code is hereby amended by deleting those words that are contained in brackets and ~~stricken through~~ and adding those words that are underlined, to read as follows:

CHAPTER 21: ZONING AND LAND DEVELOPMENT

ARTICLE V: ADMINISTRATION AND NONCONFORMITY

DIVISION A: APPROVALS AND PERMITS

§ 21.501.01 FINAL SITE AND BUILDING PLANS.

(f) *Content.* Final site and building plan applications must include the following information, unless exempted by the Planning Manager:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative;

§ 21.501.02 PRELIMINARY DEVELOPMENT PLANS.

(f) *Content.* Final site and building plan applications must include the following information, unless exempted by the Planning Manager:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative of the parcel on which development is proposed. For planned developments, the application form must be signed by or otherwise authorized electronically or in writing by property owners or authorized representatives of parcels within the planned development that:

(A) Will be physically changed by proposed construction activity, unless the change is allowed under an existing easement or agreement; or

(B) Will lose an access point that the parcel uses.

§ 21.501.03 FINAL DEVELOPMENT PLANS.

(g) *Content.* Final development plan applications must include the following information, unless exempted by the Planning Manager:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative of the parcel on which development is proposed. For planned developments, the application form must be signed by or otherwise authorized electronically or in writing by property owners or authorized representatives of parcels within the planned development that:

(A) Will be physically changed by proposed construction activity, unless the change is allowed under an existing easement or agreement; or

(B) Will lose an access point that the parcel uses.

§ 21.501.04 CONDITIONAL USE PERMITS.

(j) Content. Conditional use permit applications must include the following information, unless exempted by the Planning Manager:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative;

§ 21.501.05 INTERIM USE PERMITS.

(i) *Content.* Interim use permit applications must include the following information, unless exempted by the Planning Manager:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative;

§ 21.501.06 MASTER SIGN PLAN.

(j) Content. Master sign plan applications must include the following information:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative.

(2) The required application fee as set forth in City Code Appendix A.

Section 2. That Chapter 22 of the City Code is hereby amended by deleting those words that are contained in brackets and ~~[stricken through]~~ and adding those words that are underlined, to read as follows:

CHAPTER 22: SUBDIVISION AND PLATTING

DIVISION C: PROCESS

§ 22.05 PRELIMINARY PLATS.

(f) *Application content.*

(1) Type I preliminary plat applications must include the following items:

(A) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representatives;

§ 22.06 FINAL PLATS.

(f) *Application content.* Type I, II and III final plat applications must include the following items:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representatives;

§ 22.07 PLATTING VARIANCES.

(g) *Content.* Platting variance applications must include the following items:

(1) An application form that is signed by or otherwise authorized electronically or in writing by the property owner(s) or authorized representative;

Passed and adopted this 18th day of December, 2023.

/s/ Tim Busse
Mayor

ATTEST:

/s/ Matt Brillhart
Secretary to the Council

APPROVED:

/s/ Melissa J. Manderschied
City Attorney