

**ORDINANCE NO. 2025-59**

**AN ORDINANCE AMENDING CHAPTER 1 OF THE CITY CODE RELATED TO INTERPRETATION AND ENFORCEMENT OF THE CITY CODE**

The City Council for the City of Bloomington, Minnesota, ordains:

Section 1. That Chapter 1 of the City Code is hereby amended by deleting those words within brackets and ~~[stricken through]~~ and adding those words that are underlined, to read as follows:

**CHAPTER 1: INTERPRETATION AND ENFORCEMENT OF THE CITY CODE**

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**ARTICLE II: CIVIL HEARING PROCESS**

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**§ 1.15 PAYMENT OF CIVIL FINE; REQUEST FOR ADMINISTRATIVE CONFERENCE.**

- (a) The person responsible for the violation must either pay the scheduled civil fine to the Community Development Department or request a conference with the City Attorney's office within 25 calendar days after issuance of the administrative citation. This administrative conference will be with the City Attorney's office ~~[or an Associate City Attorney]~~ who has reviewed the underlying facts of the violation, the history of prior violations, the impact of the violation on adjoining properties and any information provided by the person responsible for the violation. Based upon those facts, the City Attorney's office ~~[or an Associate City Attorney]~~ will determine if any settlement options may, consistent with the public health, welfare and safety, be offered to the person responsible for the violation as an alternative to the payment of the entire amount of the fine. This conference shall take place within 20 calendar days of the City Attorney's office receiving the request. If a settlement cannot be reached at the administrative conference, the person responsible for the violation may, at the conclusion of the conference, either pay the fine or request a hearing before an independent hearing officer. A request for an administrative conference must be made to the City Attorney's office by mail or telephone. Only the City Attorney's office ~~[or an Associate City Attorney]~~ has authority to dismiss the citation or waive the scheduled civil fine or both during the administrative conference. Failure to pay the fine or request an administrative conference within 25 calendar days of the date of the citation shall be deemed an admission of the charges set forth therein.

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Section 2. This Ordinance is effective upon publication.

Passed and adopted this 15<sup>th</sup> day of December, 2025.

/s/ Tim Busse  
Mayor

ATTEST:

APPROVED:

/s/ Priyanka Rai  
Secretary to the Council

/s/ Melissa J. Manderschied  
City Attorney