

The Charlevoix City Council met on Monday, January 2, 2023 with Mayor Lyle Gennett presiding. All Council Members were present. The following is an excerpt from the official records of said meeting:

**CITY OF CHARLEVOIX
ORDINANCE NO. 836 of 2023**

AN ORDINANCE TO AMEND TITLE III, CHAPTER 31, SECTIONS 31.02 AND 31.06 OF THE CHARLEVOIX CITY CODE

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title III, Chapter 31, Section 31.02 City Manager of the City of Charlevoix Code is hereby amended by adding a section, to be numbered (C), which the section shall read as follows:

31.02 CITY MANAGER.

(C) The City Manager, or one or more subordinate employees he or she may designate, shall be charged with the efficient purchase of all items and services for the City. She or he shall also be charged with the disposal of surplus items. From time to time, the City Manager shall recommend policies, procedures, and monetary thresholds for purchases; Council will set these policies by resolution.

SECTION 2. Title III, Chapter 32, Section 31.06 Purchasing Agent is hereby repealed in its entirety as follows:

~~31.06 PURCHASING AGENT.~~

- ~~(A) He or she shall be charged with the efficient purchase of all items for the city. He or she may name a subordinate to work under his or her supervision in carrying out the duties entailed.~~
- ~~(B) Competitive bids or quotations shall be obtained in purchases of goods over \$1,500 when deemed practical and contracts awarded to the lowest responsible bidder. Bids will be required of all purchases of goods over \$3,000, excepting in cases where the City Manager determines it is clearly to the city's advantage to waive this provision. All purchases of goods or services in excess of \$10,000 must be awarded by action of the City Council.~~
- ~~(C) There shall be sealed competitive bids for all contracts of \$20,000 or more. Competitive bidding at the discretion of the City Council may take place but is not required for contracts of \$20,000 or more for professional services, emergency repairs or emergency services. Competitive bidding is not required for contracts between governmental units.~~

SECTION 3. Severability.

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 4. Effective Date.

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 836 was adopted on the 2nd day of January 2023 A.D., by the Charlevoix City Council as follows:

Motion by: Spring

Seconded by: Kalbfell

Yeas: Parr, Spring, Knapp, Cole, Kalbfell, Hagen

Nays: None

State of Michigan }
City of Charlevoix } §

Sarah J. Dvoracek

City Clerk

Lyle Gennett

City Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Charlevoix, Charlevoix County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance No. 836 of 2023 adopted by the City Council of the City of Charlevoix, County of Charlevoix, State of Michigan, at a regular meeting held on January 2, 2023 and a summary published in the *Charlevoix Courier* on January 6, 2023 the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Michigan Public Acts of 1876.

Dated: January 3, 2023

Sarah J. Dvoracek, City Clerk