

# CITY OF CORRY

## *Ordinance*

**Ordinance No. 1591**

**Council Bill No. 19-01**

**Presented by: Mr. Sproveri**

**AN ORDINANCE, REPEALING CORRY ORDINANCE NO. 1576, ADOPTING AND REISSUING THESE RULES AND REGULATIONS FOR THE GOVERNANCE OF AND INSTRUCTION TO THE CORRY FIRE DEPARTMENT OF THE CITY OF CORRY, ERIE COUNTY, PENNSYLVANIA.**

**BE IT ORDAINED** by the City Council of the City of Corry, Erie County, Pennsylvania, and it is hereby enacted by authority of the same, the following:

**ARTICLE I:** The following rules and regulations are hereby adopted and issued to the Corry Fire Department of the City of Corry and govern the organization, officers, all firefighters and all members, their respective duties and conduct, the execution and enforcement of the same, and miscellaneous provisions for promoting the general welfare of said organization and protecting the City of Corry and the residents and property in our community.

### **SECTION 1: GENERAL NOTICE**

1. The Director of Public Safety, by virtue of the authority vested in that office by law and by Council, hereby adopts and issues to the Fire Department the following rules and regulations for its governance, reserving the right to make such changes in said rules and regulations at such times as the good of the department and its service may require.
2. The efficiency with which the execution and enforcement of these rules is carried out will be judged primarily by the protection of the lives and property of citizens from fire.
3. Rules cannot be made covering every possible contingency that may arise. It is therefore the duty of every member of the Corry Fire Department to carefully study the instructions of his superiors. Subordinates must largely depend upon their superiors in rank for instructions and guidance. The Director of Public Safety hereby enjoins upon those superiors the instruction of men under them.
4. Firefighters who have the good of the Department at heart will not only comply with the letter of the rules but will, by zeal, activity, and careful thinking, aid in promoting the efficiency of the Department and the protection of our City and fellow citizens and the other areas in which we may serve.
5. All personal pronouns used in this document shall include all genders, whether used in

the masculine or feminine or neuter gender, and the singular shall include the plural and the plural shall include the singular whenever and as often as may be appropriate.

6. The term "fire" as used in this document may be construed to include in its meaning such other incidents as may fall within the normal responsibility of a fire/emergency response agency.

## **SECTION 2: ORGANIZATION**

1. The career and part time firefighters of the City of Corry, the volunteer fire company of the City of Corry, and the fire equipment of said city, are organized into a department known as the "Corry Fire Department," and the organization, rules, and regulations of said department shall be as herein provided. Such policies and procedures as may be necessary for the orderly administration of the Corry Fire Department shall be separately provided as Standard Operating Procedures (SOPs) or Fire Bureau Policies, but shall have the same force and effect as if herein promulgated.
2. The organization and rank of the officers of the Corry Fire Department shall consist of the following: Fire Chief, Deputy Chief, Assistant Chiefs, Captain(s), and Lieutenant(s).
3. The position of career Fire Chief and Deputy Chief shall be non-union. The Mayor of the City of Corry, by and with approval of city council, shall appoint the career Fire Chief from the union ranks. In the event that no qualified employee of the Fire Bureau union has applied for the appointment, the Fire Chief shall be appointed by the Mayor, by and with approval and consent of council, from outside the union ranks, all pursuant to Third Class City Code §12101.1, as amended.
4. After appropriate testing and ranking of eligible and qualified promotional candidates by the Corry Police & Fire Civil Service Board, an Interview Committee made up of the Director of Public Safety, Fire Chief, and City Manager shall select according to law from among the top three (3) candidates, or those ranked and not disqualified, a Deputy Chief, a Captain, and up to two (2) Lieutenant(s), as said officers may be approved by City Council, who shall serve after formal appointment by the Corry City Council. If any one of the three referenced committee members cannot serve, the remaining members shall pick the third member by agreement.
5. Upon strict compliance with Civil Service laws regarding promotions, and upon the recommendation of the Director of Public Safety, by and with the approval of City Council, the career Deputy Chief and Captain (and, additionally, a Lieutenant upon the recommendation of the Fire Chief with the consent of the Director of Public Safety) shall be appointed as otherwise provided by law regarding Civil Service. City Council shall determine such additional compensation to which each such officer is entitled, as it deems appropriate and commensurate with the work required.
6. The organization of the volunteer fire company officers shall include a First Assistant Chief and such other assistant chiefs and other officers as deemed appropriate and meeting the mandated qualifications as approved by the Director of Public Safety.
7. The volunteer organization shall consist of not less than twenty five (25) active

members, not fewer than half of whom shall have completed a minimum of the three (3) state certified classes, interior firefighter, hazmat operations, and vehicle extrication.

8. A line officer of the Corry Fire Department is prohibited from serving as a line officer in any other fire department, career or volunteer.

### **SECTION 3: FIRE CHIEF**

1. The Fire Chief, Deputy Chief, Captain, and Lieutenant(s), if applicable, along with the officers of the volunteer fire company, shall be responsible to the Director of Public Safety for the conduct and management of the Corry Fire Department.
2. The Fire Chief shall:
  - a. Devote his time to the discharge of the duties of his office, and shall have and exercise supreme command at all fires and other emergency events, which may arise, and at all times when on duty over the officers and men of the department.
  - b. Keep an accurate record in convenient form of the reference of all business transacted in the department and of all fires occurring in this city and when called out of the city. He shall make available to the city council a copy of all annual and monthly summary fire reports except confidential information.
  - c. As often as possible assure himself by personal inspection that the department is kept at the highest point of efficiency and that each fire station is being properly conducted and kept in good order. It shall be his duty to know the condition of all equipment in the department at all times, and to know that each apparatus is fully equipped and prepared to respond to all emergencies.
  - d. Promptly report to the Director of Public Safety any officer or member of the department who, by reason of age, disease, accident or other form of temporary or permanent disability does not or cannot duly, promptly, and properly perform full duty in the Fire Department.
  - e. Have the power to suspend at any time from duty any person under his command, for a flagrant violation, disregard of law, ordinance, rule regulation, or direction, in all cases where the interest of the people or the reputation of the department would suffer. The Director of Public Safety will be notified immediately in writing, giving complete details of the violation and suspension.
  - f. When about to leave the Response Area, the Fire Chief will notify the Deputy Chief, First Assistant Chief or in his absence, another assistant chief of the fact and state the length of time he intends to be absent. At no time shall the Fire Chief, Deputy Chief, First Assistant Chief, or Second Assistant Chief be absent from the City simultaneously, without first placing a competent man in charge as approved by the Director of Public Safety, nor shall he allow a first line engine to remain unmanned.
  - g. Ensure that all Laws, Ordinances, Rules, Regulations, SOPs, Policies, Orders, and Directions applicable to the Fire Department and from the Director of Public Safety

are promptly and implicitly enforced and obeyed, and that all dereliction or transgressions that may come to his knowledge are promptly investigated and reported to the Director of Public Safety by proper and well sustained charges.

- h. Condemn all unserviceable property and shall report it to the Director of Public Safety. All reports and recommendations shall have his approval or disapproval before being placed before the Director.
- i. At the scene, he shall have police power at all times as *ex officio* Fire Marshall. He will also have full charge and absolute control, authority, and command over the Fire Bureau members and City Police or any officer thereof during the time and continuance of any emergency, and all orders issued to the Police Forces or officers thereof shall be explicitly obeyed and performed.
- j. If it shall appear necessary to tear down a building before it catches fire in order to save other property, before acting in such cases, the Fire Chief shall first consult the Safety Director. In the Chiefs absence, the Deputy Chief or an Assistant Chief shall consult other senior responsible members of the Fire Department and the Safety Director.
- k. Report all accidents by fire that happen within the City along with the causes thereof, as can be ascertained, and the name of the owners and occupants of the property destroyed.
- l. Cause each new member of his command to be thoroughly instructed and appropriately trained in the use of all equipment used in rescue work, firefighting, traffic control, and communications.
- m. Preserve order and discipline at all times and not allow stations to be used for storage of any automobile or other property not owned, leased, hired, or loaned to the City of Corry.
- n. Not allow beds in the fire stations to be occupied between 0700 hours (7 o'clock A.M.) and 2100 hours (9 o'clock P.M.) except when illness, injury, or excessive hours worked in the department, and only with the Fire Chief's or Officer in Charge's (OIC) prior permission shall this be permissible.
- o. Have immediate charge of the Fire Alarm System, will be responsible for all repairs of the system and equipment necessary for alarm system maintenance, and will be responsible to the Director of Public Safety for its effectiveness. He shall keep an accurate record of all property of this branch and shall be responsible for all underground and aerial conductors, of terminal and of fire alarm system boxes, of manholes and of poles. He shall test signal boxes and other parts of the system as often as necessary, and shall have any damage to, or defects in, the system repaired promptly.
- p. Perform such duties as may be assigned to him by the Director of Public Safety and keep headquarters advised where he can be reached if needed.

- q. Provide City Council a summary monthly fire report on the previous month's activities. At the beginning of each year, he shall file with the Director of Public Safety the previous year's fire report, the activities of the year and a full inventory of all City property in his charge. By September 1 of each year, he shall submit a proposed budget for the coming year and any request for purchasing large items to the Director of Public Safety/City Manager to allow for budgeting in the following year.
- r. Be an active member of the existing volunteer company of the City of Corry Fire Department and remain an active member during his tenure as Chief, and shall live within six (6) air miles of the City of Corry. He shall have a minimum of ten (10) years of firefighter experience, at least three (3) years as a fire officer with progressively increasing responsibilities. He shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 5) officer training, 6) building construction, and 7) a valid PA state EMS certification.

#### **Section 4: DEPUTY CHIEF**

1. The Deputy Chief shall be next in rank to the Fire Chief and, in the absence of the Chief, shall assume command as well as the responsibilities, of the Fire Chief in a fire or other emergency situation.
2. The Deputy Chief shall assist the Fire Chief with ensuring the daily task, orders, administrative duties are carried out, and that all reports and records are completed correctly and prepared timely. He shall have direct authority over career personnel to direct them with daily duties and task. Any issues that arise and call for disciplinary action will be forwarded to the Fire Chief for his action. He will assist with scheduling of vacation and time off of career and part time firefighters, with scheduling of apparatus maintenance and equipment repairs, and ensure supplies and equipment are available, maintained, clean, at the ready and accounted for.
3. The Deputy Chief Shall preform duties related to property maintenance enforcement, code enforcement and inspections. He shall be appointed as Deputy Code Official and assume all responsibilities as outlined in City ordinances.
4. The Deputy Chief shall live within eighteen (18) air miles of the City of Corry. He shall have ten (10) years interior firefighter experience, if not with the City of Corry department will provide notarized documents of previous service, rank and training signed by a Chief or fire training officer. Also shall have served as an officer for at least three (3) years, unless waived by Council by recommendation of Fire Chief and City Manager, and as the Career Lieutenant without compensation for at least one year.
5. He shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 5) officer training, 6) building construction, and 7) maintain a valid PA state EMS certification.

#### **SECTION 5: FIRST ASSISTANT CHIEF**

1. The volunteer First Assistant Chief will be next in rank after the Fire Chief and Deputy

Chief, and in the absence of the Fire Chief, shall assume command, as well as the responsibilities of the Chief in a fire or other emergency.

2. The First Assistant Chief shall be an active member existing volunteer company of the City of Corry Fire Department and remain an active member during his tenure as First Assistant Chief; he shall live within six (6) air miles of the City of Corry. He shall have a minimum of seven (7) years of firefighter experience, at least three (3) years as a fire officer with progressively increasing responsibilities. He shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 5) officer training, and 6) first aid.

#### **SECTION 6: ASSISTANT CHIEFS**

1. Other volunteer Assistant Chiefs, if any, will be next in rank to the Fire Chief and Deputy Chief, and First Assistance Chief, and in their absence, shall assume command as well as the responsibilities of the Fire Chief in a fire or other emergency.
2. Assistant Chiefs shall be an active member existing volunteer company of the City of Corry Fire Department and remain an active member during his tenure as an Assistant Chief, live within six (6) air miles of the City of Corry. He shall have a minimum of seven (7) years of firefighter experience, at least three (3) years as a fire officer with progressively increasing responsibilities. He shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 5) officer training, and 6) first aid.

#### **SECTION 7: CAPTAINS**

1. The Captains shall be next in rank after the Fire Chief, Deputy Chief, and Assistant Chiefs shall assume command, as well as the responsibilities of the Chief in a fire or other emergency. There shall be one (1) Captain for the career side and, if so qualified, as many volunteer Captain(s) as deemed necessary or recommended by the Fire Chief with approval of the Director of Public Safety.
2. The Career Captain shall assist the Chiefs with insuring the daily task, orders, and duties are carried out, and that all reports and records are completed and correct. He will have authority over career personnel to direct them with daily duties and task. Any day-to-day issues that arise will be forwarded to the Fire Chief or Deputy Chief for action. He will assist with the training of personnel by working with other officers to establish an annual training schedule approved by the Fire Chief for each year. He shall also maintain records of all personal equipment issued, and that on hand belonging to the department or its volunteer company.
3. The Career Captain shall be a member of the career force. He shall remain employed during his tenure as Captain and shall live within eighteen (18) air miles of the City of Corry. He shall have seven (7) years interior firefighting experience, If not from the City of Corry department, will provide notarized documents of previous service, rank and training signed by Chief or fire training officer. Also shall have served as an officer for at least two (2) years, unless waived by Council by recommendation of Fire Chief and City Manager, and as the Career Lieutenant

without compensation for at least one year.

4. The Career Captain shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 4) officer training, and 6) Valid PA state EMS certification.
5. The Volunteer Captain(s) shall be elected by the City's volunteer company from those meeting their specific requirements. He shall assist the Chief Officers in carrying out orders and directing members. He will assist with the training of personnel by working with other officers and shall maintain records of all personal equipment issued, on hand belonging to the department or its volunteer company.

### **SECTION 8: LIEUTENANTS**

1. Lieutenants shall be included in the ranks as line officers used to direct members at emergencies, and assist the Chief officers and Captains in seeing all rules, orders and task are carried out at all times.
2. Lieutenants shall assist with any work assigned by superior officers insuring it is completed and correct. They will insure all daily task and work assigned are completed. Assist with record keeping and insuring all equipment is maintained and ready for use.
3. Career Lieutenant(s) shall be a current member of the career force. He shall remain employed during his tenure as lieutenant. He shall live within eighteen (18) air miles of the City of Corry and shall have five (5) years interior firefighting experience, if not with the City of Corry department will provide notarized documents of previous service, rank and training. He shall possess certified training in the following areas: 1) incident command, 2) fire suppression, 3) rescue, 4) hazardous materials, 5) officer training, and 6) Valid PA State EMS Certification.
4. Volunteer Lieutenants shall be elected from the City's volunteer department upon meeting their requirements.

### **SECTION 9: CAREER FIREFIGHTERS**

1. The career firefighters shall reside within eighteen (18) air miles of the Corry Fire Station 10 and at all times hold a valid Pennsylvania driver's license.
2. Under the direction of the hereinabove mentioned superior officers, each career firefighter shall have immediate charge of the apparatus, which has been assigned to him, and he shall be responsible for its efficiency and cleanliness and, upon return after a call or use, he shall make a careful inspection of the apparatus and its equipment. He then shall immediately report the result of such inspection to the superior OIC of call or detail.
3. They shall keep all apparatus at all times in a state of readiness, ensuring it and its equipment are always ready for use. He shall know the locations of all hydrants and how to hook the apparatus to them in the quickest and proper way.

4. They shall become knowledgeable of the operating procedures as set forth in the manufacturers operating manual, for each piece of equipment or apparatus assigned to him. Such knowledge shall include but not be limited to the proper and safe operation of engines, pumps, valves, reserve water tanks, communication equipment, SCBA's, thermal imagers, how to operate on inclines, all driver maintenance and checklists, keeping safety first in all operations of such equipment.
5. While operating the apparatus, he shall carefully keep the equipment under full control at all times, and obey all state and local laws pertaining to emergency apparatus. If the emergency is a priority, he shall use the appropriate visual and audible warnings, especially when overtaking another vehicle from the rear, at intersections, and entrances and exits off the same roadway. He shall never race or attempt to race another apparatus or vehicle, nor shall he attempt to pass another apparatus traveling in the same direction unless instructed to do so by the lead apparatus. All operators shall keep at least 200 feet between responding apparatus and never tailgate a vehicle that fails to yield the right of way. (Get license number and OIC will handle issues after the emergency.)
6. Upon dispatch, he shall respond according to the procedures outlined in the Corry Fire Department standard operating procedures. Upon arrival if command has not already been established he will radio accurate size up to dispatch, which information shall include size, type, number of injured, and condition of emergency, request any additional resources needed and establish command as per the national incident command model.
7. Should a driver of an apparatus have a breakdown or become disabled, he shall attempt to pull to the side of the road, and notify dispatch the apparatus is out of service and unable to respond. He must ensure the responding OIC is aware of his situation, shut down emergency lights, and activate four-ways and caution devices (cone or triangles). Traffic control should be conducted to allow other responding apparatus to pass immediately. He shall await the arrival of a mechanic or OIC.
8. Should the apparatus become involved in an accident with another vehicle or result in property damage or injury to a pedestrian, other drivers, or passenger, the driver shall stop at the scene of the accident, radio dispatch what has happened, give a size up of the accident, request any additional resources, and advise them to send another apparatus to the original call. He must make sure the responding OIC is aware of the accident. The driver will render aid to any victims, establish command if needed and remain at the scene until released by the police officer investigating accident.
9. The career firefighters assigned to the station and its apparatus for the given duty will be responsible for the cleanliness and maintenance of the apparatus and its equipment. At the beginning of each shift, the oncoming duty is responsible to check each apparatus and its equipment to ensure it is in proper working order. If an apparatus is dirty, it will be washed at the discretion of the OIC. All equipment used will be cleaned and put back in service after each call. Failure to clean the apparatus is a failure in daily duties and will be addressed by superiors. Any minor repairs will



be completed by the duty firefighter as soon as possible. All other repairs, a vehicle repair memo will be completed and sent to the appropriate superior to be addressed. If the apparatus is inoperable, the chief shall be immediately notified, and then will be removed from service and reserve apparatus will be used.

10. The career firefighter assigned to each station will also be responsible for the cleanliness and maintenance of that station both inside and outside at all times. The oncoming duty will ensure the station is clean and report any problems to the appropriate superior. If station maintenance is needed, the duty will handle any small issues with supplies available. If a purchase is needed, he will follow the department procedure. For required larger repairs, he will use the city maintenance slips at each station. Any missing items will be reported to the appropriate supervisor. Volunteer members using the buildings shall be jointly responsible to clean up after themselves and their guest(s), and keep station premises clean.
11. The career firefighter will be responsible to insure all radios, phones, bells, alarms, and indicators are in proper working order at the start of each shift. Any repairs or alterations to be made to the station or apparatus shall have superior officer's approval. He shall not incur any expense without prior approval from appropriate supervisor.
12. The career firefighter shall make such reports and perform such other duties as the superior officers may require.
13. The City of Corry recognizes the International Association of Firefighters Local 2102 AFL-CIO as the bargaining organization for the career firefighters of the City of Corry Fire Department, and the contract agreed upon for the corresponding years will be binding.
14. All career firefighters are subject to call for extra duty if the need should arise (example: special orders), the need to be determined by the Fire Chief or OIC at the time.
15. In the event of a second alarm is sounded (recall) for a fire or other emergency in the City, all City employees who are members of the department shall be immediately released without penalty and allowed to report to the scene.
16. The Chief may designate certain volunteers as drivers of department vehicles. All volunteers so appointed must be properly trained and assume all the duties and responsibilities of the regular drivers. Before a volunteer will be authorized to drive a fire department vehicle, he must be checked out and certified by the Fire Chief or his trained designee. Volunteer drivers must be eighteen (18) years of age, have a valid PA driver's license, and be an active member in good standing with the City's volunteer company. A list of qualified drivers will be submitted to, approved by the Director of Public Safety, kept on file at the city building, and posted in the fire stations. All volunteer drivers must meet the requirements set by the department SOPs.
17. The career firefighters of the department will wear uniforms as designated by the

Fire Chief. Uniforms will be kept clean and neat at all times, Fire department insignias will be worn on all uniforms and caps as designated by the Fire Chief. Any uniform must be replaced when deemed necessary by the Fire Chief.

## **SECTION 10: GENERAL RULES**

1. All members of the Fire Department shall have a full knowledge of, and abide by the rules, regulations, and policies for the government of the department and it shall be the duty of the Fire Chief to ensure each member is informed.
2. All officers and members of the department are only permitted to make purchases as per the City's purchasing guideline. No member shall sell, give away or dispose of any supplies or equipment of the department or the city without following Sec 3, subparagraph h or the City of Corry's assets disposal policy.
3. All personal vehicles going to or from an emergency must abide by all Federal, State, and local laws. Any member going to or coming from an emergency shall not behave in any way unbecoming a Firefighter. It shall be the duty of any Firefighter or aggrieved person to report such conduct to the Fire Chief.
4. Any member of the department having in his or her possession any property of the Fire Department or the City shall, on demand, return the same to the Fire Department or the City, and should he or she refuse, shall be subject to arrest and held until the property is returned.
5. Members of the Fire Department who take equipment from engines or trucks at emergency scenes shall notify the operator or OIC and shall return such equipment as soon as possible when done with the equipment. If the apparatus returns prior to the end of equipment use, it is the member's responsibility to ensure the equipment is returned back to the appropriate apparatus in its proper place.
6. In order to be eligible to display flashing or revolving blue lights on a private vehicle (POV), the individual must be an active member of the department, must receive approval from the Fire Chief, and register with the PA State Police prior to installation of such light. The light(s) shall be removed within ten (10) days after termination of the person's status as an active member or by an order by the Fire Chief. Permission to use such lights does not relieve the driver from the duty to drive with due regard for the safety of all persons and property. Prior to installing such light, the person shall become familiar with all state and local laws pertaining to the use of such lights. The use of sirens, flashing red or blue lights while returning from a call on apparatus or private vehicles is forbidden. All members using such equipment shall observe all other laws as described in the PA Motor Vehicle Code. The use of, and compliance with, all existing laws is mandatory. In order to ensure compliance, safety, and avoid personnel conflicts, the Fire Chief will handle all complaints of reckless driving by citizens or members.
7. All equipment used at emergencies shall be cleaned and returned to ready status immediately upon return from a call, insuring all equipment is free from hazardous chemicals and grime. All damaged or missing equipment shall be reported to the Fire

Chief or OIC immediately.

8. All hose shall be thoroughly washed and cleaned after being used. Any damaged hose shall be reported to the Fire Chief or OIC immediately.
9. It shall be the duty of all available members to respond with little delay upon receipt of emergency and, on arrival, report to the OIC. Apparatus and members responding shall not return until told to do so by the OIC.
10. All members of the department shall conduct all activities with the utmost safety, always keeping safety for all members and civilians they serve in mind. Any member who is found to be operating in a way that risk the safety of other members or citizens will be reported to the Fire Chief or OIC, who shall deal with the issue accordingly to ensure it does not reoccur.
11. Any member of the Corry Fire Department who may resign or leave the company for any reason whatsoever shall turn over to the proper officers all money, books, papers, or other property of the City or company which he or she may have in his possession.
12. All officers and members not on shift shall respond promptly to any call for any duty issued by the Chief or by his authority, or by a general alarm or call for a second alarm. Any full time member of the paid department known to have heard a general alarm and not responding shall be subject to discipline.
13. All members, both career full time and part time (on or off duty) and volunteers, while in the department buildings shall be responsible to keep the buildings clean and presentable.
14. When answering an alarm outside the city limits, there will always remain at least one engine company available within the City of Corry. The Director of Public Safety or Fire Chief must approve any exception to this firm policy.
15. In cases of parades, training sessions, mutual aid drills, etc., no more than two (2) trucks will be permitted outside the City of Corry at any one time except as approved by the Fire Chief and shall be approved by the Director of Public Safety when beyond a fifteen (15) mile radius of the City of Corry.
16. No information relating to the business, operations, or other affairs of the department shall be disclosed or furnished to persons not connected with the department. All information released to the media shall only be done by a department news release issued by Director of Public Safety, OIC or his designee. Incident reports shall be timely issued according to standard operating procedure.
17. All members of the Department shall promptly report to the Chief if any municipal department, city employee or other individual has interfered or refused to cooperate with the work of the Corry Fire Department.
18. All members of the Corry Fire Department shall set an example in the matter of due

regard and respect for the rules of discipline. Any infraction of regulations, neglect to enforce rules or orders, or other acts of indifference that may tend to operate against the good reputation of the Corry Fire Department will be considered as an aggravated offense and will be treated with corresponding severity.

19. Line Officers shall maintain active status, as set forth by the current Volunteer by-laws. Any officer unable to meet these attendance requirements will be brought before the Fire Chief or Director of Public Safety.
20. No member of the Corry Fire Department shall respond to an emergency call in an intoxicated condition. Such person shall immediately be suspended from duty and shall remain suspended until otherwise notified by the Director of Public Safety.
21. When any department member, whether career or volunteer, shall be suspended from the service, he shall be notified in writing by Director of Public Safety, the Fire Chief or, in his absence, the OIC. He shall not attend any department function and shall turn over all department equipment and cease to wear the uniform of the department during the time of suspension. He or she shall also remove all red/blue lights from POV during that time.
22. All members of the fire department must have their helmet, coat, boots and other issued equipment in readiness to wear, prepared to fight fire or any other emergency that might arise.
23. All occupants on apparatus, whether driving or riding, will have seat belts fastened at all time while vehicle is in motion. The driver of apparatus shall be in charge for all passengers and their safety while vehicle is in motion. There will be no smoking in any city owned vehicle.
24. All members of the Corry Fire Department shall read and become familiar with laws, ordinances, rules, SOPs, policies, and general orders relating to the service.
25. The following are the signals to be used by the department:
  - A. First tap of an alarm
    - i. The duty firefighters and available personnel are to report.
    - ii. The dispatch shall advise the priority of the response.
      - a. Priority 1 – an emergency response
      - b. Priority 2 – a non-emergency response, (no lights or sirens)
  - B. On Second tap of an alarm within the city or upon specific request, the OIC will initiate an automatic recall of all off-duty career full and part time firefighters and any volunteer who, with employer permissions can leave work.
26. Any Corry Fire Department member in good standing who is employed by the City shall, upon second alarm, be released without penalty or loss of wage.

27. The volunteer fire department of the City of Corry shall have and receive annually as full compensation for its services rendered or to be rendered such sum as may be appropriated for that purpose by the Corry City Council. Such sum shall be for the use of said company to be disbursed as directed by the membership of the existing hose company.

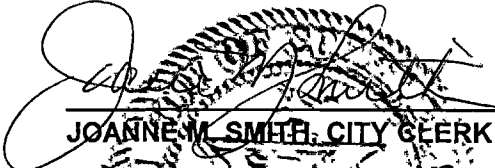
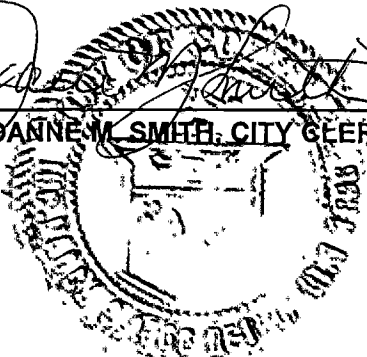
28. The City of Corry agrees with and shall follow the prescribed Incident Command System as is currently accepted practice within the Emergency Response Community.

**ARTICLE II:** If any section, clause, sentence, or part of the Ordinance is for any reason found to be unconstitutional or illegal, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the City Council of the City of Corry that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included herein.

**ARTICLE III:** All ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**ORDAINED AND ENACTED** into law by the City Council of the City of Corry this 18<sup>th</sup> day of March 2019, upon second reading in lawful session regularly assembled.

**ATTEST:**

  
  
**JOANNE M. SMITH, CITY CLERK**

  
**DAVID E. MITCHELL, MAYOR**