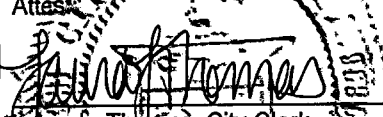
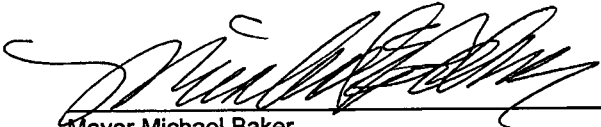


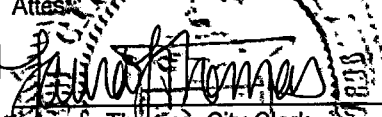


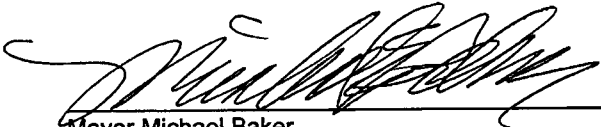
CITY OF CORRY – POLICY

Resolution # 24-13

Policy Area: Administration	Subject: Non-discrimination in Programs Receiving Federal Assistance from the U.S. Environmental Protection Agency
Title of Policy: Non-discrimination Policy Title 40 of the Code of Federal Regulations (CFR), Part 5 and 7	
Effective Date: Immediately	
Approved Date: April 1, 2024	Approved by: Joanne M. Smith
Policy on Nondiscrimination in Programs Receiving Federal Assistance from the U.S. Environmental Protection Agency Grievance Procedure	
<p>The City of Corry is committed to a policy of non-discrimination in the conduct of its business, including meeting its responsibilities under 40 C.F.R. Parts 5 and 7 and other federal and state laws, and to the delivery of equitable and accessible services.</p> <p>It is the policy of City of Corry to ensure full compliance with federal nondiscrimination laws in all programs and activities. City of Corry will not discriminate on the basis of race, color, national origin, disability, religion, marital status, veteran status, sexual orientation or age in any programs, services, or activities.</p> <p>Any member of the public who believes he or she has been subjected to discrimination under 40 C.F.R. Parts 5 and 7 on the basis of race, color, national origin, disability, religion, marital status, veteran status, sexual orientation or age and wishes to file a complaint may do so following the outline below. Any employee of City of Corry who believes he or she has been subjected to discrimination shall refer to the Collective Bargaining Agreement for grievance procedures. The complaint shall be in writing and contain information about the complainant and the alleged discrimination including:</p> <ol style="list-style-type: none">1. The name, address, and phone number of complainant;2. The name of the department and/or employee(s) against whom the complaint is filed;3. The location, date, and description of the alleged violation; and4. The signature of the complainant or his or her designee. <p>The complaint shall be submitted as soon as possible, but no less than 10 calendar days after the alleged violation to:</p> <p style="text-align: center;">City of Corry, Joanne Smith, City Administrator, 100 S Center St, Corry, PA 16407 Phone: (814) 663-7041, Fax: (814) 664-4912, jsmith@corrypa.gov</p> <p>Absent extenuating circumstances, the City Administrator will provide a written response to the complaint within 45 calendar days after beginning the investigation. The City Administrator will issue one of three letters:</p> <ol style="list-style-type: none">1. a closure letter summarizing the allegations and stating that there was not a violation and that the case will be closed; or2. a letter of resolution summarizing the allegations and describing the informal resolution mutually agreed to by the complainant and the department about which the complaint was submitted; or3. a letter of finding ("LOF") summarizing the allegations and the investigation of the alleged complaint and explaining any remedial action to be taken by City of Corry. <p>This policy is applicable to EPA funded programs.</p> <p>ADOPTED this 15th day of April, 2024.</p> <p>Attest:</p> <p> Laura B. Thomas, City Clerk</p> <p> Mayor Michael Baker</p>	

ADOPTED this 15th day of April, 2024.

Attest:

Laura B. Thomas, City Clerk


Mayor Michael Baker

