

**VILLAGE OF ELMORE, OHIO**

**ORDINANCE NO. 06-2025**

**AN ORDINANCE ESTABLISHING FEES FOR PUBLIC RECORDS REQUESTS INVOLVING VIDEO RECORDINGS**

**WHEREAS**, the Village of Elmore recognizes the importance of public access to records in accordance with Ohio law; and

**WHEREAS**, the Ohio Revised Code provides for the establishment of reasonable fees for the reproduction of public records, including body camera, dash camera, and other video recordings; and

**WHEREAS**, recent changes in Ohio law permit municipalities to impose a fee of \$75 per hour, not to exceed \$750 per request, for the processing of video recordings, in order to recover the costs associated with retrieval, review, and redaction; and

**WHEREAS**, the Village of Elmore finds it necessary to implement these fees to ensure compliance with state law while maintaining the efficient operation of Village services;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF ELMORE, OHIO:**

**SECTION 1: FEE STRUCTURE**

(A) Any person requesting copies of video recordings from the Village of Elmore shall be charged a fee of seventy-five dollars (\$75.00) per hour for the cost of reviewing, retrieving, and redacting such records.

(B) The total fee for any single request shall not exceed seven hundred fifty dollars (\$750.00), regardless of the number of hours required to process the request.

(C) The Village Fiscal Officer, or their designee, shall calculate the total fee based on the actual time expended in fulfilling the request.

(D) The requester shall be notified of the estimated cost prior to processing, and payment shall be required before the release of the requested records.

**SECTION 2: PAYMENT AND PROCESSING**

(A) The Village shall not be obligated to process any request for video recordings until full payment of the estimated fee is received.

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FISCAL OFFICER'S CERTIFICATE AS TO PUBLICATION.

This is to certify that publication of the foregoing Ordinance was duly made as provided in the Ohio Revised Code by publication in a newspaper of general circulation in Elmore, Ohio on the following date(s):

May 3, 2025

Brettker Dennis

FISCAL OFFICER

FISCAL OFFICER'S CERTIFICATE AS TO AUTHENTICITY

I hereby certify that the foregoing Ordinance is a true copy of the aforesaid Ordinance No. 06-2025, together with a true and accurate record of adoption by the Village of Elmore, Ohio.

Brettker Dennis

FISCAL OFFICER