

VILLAGE OF ELMORE, OHIO

ORDINANCE NO. 13-2026

AN ORDINANCE ADOPTING A CYBERSECURITY POLICY AND CYBERSECURITY PROCEDURES FOR THE VILLAGE OF ELMORE, OHIO, TO COMPLY WITH THE REQUIREMENTS OF OHIO LAW AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Elmore utilizes electronic records, computer systems, networks, software, cloud-based services, and other information technology resources in the conduct of municipal business; and

WHEREAS, the Ohio General Assembly has enacted cybersecurity requirements applicable to political subdivisions, including requirements that political subdivisions establish and maintain cybersecurity programs, policies, and procedures designed to protect public systems and information; and

WHEREAS, Village administration has prepared a Cybersecurity Policy Overview and a Cybersecurity Procedures Overview, copies of which are attached hereto and incorporated herein as Exhibit A and Exhibit B, respectively; and

WHEREAS, Council finds that adoption of these documents is necessary to protect Village information technology resources, safeguard public records and confidential information, reduce the risk of cyberattacks and ransomware incidents, and ensure compliance with applicable provisions of Ohio law;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Elmore, State of Ohio:

SECTION 1.

The Cybersecurity Policy Overview attached hereto as Exhibit A is hereby approved and adopted as the official cybersecurity policy of the Village of Elmore.

SECTION 2.

The Cybersecurity Procedures Overview attached hereto as Exhibit B is hereby approved and adopted as the official cybersecurity procedures of the Village of Elmore.

SECTION 3.

The Mayor, Fiscal Officer, Village Administrator, Village employees, and any information technology personnel or contractors engaged by the Village are authorized and directed to implement and comply with the provisions of the adopted policy and procedures.

SECTION 4.

The Mayor, Fiscal Officer, Village Administrator, and information technology personnel are authorized to take all actions reasonably necessary to implement, administer, and enforce the adopted policy and procedures and to make such non-substantive administrative revisions as may be necessary to maintain compliance with applicable cybersecurity standards and legal requirements.

SECTION 5.

Those provisions of Exhibit A and Exhibit B in conflict with sections 149.381 and 149.39 of the Ohio Revised Code (ORC) shall not be implemented by the Village or by dotnet. Specifically records shall be retained in accordance with the rules provided by the Village's Records Commission and no record, data, or other information shall be deleted, shredded, or otherwise disposed of except after compliance with section 149.381 ORC including the submission of the request to the Ohio history connection.

SECTION 6.

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any committees thereof that resulted in such formal action occurred in meetings open to the public in compliance with Ohio Revised Code Section 121.22.

SECTION 7.

This Council hereby finds and determines that this Ordinance is an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare. The emergency arises from the need to immediately implement cybersecurity protections required by Ohio law, to reduce the risk of unauthorized access to Village computer systems and data, to protect public records and confidential information from cybersecurity threats, and to ensure compliance with state cybersecurity requirements before applicable compliance deadlines. Therefore, this Ordinance shall take effect immediately upon its passage and approval by the Mayor.

VOTES:

<i>To Suspend the Rules</i>	Yeas <u>5</u>	Nays <u>0</u>
<i>On the Emergency Measure</i>	Yeas <u>5</u>	Nays <u>0</u>
<i>To pass</i>	Yeas <u>5</u>	Nays <u>0</u>

Date: 6/22/26

Burris

PRESIDENT OF COUNCIL

Approved: [Signature]

MAYOR

Matthew Dennis

FISCAL OFFICER

FISCAL OFFICER'S CERTIFICATE AS TO PUBLICATION

This is to certify that publication of the foregoing Ordinance was duly made as provided in the Ohio Revised Code by publication in a newspaper of general circulation in Elmore, Ohio on the following date(s):

June 27, 2026

Matthew Dennis

FISCAL OFFICER

FISCAL OFFICER'S CERTIFICATE AS TO AUTHENTICITY

I hereby certify that the foregoing Ordinance is a true copy of the aforesaid Ordinance No. 13-2026, together with a true and accurate record of adoption by the Village of Elmore, Ohio.

Matthew Dennis

FISCAL OFFICER