

**Agenda
Elmore Village Council
Monday, October 28, 2019**

Pledge

Roll Call

Approval of Minutes – October 14, 2019

Solicitor Mulligan

R6-19—accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. 3rd Reading

Mayor Claar

Authorization to Pay Bills

Fiscal Officer

Acting Village Administrator

Committee Reports

Finance

Planning and Environment

Economic Development

Security

Personnel

Streets

Old/New Business

Audience Participation

Adjournment

RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Claar called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, October 14, 2019.

Council members: Bill Kieffer, Jim Krumnow, Zach Floro, Tom Jackson and Ben Drill were present.

Officers: Acting Village Administrator Steve Holland, Chief Harrison, Solicitor Mulligan and Fiscal Officer Sheri Hayes were present.

Rick asked for nominations for Council President. Drill nominated Jackson and Floro seconded. Motion passed by a unanimous roll call vote.

The Minutes of the September 23, 2019 meeting were approved.

Solicitor Mulligan

R6-19—accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. 2nd Reading

Mark explained how the quorum and emergency legislative process will work with an open council seat. They will be considered a 5-member council for the remainder of 2019. The final completion date for the annexations is September 23, 2019. Sheri reported that RITA has a process that they go by for new residents. Sheri suggested that we allow RITA to use their process that they have in place for new resident dates and that will keep the rules consistent.

Mayor Claar

Correspondence Included: Ottawa Regional Planning Commission 2020 Annual Assessment. Rick explained that this went through council before but was never voted on. Rick went on to explain what ORPC does for us. The annual assessment is for \$846. Kieffer moved and Jackson seconded to pay the annual assessment renewal of \$846. Motion passed by a unanimous roll call vote. Ben Drill will be our representative to Regional Planning. The annual charge for the Prosecutor's Office to continue the prosecution of charges filed under our Village Ordinances will remain at the same flat fee of \$1150. Jackson moved and Floro seconded to renew at \$1150 for 2020 with the Prosecutors Office. Motion passed by a unanimous roll call vote. A letter was received from Glenn on his six months of hosting our website. He has not received any notification from the village of the website hosting transfer. His invoice is for \$100. There were no objections on paying the \$100 invoice. Elmore Church of God is asking for a donation to their 11th Annual Community Thanksgiving Dinner. Jackson moved and Kieffer seconded to donate \$100. Motion passed by a unanimous roll call vote. Ottawa County Improvement Corporation will be holding their 2019 Annual Meeting & Holiday Reception on November 6th. Rick reported that he presented his first proclamation to Travis Diehl. It was a very nice Eagle Scout ceremony. Rick had a letter for the new annexation residents. There were some suggested changes so Rick will make the changes and have it ready at the next meeting. Rick reported that Project bids for the Bike Path will not go out for another four months. No work will be done from the train bridge to St. Rt. 105 as that section must be left open until the St. Rt. 51 bridge is reopened. The bidding process for the bridge project will be taking place this month. The bridge will not be closed before February 3rd. ODOT will hold a public information meeting prior to closing the bridge. Prior to opening the bridge, there will be another public information meeting. Both of these meetings are very important and ODOT would like as many village residents as possible to attend these meeting. Jim asked Rick when Halloween will be held. Rick said that Halloween will be on October 31st from 6 – 8 p.m.

Authorization to pay the bills

Drill moved and Floro seconded to pay the bills. Motion passed by a unanimous roll call vote.

Fiscal Officer

Sheri asked council to look over her monthly tax and financial reports for passage at the next meeting. Sheri had a couple funds that she reported will be needing a line item transfer. She is watching the funds. Sheri reported that last year we donated \$250 to Wreaths Across America. Krumnow moved and Jackson seconded to donate \$250 to Wreaths Across America. Motion passed by a unanimous roll call vote. Sheri asked if we will be holding the meeting as scheduled on Veterans Day. After some discussion it was decided that we will plan on holding the meeting unless there is no business to discuss. If the meeting is cancelled everyone will be notified. Bill would like to set up a meeting to figure out funding on the substation. Bill reported that the unpaid leave for an employee will need to be extended to October 21st. Bill moved and Floro seconded to approve the unpaid leave through October 21st. Motion passed by a unanimous roll call vote.

Chief Harrison

Jeff reported that they are working on the antennas. He is giving an ALICE presentation at Grace Church for the Senior Citizens. An interview was held for a part-time patrolman. Jeff would like to hire Michael Probst as a part-time officer at \$12.65 an hour. Jackson moved and Krumnow seconded to hire Michael Probst at \$12.65. Motion passed by a unanimous roll call vote. Floro abstained from the vote.

Acting Village Administrator

Steve reported that they have started cleaning the office for the new administrator. They repaired some sidewalks that were damaged from trees.

Old/New Business

Tom reported on the Special Personnel meeting. Tom read the list of certification changes. Any current certifications will remain with no changes. The Committee also discussed that it is the responsibility of the village employee to maintain any certification achieved. The village will pay for the required testing and the necessary continuing education to maintain the certification. However, if the employee fails to maintain the certification, the pay raise will no longer apply to that employee on the date following the license expiring. Mark was asked to generate an amendment to the current ordinance for authorizing pay increases based on certifications. Tom asked Carol if cooperation is better? Carol said that it is better. Bill asked where we were on the website? Zach and Tom reported that it should be up in approximately 3 – 4 weeks. Ben asked about the calendar on the website. Discussion was held on the 2020 calendar. The Jackson Street issue was discussed. Bill said that we need to notify the resident of our position on the issue. The property in question will be looked into.

Audience Participation

Nothing to report.

Adjournment

At 8:46 p.m. with no further business Kieffer moved and Jackson seconded to adjourn.


Mayor Rick Claar

Sheri Hayes, Fiscal Officer

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Current expense levy authorized by voters on 11/6/18 not to exceed 5 years	3.00 \$	56,210.00
Street levy authorized by voters on 11/3/15 not to exceed 3 years	2.50 \$	49,700.00
Street levy authorized by voters on 11/8/16 not to exceed 3 years	3.00 \$	59,700.00
Solid waste levy authorized by voters on 11/8/16 not to exceed 3 years	3.00 \$	59,700.00

And be it further
RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.
 Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- _____
- _____
- _____
- _____
- _____
- _____
- _____


Adopted the _____ day of _____, 20____


 President of Council

Clerk of Council _____

**CERTIFICATE OF COPY
 ORIGINAL ON FILE**

The State of Ohio, Ottawa County, ss.
 I, _____ Clerk of the Council of the village of Elmore, within and for said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from _____ the original _____
 now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____


 President of Council

No. _____
COUNCIL OF THE VILLAGE OF
 Elmore, Ottawa County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
 (Village Council)

Adopted _____, 20____

 Clerk of Village.
 Filed _____, 20____

 County Auditor.