

CITY OF MARSHALL

ORDINANCE NO. 2023-O 17

AN ORDINANCE AMENDING CHAPTER 2. ADMINISTRATION. ARTICLE III.  
OFFICERS AND EMPLOYEES. SEC. 2-100. PROCEDURE FOR EMPLOYMENT OF  
EMPLOYEES OF THE CITY OTHER THAN APPOINTED OFFICERS.

ADOPTED BY THE  
CITY COUNCIL  
OF THE  
CITY OF MARSHALL

Published in pamphlet form by authority of the City of Marshall,  
Clark County, Illinois, this 13 day of March, 2023.

ORDINANCE NO. 2023-0-17

AN ORDINANCE AMENDING CHAPTER 2. ADMINISTRATION. ARTICLE III. OFFICERS AND EMPLOYEES. SEC. 2-100. PROCEDURE FOR EMPLOYMENT OF EMPLOYEES OF THE CITY OTHER THAN APPOINTED OFFICERS.

BE IT ORDAINED by the City Council of the City of Marshall, Illinois:

Section 1. That Chapter 2. Administration. Article III. Officers and Employees. Sec. 2-100. Procedure for employment of employees of the city other than appointed officers of the Code of Ordinances, City of Marshall, Illinois is hereby amended to read as follows, with strikeouts indicating deletions in text and underscores indicating additions to text:

Sec. 2-100. Procedure for employment of employees of the city other than appointed officers.

1. An advertisement in as many media forms as deemed necessary by the Employee Relations/Police Committee for qualified candidates shall include posting in the City garage and in a newspaper of general circulation in the City.
2. The Employee Relations/Police Committee shall select a minimum of three candidates, if possible, from the applications received for the position to be interviewed.
3. Candidates shall be interviewed by the Employee Relations/Police Committee along with the Office Manager, Director of Public Works, Superintendent of Public Works, the Superintendent of Technology, and the Chief of Police. Any person who is related to or has an interest with one of the candidates must recuse him/herself.
4. Each member of the interviewing team may ask questions of and respond to questions posed by the candidate. Similar questions should be asked of each candidate.

5. Each member of the interviewing team shall rank the candidates from 1 (best) to the last candidate (worst). The candidate with the fewest ranking points will be recommended to the ~~mayer~~ City Council for ~~appointment~~ employment.

Section 2. If any provision of this Ordinance, or application thereof, is held invalid by any Court, other provisions or applications of this Ordinance which can be given effect without the invalid provision or application shall not be affected, and to this end the provisions of this Ordinance are declared to be severable.

Section 3. That this Ordinance shall take effect ten (10) days after its passage and approval as provided by law.

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Michael Smitley	✓		
Warren J. Le Fever	✓		
Vickie Wallace	✓		
Jarod Green	✓		
Josh Sanders	✓		
Robert Nelson			✓
Foster Propst	✓		
Rob Knott	✓		

PASSED this 13 day of March, 2023.

APPROVED this 13 day of March, 2023.

  
MAYOR

ATTESTED, filed in my office,  
and published in pamphlet form  
this 13 day of March 2023.

Marye Switley  
CITY CLERK

(SEAL)