

RESOLUTION 2023-5

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MONROE TOWNSHIP, SNYDER COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO DISPOSE OF RECORDS IN ACCORDANCE WITH THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.

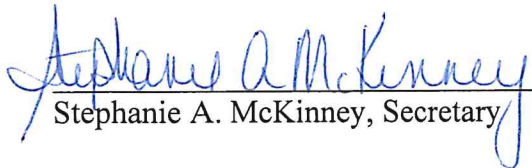
WHEREAS, by virtue of Resolutions No. 2022- 4 adopted August 23, 2022, Monroe Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

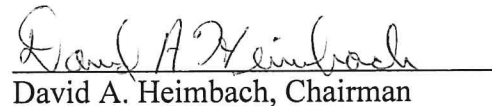
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Monroe Township, Snyder County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the public records in the list attached hereto.

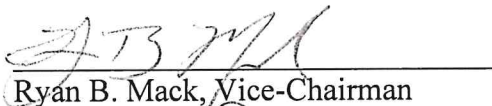
ADOPTED THIS 28th DAY OF March, 2023

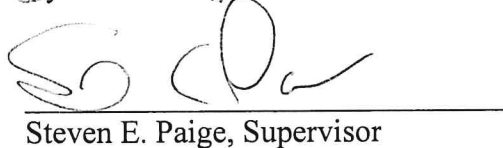
Attest:


Stephanie A. McKinney, Secretary

Supervisors:


David A. Heimbach, Chairman


Ryan B. Mack, Vice-Chairman


Steven E. Paige, Supervisor

<u>DATES</u>	<u>DESCRIPTION</u>	<u>BOXES</u>
1996	Financials, A/P, Payroll	Large Box
1996	OP Tax	Large Box
1997	OPT, Insurance, Financials, Misc Correspondence	Large Box
1997	Payroll	Large Box
1997	Misc	Large Box
1998	Financials, A/P, Payroll	Large Box
1999	Financials, A/P, Payroll	Large Box
2000	Misc- Financial, Employee, Insurance, Ads, Bids, Payroll,	2 Large Boxes
2001	Financials, A/P, Payroll	Large Box
2002	Payroll	Large Box
2006	Tax Collector Receipts	2 Large Boxes
1990-2000	Road Info-Duplicates, BiddingDocs, Etc	Loose Paper from Yearly Road Files
2005-2006	Payroll	Large Box