

Village of Newburg, Wisconsin
FILE NO. 2020-11
A RESOLUTION / ORDINANCE
REGARDING THE DECOMMISSIONING OF UNUSED SEWER CONNECTIONS

1 WHEREAS, the Village of Newburg provides the public a service of sanitary
2 waste disposal through a sanitary sewer drainage system; and

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4 WHEREAS, upon completion of any building, a lateral to such building from the
5 sanitary waste disposal system is required under village ordinances; and

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7 WHEREAS, it is possible that from time to time a property owner may have a
8 valid or otherwise necessary reason to request to disconnect from the sanitary waste
9 disposal system, such as when a building is to be eliminated from existence; and

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11 WHEREAS, ordinances have not previously provided guidance or outline to
12 procedures for decommissioning unused sewer lines; and

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14 WHEREAS, the Village holds a vested interest in ensuring that the taxpayers at
15 large are not responsible for the costs associated with disconnecting privately owned
16 lateral pipes from publicly owned main pipes; and a similar interest in ensuring that
17 public main pipes do not become unduly infiltrated as a result of a disconnection; now
18 therefore,

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20 BE IT RESOLVED, the Board of Trustees amends Chapter 51 of the village
21 ordinances with the following addition:

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23 §51.08 DISCONNECTION FROM SEWER SYSTEM

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25 (A) The Village may require an existing connection from a building storm drain to
26 a sanitary sewer to be disconnected at the owner's expense if it is determined
27 to be discharging infiltration or inflow directly or indirectly to the sanitary
28 sewer system. In such case, the property owner shall be provided at least 30
29 days of notice for such event.

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31 (B) A property owner may request disconnection from the sanitary sewer system.

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33 (1) Requests to disconnect or decommission a sanitary sewer connection,
34 and/or to have a property removed from the sanitary invoicing system,
35 shall be made in writing to the Village Clerk, and shall clearly identify:

36 (a) the address of the property,

37 (b) the invoicing account number,

38 (c) the reason for the request,

39 (d) a description of the plan for disconnecting the sewer lateral
40 from the sewer main at the property owner's expense,

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including identification of the contractor hired to complete the work,
(e) and the requested date of effect, which must be a minimum of 45 days later than the date the request is submitted.

(2) Disconnection requests received by the Clerk shall be considered by the Sanitary Sewer Superintendent and the Building Inspector for preliminary approval. Any requirements deemed necessary for a recommendation of approval by the department shall be confirmed to the property owner in writing no later than 30 days after receipt of the request.

(3) The act of disconnecting the lateral from the main must be visually inspected by the Sanitary Sewer Superintendent and approved in final form, demonstrating full disconnection and proper capping off in ways that are not likely to harm village property or cause the village undue risk or expense. Final approval by the Board of Trustees to consider the property formally disconnected from the main may not proceed until satisfactory documentation and confirmation from the Sanitary Sewer Superintendent is received.

(4) Authority for final approval of disconnection requests rests with the Board of Trustees unless otherwise delegated.

Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee Counties, Wisconsin, this _____ day of _____, _____.

David DeLuka, Village President

Deanna Alexander, Clerk