

# City of Philadelphia



(Bill No. 180515)

## AN ORDINANCE

Amending Section 14-303 of The Philadelphia Code, entitled “Common Procedures and Requirements,” to amend requirements regarding Neighborhood Notice and Meetings, all under certain terms and conditions.

*THE COUNCIL OF THE CITY OF PHILADELPHIA HEREBY ORDAINS:*

SECTION 1. Section 14-303 of The Philadelphia Code is hereby amended to read as follows:

§ 14-303. Common Procedures and Requirements.

\* \* \*

(12) Neighborhood Notice and Meetings.

(a) Applicability.

This subsection (12) applies to applications that:

- (.1) Require Zoning Board approval of a special exception under § 14-303(7) (Special Exception Approval);
- (.2) Require Zoning Board approval of a zoning variance under § 14-303(8) (Zoning Variances); or
- (.3) Meet the requirements for Civic Design Review in § 14-304(5) (Civic Design Review).

(b) Required Notice from the Planning Commission to Applicants and Others.

Within seven days after an appeal has been filed with the Zoning Board for approval of a special exception or variance, or after the notification by L&I to an applicant that an application will require review under the Civic Design Review Process, the Commission shall provide notice to the applicant, with a copy to each RCO whose registered boundaries include the applicant's property and to the district councilmember whose district includes the applicant's property, of:

\* \* \*

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(.4) A list of properties that the applicant will need to notify under subsection (d), as follows:

(.a) Every property any portion of which is within 250 ft. of any portion of the applicant's [property.] *property, and*

*(.b) Every property on the same blockface as the primary frontage of the applicant's property or on the opposite blockface from the primary frontage of the applicant's property. For purposes of this subparagraph (.4), properties on the same or opposite blockface shall mean those properties that have an address which shares a common hundred of numbers with the subject property, according to the Office of Property Assessment's property information.*

\* \* \*

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**Explanation:**

[Brackets] indicate matter deleted.  
*Italics* indicate new matter added.

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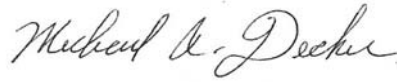
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CERTIFICATION: This is a true and correct copy of the original Bill, Passed by the City Council on March 7, 2019. The Bill was Signed by the Mayor on March 19, 2019.



Michael A. Decker  
Chief Clerk of the City Council