

ORDINANCE NO. 10080 (NEW SERIES)

AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE SECTION 124, PERTAINING TO C.A.O. TO BE APPOINTING AUTHORITY FOR VARIOUS COUNTY OFFICES, SECTION 125.2, PERTAINING TO THE FUNCTIONS OF THE OFFICE OF MEDIA AND PUBLIC RELATIONS, ARTICLE XII-F PERTAINING TO THE DEPARTMENT OF MEDIA AND PUBLIC RELATIONS, SECTION 492 PERTAINING TO THE CALIFORNIA BAR FEE, SECTION 493 PERTAINING TO THE SAN DIEGO COUNTY BAR FEE AND SECTION 496, PERTAINING TO AUTOMOBILE ALLOWANCE

Section 1. Section 124 of the Administrative Code is hereby amended to read as follows:

SEC. 124. C.A.O. TO BE APPOINTING AUTHORITY FOR VARIOUS COUNTY OFFICERS.

The Chief Administrative Officer shall be the appointing authority of the Auditor and Controller, Chief Financial Officer/General Manager, Chief Medical Examiner, Director of Health and Human Services Agency, Director of the Department of Agriculture - Weights and Measures, County Veterinarian, Director of Animal Services, Director, County Library, Director of Parks and Recreation, Director of Planning and Land Use, Director of Environmental Health, Director of Public Works, Director of General Services, Registrar of Voters, Director of Housing and Community Development, Director of Human Resources, Chief Information Officer, Director of the Office of Emergency Services, Public Defender, Public Administrator, Director of Purchasing and Contracting and Director of County Communications Office. The Chief Administrative Officer shall exercise general supervision of said offices.

Section 2. Section 125.2 of the Administrative Code is hereby amended to read as follows:

SEC. 125.2. FUNCTIONS OF THE COUNTY COMMUNICATIONS OFFICE.

Section 3. Article XII-F of the Administrative Code is hereby amended to read as follows:

ARTICLE XII-F COUNTY COMMUNICATIONS OFFICE

SEC. 206.1. RECOGNITION OF DEPARTMENT.

There is in the County a County Communications Office, hereinafter in this Article referred to as the Department, under the supervision of the Chief Administrative Officer.

SEC. 206.2 RECOGNITION OF DIRECTOR, COUNTY COMMUNICATIONS OFFICE

There is in the County and in the Department a position of Director, hereafter in the Article referred to as the Director. Such position shall be in the Unclassified Service of the County and shall be filled by appointment of the Chief Administrative Officer in accordance with the County Charter, applicable rules and regulations relating to the Unclassified Service, and County ordinances.

SEC. 206.3. DUTIES OF DIRECTOR.

The Director shall act under the supervision of the Chief Administrative Officer and shall exercise general supervision over all functions of the Department and shall enforce such rules and regulations as are prescribed and approved by the Board.

SEC. 206.4. DIRECTOR TO APPOINT PERSONNEL.

The Director shall appoint and employ such personnel as may be necessary to conduct the business of the Department. All appointments and employments made by the Director shall be made in accordance with the provisions of the County Charter, Rules of the Civil Service Commission and County ordinances.

SEC. 206.5. DIRECTOR TO PREPARE BUDGET AND SUPERVISE EXPENDITURES.

The Director and designated staff shall prepare and submit to the Chief Administrative Officer the required annual itemized estimates of expenditures and revenues for the Department. The Director and designated staff shall supervise the expenditures of all funds allocated to the Department and review and make recommendations on the expenditures of those funds.

SEC. 206.6. FUNCTIONS OF THE DEPARTMENT.

The Department shall perform such functions as may be assigned to it, and shall manage the County's media activities for the communication of county-wide issues to the public, employees and news organizations. The Department shall oversee County-wide communications; including emergency communications, media relations and overall content of the County's external and internal Web sites. The Department shall be responsible for County news releases, news conferences, newspapers, newsletters, publications, presentations and other related functions assigned by the Chief Administrative Officer. The Department shall also be responsible for Video Services, including the following:

- (a) Provision of staff assistance to the Cable Television & Telecommunications Review Commission as necessary to conduct the day-to-day business of the Commission, act as liaison between the Board of Supervisors and the Review Commission, and keep the Commission informed as to the status of said Board's recommendations.
- (b) Management of the County Television Network (CTN), including videotaping and transmission of all Board of Supervisors' meetings and production of informational programming for television, the County's Intranet system, the Internet and various presentations educating the public on the various services and programs offered by County departments.

Section 4. Section 492 of the Administrative Code is hereby amended to read as follows:

SEC. 492. CALIFORNIA STATE BAR FEE.

Any officer or employee appointed to a permanent position in a class designated below who is required by his or her office or employment and the State Bar Act to be an active member of the California Bar in order to practice law on behalf of the County or to perform the duties of his or her office and employment, and is prohibited by the Charter or other regulation from private practice while so employed, shall be reimbursed by the County for such required annual active California Bar membership fee. An officer or employee employed after January 1 shall not be entitled to any reimbursement for the membership fee for the calendar year in which employed, nor shall there be any refund due the County upon an employee's termination after January 1.

CLASS NUMBER	TITLE
0140	District Attorney
0240	Assistant District Attorney
0245	Chief Deputy District Attorney
0370	Chief Deputy, Public Defender
2124	Public Defender
2128	County Counsel
2217	Assistant County Counsel
2218	Chief Deputy County Counsel
3903	Deputy County Counsel
3904	Senior Deputy County Counsel
3910	Deputy Public Defender I
3911	Deputy Public Defender II
3912	Deputy Public Defender III
3913	Deputy Public Defender IV

3914	Deputy Public Defender V
3915	Child Support Program Attorney I
3916	Child Support Program Attorney II
3917	Child Support Program Attorney III
3921	Deputy Alternate Public Defender IV
3922	Deputy Alternate Public Defender V
3923	Child Support Program Attorney IV
3924	Child Support Program Attorney V
3925	Deputy District Attorney V
3926	Deputy District Attorney IV
3927	Deputy District Attorney III
3928	Deputy District Attorney II
3929	Deputy District Attorney I

Section 5. Section 493 of the Administrative Code is hereby amended to read as follows:

SEC. 493. SAN DIEGO COUNTY BAR FEE.

Employees appointed to permanent positions in classes numbered 0140, 0240 and 0245 who meet the requirements of Section 492 shall be reimbursed by the County for the basic dues for annual membership in the San Diego County Bar Association. For classes numbered 0370, 2124 and 2127, an employee eligible for such reimbursement shall be reimbursed membership dues of the San Diego County Bar Association or the North County Bar Association. However, in no case shall reimbursement be made at a higher level than the dues for the San Diego County Bar Association or reimbursement be made for both organizations. An eligible employee in classes numbered 0370, 2124, 2127, 3910, 3911, 3912, 3913, 3914, 3921 and 3922 shall be reimbursed for the basic dues for annual membership in the California Public Defender Association.

CLASS NUMBER	TITLE
0140	District Attorney
0240	Assistant District Attorney
0245	Chief Deputy District Attorney
0370	Chief Deputy, Public Defender
2124	Public Defender
2128	County Counsel
2217	Assistant County Counsel
2218	Chief Deputy County Counsel
3903	Deputy County Counsel
3904	Senior Deputy County Counsel
3910	Deputy Public Defender I
3911	Deputy Public Defender II
3912	Deputy Public Defender III
3913	Deputy Public Defender IV
3914	Deputy Public Defender V
3915	Child Support Program Attorney I
3916	Child Support Program Attorney II
3917	Child Support Program Attorney III
3921	Deputy Alternate Public Defender IV
3922	Deputy Alternate Public Defender V
3923	Child Support Program Attorney IV
3924	Child Support Program Attorney V
3925	Deputy District Attorney V
3926	Deputy District Attorney IV
3927	Deputy District Attorney III

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3928 Deputy District Attorney II
3929 Deputy District Attorney I

Section 6. Section 496 of the Administrative Code is hereby amended to read as follows:

SEC. 496. AUTOMOBILE ALLOWANCE.

Each of the County Officers and Executive Management Staff hereinafter designated, as such designation may be hereafter modified from time to time, may elect to be paid a monthly allowance as hereinafter set forth for the use of a non-county vehicle in the performance of their duties subject to the following conditions:

(a) The allowance shall cover all costs of acquisition, maintenance, servicing, lubrication, fuel and operation of said vehicle for such County use.

(b) Each such officer shall at his own expense for the period covered by such allowance provide insurance protecting such officer in the use of such vehicle against liability for bodily injury and property damage in not less than the following amounts: bodily injury, each person, \$100,000; each accident \$300,000; property damage \$25,000.

(c) Election to utilize the allowance shall be in writing and filed with the Chief Administrative Officer.

(d) The following table of rates of automobile allowances is established, and officers authorized to receive such allowances shall be paid that monthly amount set forth in the allowance rate appearing after the title of that officer:

<u>Rate Allowance</u>	Monthly Allowance
A	\$1,000
B	750
C	675
D	600

and the following County officers be paid a monthly allowance at the rate herein specified:

<u>Officer</u>	<u>Rate Allowance</u>
Member, Board of Supervisors:	
First District	A
Second District	A
Third District	A
Fourth District	A
Fifth District	A
Assessor/Recorder/County Clerk	A
District Attorney	A
Treasurer-Tax Collector	A

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Sheriff	A
Chief Administrative Officer	A
Assistant Chief Administrative Officer	B
County Counsel	C
Chief Financial Officer/General Manager	C
Chief Information Officer	C
Deputy Chief Administrative Officer	C
Director, Health and Human Services Agency	C
Director, Human Resources	C
Retirement, Chief Executive Officer	D
Agricultural Commissioner/Sealer of Weights and Measures	D
Executive Officer, Citizens Law Enforcement Review Board	D
Executive Officer, Civil Service Commission	D
Assistant Chief Financial Officer/Auditor and Controller	D
Clerk of the Board of Supervisors	D
Director, County Library	D
Chief Medical Examiner	D
Director, Office of Emergency Services	D
Director, Office of Internal Affairs	D
Director, County Communications Office	D
Director, Office of Strategy and Intergovernmental Affairs	D
Air Pollution Control Officer	D
Director, Animal Services	D
Director, Environmental Health	D
Director, General Services	D
Director, Housing and Community Development	D
Director, Parks and Recreation	D
Director, Planning and Land Use	D
Director, Purchasing and Contracting	D
Public Administrator	D
Public Defender	D
Director, Department of Public Works	D
Registrar of Voters	D
Deputy Director, HHSA (serving as Regional Managers)	D

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Chief Operations Officer, HHSA	D
Child Support Services Director	D

Section 7. Effective Date. Section 6 of this ordinance affects compensation and shall take effect upon adoption. Within fifteen days after the date of adoption of this ordinance, a summary shall be published once with the name of those members voting for and against the same in the newspaper of general circulation published in the County of San Diego.

Section 8. Operative Date. This ordinance shall be operative October 8, 2010.

PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of San Diego this 28th day of September, 2010.