

**ORDINANCE NO. 10223 (NEW SERIES)**

**AN ORDINANCE AMENDING THE SAN DIEGO COUNTY ADMINISTRATIVE CODE TO REPLACE THE TERM DEPARTMENT OF PLANNING AND LAND USE WITH THE TERM DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES**

**The Board of Supervisors of the County of San Diego ordains as follows:**

**Section 1.** The Board of Supervisors finds and determines that the Administrative Code should be updated by amending various sections to replace the term "Department of Planning and Land Use" with the term "Department of Planning and Development Services". The Board finds that these amendments are reasonable and necessary for the public health, safety, convenience, and welfare.

**Section 2.** Section 22.5 of the Administrative Code is amended to read as follows:

**SEC. 22.5. BUILDING INSPECTOR.**

The words "Building Official," "Building Inspector," "County Building Inspector," "Chief Building Inspector" or "Director of Building Inspection" shall mean "Director of Planning and Development Services."

**Section 3.** Section 88.8 of the Administrative Code is amended to read as follows:

**SEC. 88.8. REQUIRED CONTRACT PROVISION.**

Any contract entered into under this article shall contain the following provisions:

(a) The term of the contract shall be for a minimum period of 10 years.

(b) Where applicable, the contract shall provide the following:

(1) For the preservation of the qualified historical property and, when necessary, to restore and rehabilitate the property to conform to the rules and regulations of the Office of Historic Preservation of the Department of Parks and Recreation, the United States Secretary of the Interior's Standards for Rehabilitation, and the State Historical Building Code.

(2) For the periodic examinations of the interior and exterior of the premises by the assessor, the Department of Planning and Development Services, the Department of Parks and Recreation, and the State Board of Equalization as may be necessary to determine the owner's compliance with the contract.

(3) For it to be binding upon, and inure to the benefit of, all successors in interest of the owner. A successor in interest shall have the same rights and obligations under the contract as the original owner who entered into the contract.

(c) The owner or agent of an owner shall provide written notice of the contract to the Office of Historic Preservation within six months of entering into the contract.

**Section 4.** Section 88.9 of the Administrative Code is amended to read as follows:

**SEC. 88.9. APPLICATION PROCEDURE.**

Applications to San Diego County shall be initially evaluated and reviewed by the San Diego County Historic Site Board. The Historic Site Board shall hold a public hearing on every application for a Historic Preservation Contract. The public hearing shall be scheduled for a date not less than 10 days but not more than 90 days from the date the application is filed. After the hearing, the Historic Site Board shall recommend to the Director of Planning and Development Services that the application be denied, granted in whole or in part, or modified subject to such conditions as it deems appropriate. The Director of Planning and Development Services shall enter into historical property contracts if all of the conditions of this Ordinance are met. The Director of Planning and Development Services shall be responsible for assuring performance of the Historical Preservation Contracts including contract administration, extension, cancellation, and enforcement.

**Section 5.** Section 88.10 of the Administrative Code is amended to read as follows:

**SEC. 88.10. APPEAL RIGHTS.**

The decision of the Director of Planning and Development Services may be appealed to the Board of Supervisors within ten days. Hearings before the Board of Supervisors shall be scheduled by the Clerk of the Board of Supervisors for a date not less than 10 days but not more than 90 days from the date the appeal is filed.

**Section 6.** Section 142 of the Administrative Code is amended to read as follows:

**SEC. 142. LITIGATION AUTHORIZATION.**

The County Counsel is authorized to file suit or institute other proceedings in a court of competent jurisdiction to recover money or damages or seek other relief as appropriate as follows:

- (a) To collect unsecured delinquent property taxes from the assessee shown on the unsecured tax roll, when requested by the County Tax Collector.
- (b) To enforce payment of a surety bond for the payment of taxes when requested by the County Tax Collector.
- (c) To enforce payment of a debt for general relief from the person who received the aid when requested by the Director of the Department of Revenue and Recovery after he has determined that the debtor has acquired property.
- (d) To enforce payment of a debt for hospital care from any or all of those persons made liable by Section 238 of this Code when requested by the Director of the Department of Revenue and Recovery after he/she has determined that the person or persons to be sued have acquired property.
- (e) To enforce the County's right to recover welfare moneys received by recipient of public welfare to which the recipient was not entitled when requested by the Director of the Department of Revenue and Recovery.
- (f) To collect costs for the detention or placement of minors by order of the Juvenile Court in any of the County Juvenile Probation facilities when requested by the Director of the Department of Revenue and Recovery.

(g) To enforce the County's right to recover pursuant to Chapter 5, Part 1, Division 4 of the Labor Code (Sec. 3850, et seq.) when requested by the Human Resources Services Manager, Risk Management Division.

(h) To enforce the County's right to recover from a person for damage to County property upon request of the County Auditor and Controller or the Director of the Department of Revenue and Recovery.

(i) To enforce payment of a surety bond or instrument of credit securing the performance of work or the installation of public improvements required as a condition of approving a subdivision map or issuing a permit or other entitlement for the use of land, when requested by the Director of Planning and Development Services or the Director of Public Works.

(j) To enforce the County's right to recover under Government Code Sections 23004.1 and 23004.2 when required by the Director of the Health and Human Services Agency or the Director of the Department of Revenue and Recovery.

(k) To initiate eviction proceedings and foreclosure proceedings upon the request of the Chief Administrative Officer.

(l) To enforce repair and maintenance obligations of a landlord for premises occupied by the County when requested by the Director of the Department of General Services.

(m) To enforce the provisions of Chapter 4 (commencing with Sec. 22.400) of Division 2 of Title 2, the San Diego County Code relating to Business Certificate Taxes when requested by the Treasurer-Tax Collector.

(n) To enforce any local, state or federal regulatory ordinance, permit, rule, regulation, statute or other law, when requested by the County official authorized to enforce it.

(o) To recover civil penalties or seek injunctive or other relief on behalf of the Air Pollution Control District, when requested by the Air Pollution Control Officer.

(p) To enforce, pursue, or protect the County's rights by filing: (i) appeals or writs with respect to juvenile dependency matters, (ii) actions for indemnity, (iii) cross-complaints, and (iv) amicus briefs in matters that support or advance the interests of the County.

(q) To adjust, settle, or compromise claims or actions which the County may have against third parties for damages accruing to the County for damages to its officers, employees or agents or property. Any compromise or settlement exceeding \$25,000 shall be approved by the Board of Supervisors.

**Section 7.** Section 362 of the Administrative Code is amended to read as follows:

**SEC. 362. LAND DEVELOPMENT FEES AND DEPOSITS.**

(a) FEES AND DEPOSITS

The fees, deposits and hourly rate charges that pertain to land development permits and approvals from the Departments of Planning and Development Services, Public Works and Parks and Recreation are located in the following Administrative Code sections:

Planning and Development Services - Section 362.1

Public Works - Section 362.2

Parks and Recreation - Section 362.3

(b) PROVISIONS

This section contains provisions for the fees, deposits and labor charges that are common to the Departments of Planning and Development Services, Public Works, and Parks and Recreation; and that pertain to land development.

1. **STANDARD HOURLY RATES.** All fees, deposits and labor charges shall be calculated and will be charged using the standard hourly rates set forth in Sections 362.1, 362.2, and 362.3 or as are otherwise approved by the Board of Supervisors.

2. **FEES AND DEPOSITS.** All fees and deposits shall be paid in the amounts set forth in subsection (a) of Sections 362.1, 362.2, and 362.3.

3. **PRE-APPLICATION DEPOSITS.** Upon request, pre-application review of projects may be requested by an applicant to identify any significant issues or concerns that the applicant may want to consider before filing a formal application. The deposit collected is intended to cover County costs for the review and pre-application meeting with the applicant. Pre-application consultation shall be mandatory for all privately initiated projects under the jurisdiction of the Planning Commission or Board of Supervisors, unless waived by the processing department.

4. **INTAKE DEPOSIT.** An initial intake deposit shall be paid at the time of application submittal. The intake deposit shall be collected to recover actual costs related to project intake; preliminary case review; site/field visit; and all costs related to initial project analysis.

5. **ESTIMATED DEPOSIT.** Upon completion of initial project analysis, the applicant and project manager will discuss the scope of the project and calculate an estimated deposit(s). The estimated deposit(s) shall be calculated based on factors identified during the initial project analysis, established processing time standards, standard hourly rates and key milestones.

Estimated deposits shall be paid in advance of services performed. Estimated deposits are collected to recover actual project processing costs by key milestones and shall be paid prior to the completion of said milestones. The County may discontinue processing the requested permit and/or recommend denial of the project based on the applicant's refusal to pay the estimated deposit and all actual processing costs that may not have been included in the estimate.

6. **SUBSEQUENT DEPOSITS.** Unanticipated factors arising during project processing, such as, but not limited to, complexity, controversy or environmental issues which require additional project review will be conveyed to the applicant as soon as they are known. If it is determined that the deposit is insufficient to recover actual costs, the project manager will scope the work remaining on the project and calculate an additional subsequent deposit. The County may discontinue processing the requested permit and/or recommend denial of the project based on the applicant's refusal to pay the estimated deposit and all actual processing costs that may not have been included in the estimate.

7. **REFUNDS.** The County shall not authorize the refund of any fee paid except upon receipt of a written request by the original applicant, received not later than one year after the date of fee payment. Where a refund of a fee is requested, the amount shall be based upon work completed on standard project tasks and milestones by case type. Fee refunds of \$25,000 or more must be approved by the Board of Supervisors prior to payment. Fees which are erroneously collected may be refunded without Board of Supervisors approval regardless of amount and without the requirement that an application be submitted for the refund. Except for fees that are erroneously collected, no part of any issuance fee collected pursuant to Division 1 of Title 7 of the County Code shall be refunded.

At the completion of all tasks associated with an application for which a deposit is required and after all final documents and review are completed, the difference between the deposited amount and the actual cost shall be refunded to the applicant within 180 days.

An applicant who has paid the applicable application fee(s) and deposit(s) may withdraw the application by submitting a written request to the County. The County shall discontinue work on such application within one working day from the receipt of said request, except that the County may continue to process an application involving the violation of a County ordinance. Any unused fee(s) and deposit(s) remaining upon the withdrawal of the application shall be refunded in accordance with this section.

Final permits, documents and approvals shall not be issued until all fees and deposits are paid in full.

Notwithstanding any other provision of this section, when the applicant is owed a refund but is in deficit on a separate deposit account(s) at any County department within the Land Use and Environment Group, the refund may be applied by the County to the deposit account(s) in deficit as an offset, unless a different disposition of the refund is required by state law.

8. VIOLATIONS. When a violation of any County ordinance includes or results from the failure to obtain a required permit, the following requirements shall apply:

Administrative Permits: The standard fee or deposit for obtaining the permit required to correct the violation shall be collected. A violation fee in the amount of \$500 shall be collected.

All other deposit cases subject to a violation fee (as indicated by a V): The standard deposit for obtaining the permit required to correct the violation shall be collected. A violation fee shall also be collected in the amount of the standard deposit, not to exceed \$1,000.

All other fee cases subject to a violation fee (as indicated by a V): The standard fee for obtaining the permit required to correct the violation shall be collected. A violation fee shall also be collected in the amount of the same standard fee amount, not to exceed \$1,000.

In all cases the additional violation fee amount shall be treated as a non-refundable fee, even if the initial amount is a deposit.

9. CHARGES FOR TECHNICAL REPORTS: Information, circulars, reports of technical work, and other reports prepared by the County when supplied to other government agencies, individuals or groups requesting copies of same may be charged for by the County in a sum not to exceed the cost of publication and distribution of such documents.

(c) PAYMENT OF FISH AND GAME FEES

These provisions shall apply to all projects processed by the County of San Diego for which California Department of Fish and Game fees are payable under the requirements of California Fish and Game Code Section 711.4.

Upon the receipt of a complete application, and payment of all required application fees, the County of San Diego shall process said projects to the point of review where an Environmental Impact Report or a Negative Declaration has been prepared which has been advertised for public review under the requirements of the California Environmental Quality Act and is ready for a project decision and/or hearing. At that time, the County shall delay its processing of the project application and provide written notice to the project applicant of the Department of Fish and Game fees, and any County handling fees, which are due and payable under California Fish and Game Code Section 711.4. Said fees shall be paid in full by the applicant in the manner set forth below. Said notice shall indicate that the Environmental Impact Report or the Negative Declaration will not be certified or adopted and the project will not go forward for a hearing and/or decision until said fees are paid.

The project applicant shall pay the specified fees in full and provide a copy of the cashier receipt to the department processing the application. Payment shall be by certified check payable to "County of San Diego" submitted to the cashier at the Department of Planning and Development Services or the Office of the County Clerk. County initiated projects are not required to pay by certified check and can use transfer of funds or other means as payment. When the payment of said Fish and Game fees, and any County handling fees, is made and a copy of the cashier receipt is provided by the applicant to the department processing the application, the Environmental Impact Report or the Negative Declaration may proceed to hearing and/or decision.

If the payment of said Fish and Game fees, and any County handling fees, is not made, and a copy of the cashier receipt provided by the applicant to the department processing the application, the Environmental Impact Report or the Negative Declaration shall not proceed to hearing and/or decision and the County of San Diego may, at the discretion of the department processing the application, bring the project to the decision maker with a recommendation for denial if the County is unable to approve the project within the time periods set forth in the Permit Streamlining Act (Government Code Sec. 65920 et seq.).

(d) SANTA FE VALLEY SPECIFIC PLAN FEES

This subsection establishes a Specific Plan fee for each subarea within the Santa Fe Valley Specific Plan pursuant to Government Code Section 65456. The Specific Plan fee for each subarea, as set forth in the table below, shall be paid in full to the Department of Planning and Development Services prior to the approval of any final map or parcel map in the applicable subarea.

The Director of Planning and Development Services shall use any fees collected under this subsection to reimburse BalcorFe Valley Venture (or its successor or assigns) for its costs in funding the preparation, adoption, and administration of the Specific Plan beyond the relative benefit it derived from the Specific Plan adoption. Notwithstanding any other provision in this subsection, BalcorFe Valley Venture (or its successor or assigns) shall not be required to pay the Specific Plan fee specified in the table below for any of the subareas in Area II as said property owner has already contributed funding which exceeds its relative benefit derived from the Specific Plan adoption.

**SPECIFIC PLAN FEE BY SUBAREA**

<b>AREA I</b>									
I.1	\$0.00	I.2	\$0.00	I.3	\$0.00	I.4	\$0.00	I.5	\$0.00
I.6	\$0.00	I.7	\$0.00	I.8	\$0.00				
<b>AREA II</b>									
II.1	\$8,695.17	II.2	\$9,661.30	II.3	\$46,374.24	II.4	\$21,254.86	II.5	\$9,661.30
II.6	\$7,729.04	II.7	\$7,729.04	II.8	\$0.00	II.9	\$0.00	II.10	\$28,983.90
II.11	\$0.00	II.12	\$43,475.85	II.13	\$2,898.00	II.14	\$5,796.78	II.15	\$12,559.69
II.16	\$139,219.33	II.17	\$71,493.62	II.18	\$0.00	II.19	\$0.00	II.20	\$57,967.80
II.21	\$0.00	II.22	\$0.00	II.23	\$24,153.25	II.24	\$0.00	II.25	\$12,559.69
II.26	\$0.00	II.27	\$0.00	II.28	\$0.00	II.29	\$0.00	II.30	\$89,850.09
<b>AREA III</b>									
III.1	\$31,882.29	III.2	\$12,559.69	III.3	\$0.00	III.4	\$15,458.08	III.5	\$76,324.27
III.6	\$0.00	III.7	\$32,848.42	III.8	\$112,071.08	III.9	\$22,220.99	III.10	\$22,220.99
III.11	\$31,882.29	III.12	\$28,983.90	III.13	\$106,274.30	III.14	\$0.00	III.15	\$0.00
<b>AREA IV</b>									
IV.1	\$0.00	IV.2	\$966.13	IV.3	\$0.00	IV.4	\$88,883.96	IV.5	\$0.00
IV.6	\$0.00	IV.7	\$43,475.85	IV.8	\$11,593.56	IV.9	\$14,491.95	IV.10	\$34,297.62
IV.11	\$0.00	IV.12	\$0.00						
<b>AREA V</b>									
V.1	\$0.00	V.2	\$26,085.51	V.3	\$0.00	V.4	\$9,661.30	V.5	\$0.00
V.6	\$64,730.71	V.7	\$0.00	V.8	\$0.00	V.9	\$0.00	V.10	\$0.00
V.11	\$0.00								

**Section 8.** Section 362.1 of the Administrative Code is amended to read as follows:

**SEC. 362.1. DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES.**

This section contains provisions for fees, deposits and standard hourly rates for the Department of Planning and Development Services.



(a) SCHEDULE OF DISCRETIONARY FEES AND DEPOSITS

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>ADMINISTRATIVE PERMITS</b>	7056 ZO				459 CAC					
Additional Story		\$1,910 (V)	D			\$795	D			
Appeal - Administrative Permits	6930, 7054, 7057, 7064, 7200 ZO	Refer to Appeals								
Agricultural Clearing	87.301 CC	\$1,150 (V)	D			\$795(S)	D			
Borrow Pit		\$1,910 (V)	D	\$3,440		\$795(S)	D	\$2,890		
Boutique Winery		\$1,910 (V)(L)	D	\$630		\$795(S)	D			
Clearing	87.301CC	\$1,150 (V)	D	\$3,440		\$795(S)	D	\$2,890		

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Family Day Care						\$795(S)	D			
Farm Employee Housing <sup>3</sup>	7602 ZO	\$1,910 (V)	D	\$630		\$795(S)	D	\$245		
Fence Height		\$1,910 (V)	D							
Guest Living Quarters		\$1,910 (V)	D	\$630 (only if over 600 sf)		\$795	D			
Homeowners Association		\$1,910 (V)	D							
Host Home		\$1,910 (V)	D			\$795	D			
Lot Size Averaging		\$1,910 (V)	D	\$3,440		\$795	D	\$2,890		
Meteorological Testing Facilities		\$1,910 (V)	D	\$630		\$795(S)	D			
Minor Deviation		\$580 (V)	F							
Mobile Financial Business Office		\$1,910 (V)	D	\$630		\$795(S)	D			

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Modification	7072 ZO	\$1,910 (V)(L)	D	\$630/ \$1,410		\$795(S)	D	\$245/ \$1,220		
Off-Premise Sign		\$740 (V)	F							
On-Premise Sign		\$780	F							
Sign Modification	7072 ZO	\$280 (V)	F							
Open Space Encroachment	Board Policy I-100, 7056 ZO	\$2,070 (V)	D	\$1,410 / \$3,440						
Oversized Structure		\$1,910 (V)(L)	D	\$630		\$795(S)	D			
Recycling Collection Facility (small)		\$1,910 (V)(L)	D	\$630		\$795(S)	D			
Second Dwelling Unit <sup>6</sup>		\$1,910 (V)(L)	D	\$630		\$795(S)	D			
Standard Application		\$1,910 (V)(L)	D	\$3,440		\$795(S)	D			
Time Extension	7070 ZO	\$580	F			\$795	D			

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Wind Turbine Projects		\$1,910 (V)	D	\$3,440		\$795(S)	D	\$2,890		
<b>AGRICULTURAL PRESERVES</b>	Board Policy I-38									
Contracts/ Amendments		\$660	D	\$3,440						
Establishment of a Preserve		\$1,700	D	\$3,440						
Disestablishment of a Preserve		\$1,700	D	\$3,440						
<b>ALCOHOLIC BEVERAGE CONTROL (ABC) DETERMINATION</b>	Board Policy I-121									
Appeal - ABC		Refer to Appeals								

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Determination										
Application		\$950	D							
<b>APPEALS</b>	Refer to ZO and Subdivision Ordinance for each case type				Refer to Subdivision Ordinance for each case type					
Administrative Decision	7201 d ZO	\$1,660	D/ F <sup>5</sup>		459.2 CAC	\$825	D			
To Board of Supervisors		\$500	D/ F <sup>5</sup>		459.1 CAC	\$825	D			
To Planning Commission		\$750	D/ F <sup>5</sup>		459.1 CAC	\$1,315	D			
<b>ASSESSMENT DISTRICT FORMATION</b>										
Deposit					459.2.1 CAC	\$5,535	D			
<b>AUDIO TAPES</b>	Board Policy B-29									

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Copies		\$8.50 per tape + T&M	F							
Transcription Certification		\$8.50 per tape + T&M	F							
Computer Disks		T&M	F							
<b>BOUNDARY ADJUSTMENTS (V)</b>										
Appeal - Boundary Adjustments	81.904 CC	Refer to Appeals								
Standard Application	81.201 CC	\$1,230 (V)	D	\$630	459.3 CAC	\$1,260	D			
<b>CENTERLINE REVIEW</b>					81.804 CC					
Review						\$1,435	D			
<b>CERTIFICATES OF COMPLIANCE</b>	81.201 CC				459.4 CAC					

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Appeal of MSV	81.1102 (B)	Refer to Appeals								
Application Legal Lot (Including remainder parcel)		\$1,010 (V) plus \$130 for Each Additional Increment of 1 Lot or Part thereof	D			\$485 plus \$80 for Each Additional increment of 1 Lot or Part thereof;	D			
Certificate of Compliance With Boundary Adjustment		\$1,340 (V)	D	\$630		\$1,245 plus \$85 for each additional lot	D			
Certificate in Lieu of Tentative Map	81.207 CC	\$1,830	D	\$3,440		\$1,175 (S)	D	\$2,890		
Certificate in Lieu of Tentative Parcel Map	81.207 CC	\$1,830	D	\$3,440		\$1,175 (S)	D	\$2,890		

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Non-Refundable Violation Fee (MSV)		\$600	F							
Violation of Subdivision Ordinance (MSV)		\$4,620	F	\$3,440		\$3,995 (S)	D	\$2,890		
<b>CONDITION SATISFACTION COMPLIANCE REVIEW</b>										
Condition Satisfaction Review - Mitigation Monitoring Compliance <sup>7</sup>	65909.5 GC CEQA Guidelines 15045	Dependent on number of conditions : 1-5: \$410 F 6-10: \$820 F 11-15: \$1,230 D	F/ D							



	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Groundwater Monitoring/ Mitigation	7362 (e) and (f) ZO, 65909.5 GC	\$600	F							
<b>CONSTRUCTION PERMIT</b>	71.407 CC									
Application		\$110 (S)	F							
Time Extension		\$55	F							
<b>CONSULTANT LIST</b>	County of San Diego CEQA Guidelines									
CEQA Consultant Application		\$420	F							
Appeal of Scoring for Placement on the CEQA Consultant List		\$310	F							

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
CASE TYPE	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>COPIES OF DOCUMENTS</b>	Board Policy B-29, 6250 - 6276.48 GC									
All Paper Sizes		\$0.15 per page	F							
Zoning/Planning Overlays		\$2.10 per page	F							
Microfilm Copies		\$2.60 per page	F							
<b>COVENANT RELEASE FEE</b>	81.211 CC	\$250	F							
<b>ENCROACHMENT PERMIT</b>	71.408 CC & 71.609 CC									
Application		\$110	F							
Time Extension		\$55	F							

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>ENVIRONMENTAL ACTIONS (CEQA)</b>	San Diego County CEQA Guidelines									
Application for Environmental Initial Study (AEIS) - Average		\$3,440	D		87.301 CC	\$2,890	D			
AEIS - Major		\$5,340	D		87.301 CC	\$4,455	D			
AEIS - Previous/Minor		\$1,410	D		87.301 CC	\$1,220	D			
Appeal of an Environmental Determination by a non-elected County Decision maker	86.404 CC	Refer to Appeals			86.404 CC	Refer to Appeals				
CEQA Exemption	-	\$630	F	-	81.205 CC	\$245	D			
CEQA Exemption - Grading	-			-	81.205 CC	\$400	D			
Policy I-119 Review	-			-	459.5 CAC	\$1,385	D			

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
EIR Review	-			-	459.5 CAC	\$2,060	D			
Extended Initial Studies & Technical Reviews	-			-	459.5 CAC	\$2,020	D			
Negative Declaration Review	-			-	459.5 CAC	\$1,615	D			
Second Dwelling Unit - Groundwater Ordinance Compliance	67.750 c ZO	\$290	F							
<b>EXCAVATION PERMIT</b>	71.314 CC									
Application		\$110	F							
Time Extension		\$55	F							
<b>GENERAL PLAN AMENDMENT</b>										
Initial Consultation	Board Policy I-63	\$4,230	F							

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Standard Application	395.1 CAC	\$4,210	D	\$5,340	460.33 CAC	\$1,020	D	\$2,890	65358 (a) GC	\$271 Initial Review \$188 Subsequent Review Parks
<b>GRADING PERMIT (PLAN CHECK BY CU. YDS.)</b>									California Constitution	
Minor DPW Grading Permit					87.206 CC	\$1,430 (S)(L)	D	\$400		
Major Grading Permit (under 10,000)					87.208 CC	\$2,240 (S)(L)	D	\$2,890		\$288 Initial Review \$575 Subsequent Review Trails

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Major Grading Permit (10,000 or greater)					87.208 CC	\$3,170 (S)(L)	D	\$4,455		\$288 Initial Review \$575 Subsequent Review Trails
<b>HABITAT LOSS PERMIT (With Appropriate Environmental Action)</b>	86.102 CC, 86.104 CC									
Application		\$1,730	D	\$3,440						
<b>IMPROVEMENT PLAN - Curb Grade</b>					71.408 CC, 81.206 CC & 87.301 CC					
Curb Grade Review						\$2,445 (S)	D	\$400		

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>IMPROVEMENT PLAN - Parcel Map (TPM)</b>				81.201, 81.205, & 87.301 CC						
Parcel Map (TPM) Review					\$2,135 (S)(L)	D				
<b>IMPROVEMENT PLAN - Subdivision Map Tentative Map (TM)</b>				81.201, 81.205, & 87.301 CC						
Subdivision Map TM Review					\$6,070 (L)	D				
<b>LANDSCAPE AND IRRIGATION PLANS (L)</b>	7602 ZO & 6712 ZO; 86.703 CC									California Constitution

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
CASE TYPE										
Large		\$1,470 (V)(S)	F							\$244 Initial Review \$244 Subsequent Review Trails
Large - Modification		\$735 (V)	F							
Small		\$1,110 (V)(S)	F							\$244 Initial Review \$244 Subsequent Review Trails
Small - Modification		\$555 (V)	F							
Revegetation Plan/Monitoring		\$2,680 (V)	D							
<b>MAJOR SUBDIVISIONS (TENTATIVE MAP)</b>	81.201 CC				81.201CC				66451.2 GC	



CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Appeal - Major Subdivisions	81.306 CC	Refer to Appeals			81.514 CC	Refer to Appeals				
Final Map Modification (Change of Circumstance)		\$410	F			Qualification: \$1,115(S) Hearing: \$2,310(S)	D			
Resolution Amendment		\$1,830 (L)	D	\$1,410		\$1,095 (S)	D			
Revised Map		\$1,830 (L)	D	\$1,410		\$1,570 (S)	D			\$335 Initial Review \$188 Subsequent Review Parks \$575 Subsequent Review Trails

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Standard Application		\$2,560 (L)	D	\$3,400		1-20 Lots - \$9,905 (S) 21-50 Lots \$10,605	D	\$2,890		\$335 Initial Review \$188 Subsequent Review Parks \$575 Subsequent Review Trails
Standard Application (51 lots and up)		\$2,560 (L)	D	\$5,340		\$12,330 (S)	D	\$2,890		\$335 Initial Review \$188 Subsequent Review Parks \$575 Subsequent Review Trails

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Time Extension		\$1,830	D	\$1,410		\$555 (S)	D	\$1,220		
Condo Conversion		\$2,560 (L)	D	\$630		1-20 Lots - \$9,905 (S) 21-50 Lots \$10,605	D	\$245		
<b>MAJOR USE PERMIT</b>					460.32.CA C				65909.5 GC	
Appeal - Major Use Permit	7352, 7366, 5804(e) ZO	Refer to Appeals								
Borrow Pit	7354 ZO	\$3,060 (V)	D	\$5,340		\$1,975 (S)	D	\$2,890		
Compliance Inspection	7362 (a) ZO, 65909.5 GC, 66014 GC	\$780	F							

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Minor Deviation	7609 ZO	\$740 (V)(S)	F							
Mobile home Park	6548, 7602(d) ZO	\$3,180 (V)(L)(S)	D	-						
Mobile home Park Conversion - Threshold Determination	Board Policy I-105	\$3,180	D							
Modification	7378 ZO	\$3,060 (V)(L)	D	\$1,410	\$1,260 (S)	D	\$1,220		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails	

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Planned Development	5804(a), 7354 ZO	\$3,060 (V)(L)	D	\$5,340		\$1,975 (S)	D	\$2,890		
Planned Development - Administrative Deviation from approved PRD Plot Plan	5804(a) ZO	\$240	F							
Planned Development - Waiver of Planned Development Regulations	5804(c), 5804(d) ZO	\$900	D							

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Standard Application	7354 ZO	\$3,060 (V)(L)	D	\$5,340		\$1,975 (S)	D	\$2,890		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
Time Extension	7376 ZO	\$2,550	D	\$1,410		\$1,260 (S)	D	\$1,220		

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Wireless Telecommunications (Tier 4)	6985 ZO	\$3,060 (V)	D	\$5,340		\$1,975 (S)	D	\$2,890		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
<b>MILLS ACT APPLICATION</b>	88.11 CAC	\$1,150	D							
<b>MINOR SUBDIVISIONS (TENTATIVE PARCEL MAP)</b>	81.201 CC				81.201 CC				66451.2 GC	
Appeal - Minor Subdivisions	81.203, 81.615 CC	Refer to Appeals								

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Condo Conversion		\$2,240 (L)	D	\$630		\$2,365 (S)	D	\$245		
Parcel Map Review						\$3,740	D			
Parcel Map Amendment Review (Map Modification)		\$410	F			Qualification : \$1,115 (S) Hearing: \$2,310 (S)	D			
Modification (Final Notice of Approval Amendment)		\$410	F			\$710	D			
Revised Tentative Parcel Map		\$820 (L)	D	\$1,410		\$1,570 (S)	D	\$2,890		\$335 Initial Review \$188 Subsequent Review Parks \$575 Subsequent Review Trails



CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Standard Application		\$2,240 (L)	D	\$3,440		\$2,365 (S)	D	\$2,890		\$335 Initial Review \$188 Subsequent Review Parks \$575 Subsequent Review Trails
Time Extension		\$820	F	\$1,410		\$560 (S)	D	\$1,220		
<b>MINOR USE PERMIT</b>	7354 ZO, 7378 ZO, 7609 ZO				459.7 CAC					
Appeal - Minor Use Permit	7352.b, 7366.a.2 ZO	Refer to Appeals								
Minor Deviation		\$580	F			\$1,290 (S)	D			

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Modification		\$2,240	D	\$1,410		\$1,290 (S)	D	\$1,220		
Standard Application		\$2,240	D	\$3,440		\$1,290 (S)	D	\$2,890		
Time Extension		\$1,230	F			\$1,290 (S)	D	\$2,890		
Wireless Telecommunications within County ROW (Tier 3)		\$2,440	D	\$630		\$1,290 (S)	D	\$245		
<b>MISCELLANEOUS</b>										
Administrative Fence Height Exception	6708 (I) ZO, 7614 ZO	\$340	F							
Expedited Review	362(b)10 CAC; 7602 ZO	T&M	D							
Rebuild Letter	Board Policy B-29	T&M	F							

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Impact Fee Deferral	Board Policy B-29	\$175	F							
Zoning History Letter	Board Policy B-29	T&M	F							
<b>PRE-APPLICATION CONFERENCE</b>	7602 ZO & County of San Diego CEQA Guidelines Section 5				459.8 CAC					
Initial Consultation		\$990	D			\$550	D			
Major Project Pre-Application Conference		\$4,020	D	based on permit type		\$1,485	D			
Plan Pre-submittal - Building	460.38 CAC	\$45	F							
Plan Pre-submittal - Final Engineering/ Final Map						\$235 (L)	D			

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>RECLAMATION PLAN<sup>2</sup></b>	87.706				459.9 CAC				California Constitution	
Application		\$2,740 (V)	D	\$3,440		\$2,275	D	\$2,890		\$288 Initial Review \$575 Subsequent Review Trails
Modification		\$2,740 (V)	D	\$1,410		\$1,205	D	\$1,220		\$288 Initial Review \$575 Subsequent Review Trails
<b>RESOURCE MANAGEMENT PLAN</b>	15097 CC									
Initial Review		\$2,410	D							

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Post Approval Annual Reports. Fee collected for each subject area: Biological Resources, Cultural Resources, etc..		\$170	F							
<b>REZONE (ZONE CLASSIFICATION)</b>	7505 ZO				460.33 CAC					
Application		\$2,830	D	\$5,340		\$1,480	D	\$2,890		
<b>ROAD MATTERS</b>	462 CAC									
General Plan Conformance Review		\$330	F							
Opening/Vacation					461 CAC, & 462 CAC	\$1,890	D			
Remandment Review		\$410	F		460.1 CAC	\$1,605	D			

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Route Locations Stamp		\$45	F							
Appeal of Decision to remand access rights					81.1106(d) CC	Refer to Appeals				
<b>MOVING PERMIT/ ROUTE EVALUATION</b>										
Moving	71.204.1 CC	Single Trip \$16; Annual Permit \$90	F							
<b>SITE PLANS</b>	7158, 7168, 7609, 7169, & 7602 ZO				460.2 CAC				California Constitution	
Appeal - Site Plans	7166 ZO	Refer to Appeals								

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
B Designator <sup>4</sup>		\$1,990 (V)	D	\$630		\$1,095 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
B Designator Modification		\$1,990 (V)	D	\$630		\$785 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
D Designator		\$1,990 (V)	D	\$630		\$1,095 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
D Designator Modification		\$1,990 (V)	D	\$630		\$785 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails



CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
J Designator		\$1,990 (V)	D	\$630		\$1,095 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
J Designator Modification		\$1,990	D	\$630		\$785 (S)	D	\$245		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
Minor Deviation	7609 ZO	\$660 (V)	F			\$475 (S)	D			
Modification	7169 ZO	\$1,990 (V)	D	\$1,410		\$785 (S)	D	\$1,220		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Standard Application	7158 ZO, 7602 ZO	\$1,990 (V)	D	\$3,440		\$1,095 (S)	D	\$2,890		\$271 Initial Review \$188 Subsequent Review Parks \$400 Subsequent Review Trails
Time Extension	7168 ZO	\$580	F			\$375 (S)	D			
Wireless Telecommunication (Tier 1) Administrative Site Plan		\$1,990 (V)	D	\$3,440		\$1,095 (S)	D	\$2,890		
<b>SPECIFIC PLANS (LARGE SCALE)</b>	65450 GC				395 CAC				65456 (B) GC	

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Application		\$9,170	D	\$5,340		\$640	D	\$2,890		\$398 Initial Review \$188 Subsequent Review Parks \$351 Subsequent Review Trails
Amendment		\$9,170	D	\$5,340		\$640	D	\$2,890		\$398 Initial Review \$188 Subsequent Review Parks \$351 Subsequent Review Trails

	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>										
<b>STORMWATER MANAGEMENT PLAN (SWMP) (S)</b>					460.36; 67803 (c)(1)CC					
SWMP Intake Review/Minor SWMP						\$630	D			
Major SWMP						\$1,425	D			
<b>STREET LIGHT REVIEW</b>					460.3.1 CAC					
Review						\$430	D			
<b>VACATION</b>										
Open Space Easement Vacation	Board Policy I-103	\$2,070 (V)	D	\$1,410 or \$3,440						
Public Service Easement Vacation	461 & 462 CAC	\$2,070 (V)	D	\$1,410 or \$3,440						
<b>VARIANCE</b>					460.4 CAC					

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
Administrative Variance	7106 ZO, 7602, ZO	\$1,400	F	\$630		\$740	D	\$245		
Appeal - Variance	7114 , 7114a.1 ZO; 36.428 CC	Refer to Appeals								
Minor Deviation	7609 ZO	\$580 (V)	F			\$740	D			
Modification	7126 ZO	\$1,560 (V)	F	\$630		\$740	D	\$245		
Noise Variance Permit	36.426 CC	\$990	F							
Standard Application	7104 ZO	\$1,970 (V)	D	\$630		\$740	D	\$245		
Time Extension	7124 ZO	\$580	F			\$740	D			

CAC = County Administrative Code; CC = San Diego County Code; GC = CA Government Code; ZO = San Diego County Zoning Ordinance; T&M = Time and Materials; (V) = subject to violation fee, see Section 362(b)(8); (F) = Fee; (D) = Deposit, amount listed is intake deposit only, additional deposits may be required; (L) = A Landscape intake deposit or fee may apply, refer to the Landscape and Irrigation Plans case type for applicable deposit; (S) = A Stormwater intake deposit may apply,

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	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
<b>CASE TYPE</b>	refer to Stormwater Management Plan (SWMP) case type for applicable stormwater deposits. When multiple permits are submitted concurrently, only one stormwater deposit is required.									
<b>Notes</b>										
1	Notwithstanding the CEQA intake deposits listed, if any project is found to have a potentially significant impact the appropriate CEQA deposit will be required. For concurrent submittals with multiple permits, only one CEQA deposit (the highest amount) is required per Department.									
2	Reclamation Plans submitted at intake concurrently with a Major Use Permit Borrow Pit Application do not require submittal of separate PDS and DEH Reclamation Plan deposit. If the Reclamation Plan is not submitted concurrently, the deposit is required.									
3	PDS fees may be waived if applicable conditions are met pursuant to 7602 ZO									
4	PDS deposits for processing a site plan application for community design review of a single dwelling on an existing legal lot, or for buildings or structures accessory to such a dwelling within the I-15 corridor shall have such fees and deposits waived. Cross Reference: 362(h) CC									
5	The cost of the appeal will be taken in as a deposit if the applicant files the appeal. For non-applicant filed appeals, the amount is taken in as a fee.									
6	If the project relies on groundwater, collect the second dwelling unit - groundwater ordinance compliance fee									

CASE TYPE	PDS Planning & Environmental Review				PDS Review Teams				PDS Trails Review	
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)	Environmental Actions (CEQA): Authority: 15045 CEQA Guidelines <sup>1</sup> (D)	CROSS REFERENCE	INTAKE DEPOSIT/FEE <sup>8,9</sup>
7	If the project deposit account is still open and has, at a minimum, the amount of funds listed in the INTAKE DEPOSIT/FEE column, an additional deposit is not required.									
8	INITIAL REVIEW FEE. An Initial Review Fee in the amount listed in Section 362.1 shall be paid when an application or plan is submitted for one or more of the following: general plan amendment, major use permit, major use permit modification, site plan, site plan modification, specific plan, specific plan amendment, tentative map (major subdivision) revised tentative map, tentative parcel map (minor subdivision), revised tentative parcel map, grading plan, reclamation plan, reclamation plan modification, and landscape plan.									
9	SUBSEQUENT REVIEW FEE. During the initial review, the Department of Planning and Development Services may determine that additional (subsequent) review is necessary for issues related to parks and/or issues related to trails. If the Department determines that additional review is necessary, a Subsequent Review Fee Parks and/or a Subsequent Review Fee Trails in the amount(s) specified in Section 362.1 shall be applied for the applications listed below if the applicant wants to proceed with the project.									



## (b) SCHEDULE OF BUILDING CONSTRUCTION PERMIT FEES

## (1) BUILDING PERMIT FEES

The following fees shall be paid to the Department of Planning and Development Services for the processing of the following permits and applications:

Permit Type	Plan Review Fee	Permit Fee
<b>Single Family Dwelling/Duplex</b>	\$1597 + \$0.200/sf	\$1496 + \$0.124/sf
<b>One &amp; Two Family Tract Model</b>	\$1830 + \$0.132/sf	\$629 + \$0.127/sf
<b>One &amp; Two Family Tract</b> Subsequent Phase	\$641 minimum for each unique floor plan. See subsection (d), item 1	\$520 + \$0.093/sf
<b>Guest House/Second Dwelling Unit</b>	\$1471 + \$0.296/sf	\$950 + \$0.341/sf
Cabana/Pool House	\$1471 + \$0.296/sf	\$950 + \$0.341/sf
Barn, Ag Bldg. Acc to SFD for OTC Review	\$316	\$553
Barn, Ag Bldg. Acc to SFD <b>Requiring Plan Check Submittal</b>	\$1204 + \$0.196/sf	\$553
M-H Permit FDN (Private Lot)	\$965	\$643 + \$0.257/sf
M-H on Piers (Private Lot)		\$278
Swimming Pool/Spa	\$159	\$541
Misc Permit OTC. Minor int. SFD remodel/ repair-no structural change, patio, carport, canopy, fence, re-roof, etc. Stairs, Radio Tower, Antenna	\$116	\$312
<b>Misc Permit Requiring Plancheck Submittal</b>	\$1462	\$312
<b>Commercial Misc. OTC</b> (Antenna, Canopy, Racks)	\$142	\$527
<b>Commercial Misc. Requiring Plancheck Submittal</b>	\$1746	\$527
<b>Major SFD Remodel, No Add'l sf</b>	\$1523	\$1073
<b>Retaining Wall OTC</b> (other than County Std)	\$129	\$420
<b>Retaining Wall Requiring Plancheck Submittal</b>	\$1115	\$420
<b>Addition to SFD/Duplex</b> (1 to 100 sf)	\$227	\$712
<b>Addition to SFD/Duplex simple enough for OTC review</b> (Larger than 100 sf)	\$304 + \$0.389/sf	\$830 + \$0.458/sf
Addition to SFD/Duplex requiring plancheck submittal (Larger than 100 sf)	\$1313 + \$0.343/sf	\$830 + \$0.458/sf
<b>Res. Garage or Storage Bldg.</b>	\$155 + \$0.291/sf	\$741 + \$0.068/sf

Permit Type	Plan Review Fee	Permit Fee
Simple enough for OTC review		
<b>Res. Garage, Carport or Storage Bldg.</b> Requiring plancheck submittal	\$1340 + \$0.085/sf	\$741 + \$0.068/sf
<b>Demolition Permit</b>	NA	\$121
<b>Compliance Survey</b>	NA	\$218
Move-On House	25% of the fee for a site built dwelling	75% of the fee for a site built dwelling, plus a compliance survey fee
<b>Electrical Only</b>	NA	\$226
Plumbing Only	NA	\$226

Permit Type	Plan Review Fee	Permit Fee
Mechanical Only	NA	\$226
Electrical and Plumbing	NA	\$293
<b>Electrical and Mechanical</b>	NA	\$293
Plumbing and Mechanical Only	NA	\$293
<b>Electrical, Plumbing, and Mechanical</b>	NA	\$420
Grading	\$391	\$463
<b>Stormwater-Supplement as Fee for High Priority Projects</b>	NA	\$527
Temporary Construction Power	NA	\$115
Temporary Construction Trailer	NA	\$115
Temporary Occupancy Permits	NA	\$115
<b>Re-Inspection/Progress Inspection Fee</b>	NA	\$115
Permit Research Verification Fee	NA	\$23
Appeal to Building Construction or Fire Appeals Board	\$750	NA
<b>Transfer of Plan Review to different Parcel</b>	\$375	NA
<b>New Plancheck number when Plan Review is complete (No Changes to Code)</b>	\$375	NA
<b>Landscape Plan Check-Short Form (Less than 5,000 Square Feet)</b>	NA	\$50
Missed Appointment Fee	\$173	NA
<b>Microfilming/Records Retention Fee</b> Base Fee	\$8.20 \$2.10 per page \$40.00	NA

Plans Letter and Legal Size Documents	\$0.15 per page	
<b>Pre-Application Conference</b>	Time & Materials	NA
<b>State Fees</b>		
<b>Seismic Fee</b>	As authorized in California Public Resources Code section 2705.	
<b>State Green Building Fee</b>	As authorized in California Health and Safety Code section 18931.6.	

2. STREET NAMING AND ADDRESSING FEES

Application Name	Authority	Fee
- Address Assignment with building permit	79.106 C.C.	\$116.00
- Address Assignment without building permit	79.106 C.C.	\$128.00
- Private Street Naming (No Hearing)	79.104 C.C.	\$128.00
- Hearing for Name or Change of Names	79.104 C.C.	\$1,851.00

3. PROJECT TYPES NOT LISTED IN THE TABLES ABOVE:

When a project is not specifically listed in the Building Permit Fees table (subsection (b), item 1) or the Street Naming and Addressing Fees table (subsection (b), item 2) the fee shall be calculated based on the valuation as described in subsection (c) of this section.

(c) SCHEDULE OF BUILDING PERMIT FEES BASED ON VALUATION

PROVISIONS

1. BUILDING PERMIT FEES

TOTAL VALUATION	PERMIT FEE
\$1.00 to \$500.00	\$15.00
\$501.00 to \$2,000.00	\$15.00 for the first \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof.

2. PLAN REVIEW FEES. When a plan or other data is required or requested pursuant to the code, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be 65% of the building permit fee.

3. DISABLED ACCESSIBILITY REVIEW FEES. The fee for conducting a review of plans for compliance with the disabled accessibility standards found at Title 24 of the California Code of Regulations, to be assessed at the time of application for plan review, shall be an additional 10% of the plan review fee specified in subsection (c). The fee for conducting an inspection for compliance with said disabled accessibility standards, to be assessed at the time of issuance of a building permit, shall be an additional 10% of the building permit fee which is assessed under subsection (c).

(d) OTHER FEES, DEPOSITS, AND PROVISIONS

1. PLAN REVIEW FEES FOR RESIDENTIAL TRACTS. When a plan is registered with the Building Official as a Master Plan, all subsequent plan reviews for that Master Plan will be charged the fee listed in Item 1 of subsection (b), Schedule of Building Construction Permit Fees. The minimum fee will be charged for each unique floor plan in the phase regardless of the total number of dwelling units in the phase. If more than two hours is required to intake and review each unique floor plan, the time in excess of two hours will be charged at the Time and Material Rate described in subsection (e). Minor, nonstructural changes to Master Plans are acceptable, however, all additional staff time spent processing any plan changes will be added to the plan review fee.

2. EXTENSION OF AN EXPIRED PLAN REVIEW. When plans are submitted subsequent to plan review expiration, as permitted by Section 91.1.109.2.1, the plan review extension fee shall be 25 percent of the plan review fee prescribed above for newly submitted plans.

3. PLAN CHANGES, ADDITIONS, REVISIONS OR INCOMPLETE PLANS. Additional plan review required by plan changes, additions, or revisions to approved plans or because the plans are incomplete shall be charged at the time and material labor rate and the minimum charge shall be one-half hour.

4. FEE REDUCTION FOR BUILDINGS USING SUSTAINABLE BUILDING PRACTICES. For building permit applicants who voluntarily participate in the County of San Diego Green Building Program, as established by Board of Supervisors Policy F-50, the plan check and permit fees shall be reduced by 7.5%. To qualify for this fee reduction, the project shall use one of the following sustainable building practices:

Energy Conservation The project shall exceed California Energy Commission Standards by 15% or more for residential and 25% or more for commercial and industrial developments.

Natural Resource Conservation The project shall incorporate straw bale construction for all exterior walls or use recycled content in the building system. To be eligible for the fee reduction by using recycled content, the applicant must demonstrate to the satisfaction of the Building Official that 20% or more of the primary materials being used in the building system contain 20% or more post-consumer recycled content. Any reused materials will be found to satisfy the 20% post-consumer recycled content requirement. A fee reduction may also be approved when the applicant demonstrates to the satisfaction of the Building Official that at least one primary building material (e.g. roofing material) is 50% or more post-consumer recycled content.

Water Conservation The project shall include the installation of a graywater system. A permit is required from the Department of Environmental Health for the graywater system in addition to the building permit issued by Department of Planning and Development Services.

5. EXPEDITED PLAN REVIEW. When requested by the applicant and approved by the Building Official, staff may use overtime to expedite a plan review. An additional fee shall be charged for this service. The fee amount shall be determined using the time and material labor rate multiplied by the amount of time staff spends on expedited plan review.

6. INSPECTIONS OUTSIDE OF NORMAL BUSINESS HOURS. When the Building Official approves inspections outside of normal business hours the fee shall be charged hourly at the rate of one and one-half times the standard time and material labor rate described in subsection (e) of this section. The minimum time charged shall be two hours.

7. REFUNDS. An applicant who has paid the applicable plan review or permit fees in subsection (a) or subsection (b) of this section may withdraw the application by submitting a written request to the Director of Planning and Development Services. The Department shall discontinue work on such application within one working day from the receipt of said request, except that the Department may continue to process an application involving the violation of a County ordinance.

The Director of Planning and Development Services shall not authorize the refund of any building fee paid except upon written application filed by the original applicant, received not later than one year after the date of fee payment.

Fee refunds of \$25,000 or more must receive Board of Supervisor approval prior to payment.

Final permits and/or documents shall not be issued until all required fees/deposits are paid in full.

The Director of Planning and Development Services may authorize the full refund of any fee paid hereunder which is erroneously collected by the County.

Refund of fees described in subsection (b) of this section shall be made in accordance with San Diego County Code Section 91.1.109.6.

8. VIOLATIONS. When a violation of any County code includes or results from the failure to obtain a required permit, a violation fee may be assessed as prescribed in San Diego County Code Section 91.1.109.4.1. In all cases the additional violation fee or deposit amount shall be treated as a non-refundable flat fee, even if the initial amount is a deposit.

9. CHARGES FOR TECHNICAL REPORTS. Information, circulars, reports of technical work, and other reports prepared by the Department of Planning and Development Services when supplied to other government agencies, individuals or groups requesting copies of same may be charged for by the Department in a sum not to exceed the cost of publication and distribution of such documents.

10. HOMEOWNER AND BUSINESS OWNERS RELIEF - WAIVER OF PLAN REVIEW AND PERMIT FEES. Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, and San Diego County Code Section 91.1.109, the plan check review fee and the permit fee shall not be charged for the following improvements provided the improvement has not been previously identified as a violation by the County:

Cargo containers of 320 square feet or less, when used for storage.  
Exterior siding or plastering.

Non-masonry fencing and free-standing walls.  
Replacement of roofing material (no alteration to the existing roof structure).

Skylights that are ICBO approved.  
Window replacements with the same net openable area. (Per State of California Energy Efficiency Standards, replacement windows must still meet the requirements for the applicable climate zone).

Door replacements that are not required to be fire-rated.  
Replacement or repair of interior drywall when on a wall or ceiling which is not required to be fire rated.

Electric heat pump and air conditioner replacements provided there is no alteration to the electrical system which supplies power to the heat pump or air conditioning unit.

Residential photovoltaic electrical systems.

Residential Small Wind Turbine Systems.

Replacement hot water heater installation when there is no modification or alteration of the electrical or gas system which supplies the water heater.

Emergency repair of gas lines.

Lawn sprinkler systems.

Decommissioning of septic systems and connection to public sewer.

11. HOMEOWNER RELIEF WAIVER OF PLAN REVIEW FEES.

Notwithstanding the fees otherwise specified in subsections (a) and (b), no fee shall be charged for the plan check review of the following improvements if the improvement is accessory to a single-family dwelling, a duplex, or a mobile home built pursuant to county standard plans and the improvement has not been previously identified as a violation by the County:

Carports over 300 square feet.

Patio covers over 300 square feet.

Fireplaces.

Retaining walls built to County standards.

12. HOMEOWNER RELIEF EXEMPTION FOR SEISMIC RETROFITS.

Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, and San Diego County Code Sections 91.1.109.2 and 91.1.109.5.17, the plan check review fee and the application fee shall not be charged for a seismic retrofit to a single-family dwelling, a duplex or a mobile home built pursuant to County standard plans.

13. STANDARD HOURLY RATES. The fee for items not listed in the above fee subsections or those designated "Time and Materials" shall be determined by the actual costs incurred by the Department of Planning and Development Services. The cost will be determined by using the labor rates specified in subsection (e) Schedule of Standard Hourly Rates.

14. SURFACE MINING INSPECTION DEPOSIT. The deposit for conducting annual inspections of surface mining operations to review compliance with the Major Use Permit, Reclamation Plan and Interim Management Plan shall be \$2,000. The deposit shall be due within 60 days after the adoption of this ordinance and on July 1 of each year thereafter. The \$2,000 amount shall apply to all existing surface mining operations for the first year and for the first year of each new surface mining operation. Thereafter, the Director shall determine the appropriate amount of the deposit for each surface mining operation. Approval and inspections of an Interim Management Plan shall be an expense of the inspection deposit.

15. SIGNS - REFUNDABLE DEPOSIT. The refundable deposit required prior to the approval of any administrative sign permit or minor use permit, as prescribed in the County Zoning Ordinance Section 6207 b. 1. xiv., shall be \$1,000.

16. MISSED APPOINTMENT FEE. The Building Official may charge this fee when an applicant does not show up for a scheduled plan submittal appointment or cancels the appointment less than 24 hours in advance.

17. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER. Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, the plan check review fee and the permit fee may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee waiver. The fee waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

(e) SCHEDULE OF STANDARD HOURLY RATES

Unless otherwise specified, all fees and deposits and time and material charges shall be calculated and will be charged using the following standard hourly billing rates:

POSITION	HOURLY RATE
<u>Regulatory Division</u>	
Accountant (Staff)	\$64.00
Accountant (Associate)	\$69.00
Accountant (Principal)	\$115.00
Accounting Technician	\$52.00
Administrative Analyst	\$80.00
Administrative Secretary/Office Asst. Office Supervisor	\$55.00
Assistant Director	\$168.00
Cashier	\$45.00
Chief, Land Use	\$140.00
Commission Secretary	\$70.00
Engineering Technician	\$95.00
Groundwater Geologist	\$199.00
Group Program Manager	\$121.00
Imaging Technician	\$59.00
Land Use Environmental Planner	\$164.00
Land Use Environmental Planning Manager	\$201.00
Land Use Technician	\$83.00
Landscape Architect	\$184.00
LUEG Program Manager	\$151.00
Permit Processing Coordinator	\$111.00
Planning Board Secretary	\$57.00
Publications Technician	\$53.00
Student Worker	\$24.00
<u>Building Division</u>	

POSITION	HOURLY RATE
Analyst	\$104.00
Building Inspector (I/II/Supv.)	\$105.00
Cashier	\$57.00
Chief, Electrical/Mechanical Engineer	\$116.00
Chief, Land Use	\$166.00
Civil Engineer	\$131.00
Land Use Environmental Planner	\$88.00
Land Use Tech (II/III)	\$93.00
Office Assistant	\$57.00
Permit Processing Coordinator	\$113.00
Student Worker	\$26.00
<u>Code Enforcement Division:</u>	
Chief, Land Use	\$142.00
Code Enforcement Coordinator	\$108.00
Code Enforcement Officer	\$78.00
Engineering Technician	\$78.00
Land Use Environmental Planner	\$87.00
Office Assistant	\$45.00
Student Worker	\$25.00
<u>Other County Departments</u>	
Housing and Community Development - Housing Analyst III	\$79.15
County Counsel - Attorney	Charged at hourly rate approved by the Board of Supervisors.
County Counsel - Paralegal	Charged at hourly rate approved by the Board of Supervisors.

(f) DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES  
BUILDING RESERVE DESIGNATION

1. PURPOSE. The County of San Diego may charge fees to cover the costs of building; provided such fees do not exceed the estimated reasonable cost of the services for which the fees are charged. The Building Reserve Designation ("Reserve Designation") was established by the resolution of the Board of Supervisors on June 27, 1995. The purpose of the Reserve Designation is to stabilize the revenue base of the Building Program within the Department of Planning and Development Services.

2. ESTABLISHMENT OF THE RESERVE DESIGNATION. There is hereby established the Department of Planning and Development Services Building Reserve Designation into which shall be deposited all fees in excess of the actual cost required to provide services by the Department of Planning and Development Services in the Building Program. Moneys shall be deposited in and appropriated from the Reserve Designation in accordance with the provisions of this section.

3. DEPOSITS INTO THE RESERVE DESIGNATION. After the close of each fiscal year, the Auditor and Controller shall determine the amount of fees collected and the



actual full costs of providing services in the Building Program during the fiscal year. In the event the amount of fees collected exceeds the actual full costs, the Auditor and Controller shall transfer such excess amount to the Reserve Designation.

4. UTILIZATION. The Reserve Designation shall be used only to offset costs in the Department of Planning and Development Services' Building Program. Funds in the Reserve Designation shall be appropriated only when it is estimated reasonably that actual full costs will exceed fees to be charged for services in the Building Program. The Chief Administrative Officer shall report to the Board of Supervisors on the need to appropriate any funds from the Reserve Designation prior to any appropriation by the Board of Supervisors. Building fees will be reviewed annually to ensure compliance with Board Policy B-29, "Fees, Grants, Revenue Contracts, Department Responsibility for Cost Recovery."

5. PUBLIC MEETINGS. All issues related to the Reserve Designation shall be considered by the Board of Supervisors in a regularly scheduled meeting. Notice of the time and place of the meeting shall be mailed at least fourteen (14) days prior to the meeting to any party who files a written request with the Clerk of the Board of Supervisors for such mailed notice.

(g) WAIVER OF SPECIFIED FEES AND DEPOSITS FOR FARM EMPLOYEE HOUSING AND FARM LABOR CAMPS

Notwithstanding any other provision of this article, the environmental action fees and deposits authorized by County Ordinance 4901 (N.S.), as specified in Section 362.1, shall be waived for:

(1) Any farm employee housing or farm labor camp project for which (i) a complete application for an Administrative Permit or a Minor Use Permit was filed between July 13, 1990, and January 13, 1991 pursuant to Ordinance No. 7768 (N.S.); or was filed between April 5, 1991 and October 5, 1991, pursuant to Ordinance No. 7875 (N.S.); or was filed between October 31, 1991 and June 30, 1993, pursuant to Ordinance No. 8086 (N.S.); or was filed between July 30, 1993, and June 30, 1994 pursuant to Ordinance No. 8271 (N.S.); or was filed between September 2, 1994 and June 30, 1995, pursuant to Ordinance No. 8436 (N.S.); or was filed between September 15, 1995 and June 30, 1998 pursuant to Ordinance No. 8574 (N.S.) or was filed between May 14, 1999 and June 30, 2004 pursuant to Ordinance No. 9021 (N.S.); or was filed between July 1, 2004 and June 30, 2009 pursuant to Ordinance No. 9647 (N.S.) and (ii) the application was approved; or

(2) Any farm employee housing or farm labor camp project for which (i) Section 17021.5 or Section 17021.6 of the California Health and Safety Code is applicable; (ii) the Agricultural Commissioner has issued a certificate of active agricultural enterprise; (iii) the housing is not the subject of an active code enforcement action; (iv) the applicant has entered into the contract required by Section 6156 u.11 or Section 6906 d. of The Zoning Ordinance; and (v) the application was filed between July 30, 1993, and June 30, 1994, pursuant to Ordinance No. 8271 (N.S.); or was filed between September 2, 1994 and June 30, 1995, pursuant to Ordinance No. 8436 (N.S.); or was filed between September 15, 1995 and June 30, 1998 pursuant to Ordinance No. 8574 (N.S.); or was filed between May 14, 1999 and June 30, 2004 pursuant to Ordinance No. 9021 (N.S.); or was filed between July 1, 2004 and June 30, 2009 pursuant to Ordinance No. 9647 (N.S.).

Said fee waiver for a Minor Use Permit for a farm labor camp shall be subject to the \$5,000.00 maximum waiver for all costs expended by staff within the Department of Planning and Development Services as set forth in the San Diego County Zoning Ordinance Section 7602

d.7. Said fee waiver for a farm labor camp project for which a Minor Use Permit is prohibited under Section 17021.5 or Section 17021.6 of the California Health and Safety Code shall also be limited to a \$5,000.00 maximum waiver for all costs expended by staff within the Department of Planning and Development Services.

(h) **WAIVER OF SPECIFIED FEES AND DEPOSITS FOR CERTAIN COMMUNITY DESIGN REVIEW AREA SITE PLAN APPLICATIONS IN THE I-15 CORRIDOR**

Notwithstanding any other provision of this article, the fee and deposit for processing a Community Design Review Area Site Plan application pursuant to Sections 7158 and 7602 of The Zoning Ordinance shall be waived for certain Site Plan applications within the I-15 Corridor (as defined in the County General Plan). Specifically, such Site Plan applications for community design review of a single dwelling on an existing legal lot, or for buildings or structures accessory to such a dwelling, shall have such fees and deposits waived.

**Section 9.** Section 362.2 of the Administrative Code is amended to read as follows:

**SEC. 362.2. DEPARTMENT OF PUBLIC WORKS.**

This section contains provisions for fees, deposits and standard hourly rates for the Department of Public Works.

(a) **SCHEDULE OF FEES AND DEPOSITS**

CASE TYPE	DPW		
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	Deposit (D) or Fee (F)
<b>CONSTRUCTION PERMIT</b>	71.408 CC & 71.609 CC		
Inspections		5% Const. Cost <=\$100K + 3% Const. Cost>\$100K \$600 Minimum	D
<b>ENCROACHMENT PERMIT</b>	71.408 CC & 71.609 CC		

CASE TYPE	DPW		Deposit (D) or Fee (F)
	CROSS REFERENCE	INTAKE DEPOSIT/ FEE	
Inspections		5% Const. Cost <=\$100K + 3% Const. Cost>\$100K \$600 Minimum	D
<b>EXCAVATION PERMIT</b>	71.314 CC		
Inspection and Material Testing		\$5 Per Linear Foot (1st 1,000 LF). \$ 1.75 per Linear Foot thereafter. \$600 Minimum	D
<b>GRADING PERMIT (PLAN CHECK BY CU. YDS.)</b>	87.301 CC		
Inspection		5% Const. Cost <=\$100K + 3% Const. Cost>\$100K \$600 Minimum	D
Materials Testing		1.5% Const. Cost<=\$50 + 1% Const. Cost>\$50K \$400 Minimum	D
<b>HABITAT LOSS PERMIT (With Appropriate Environmental Action)</b>	86.102 CC, 86.104 CC		
Application		\$1,745	D
<b>IMPROVEMENT PLAN - Curb Grade</b>	71.408 CC, 81.206 CC & 87.301 CC		
Curb Grade Inspection		5% Const. Cost <=\$100K + 3% Const. Cost>\$100K \$3,000 Minimum	D
Curb Grade Materials Testing		1.5% Const. Cost <= \$50K + 1% Const. Cost>\$50K\$400 Minimum	D

<b>DPW</b>			
<b>CASE TYPE</b>	<b>CROSS REFERENCE</b>	<b>INTAKE DEPOSIT/ FEE</b>	<b>Deposit (D) or Fee (F)</b>
<b>IMPROVEMENT PLAN - Parcel Map (TPM)</b>	81.201, 81.205, & 87.301 CC		
Parcel Map (TPM) Inspection - Public Improvement		5% Construction Cost ≤ \$100K + 3% Const. Cost > \$100K \$3000 Minimum	D
Parcel Map (TPM) Inspection - Private Improvement		5% Construction Cost ≤ \$100K + 3% Const. Cost > \$100K \$800 Minimum	D
Parcel Map (TPM) Materials Testing		1.5% Construction Cost ≤ \$50K + 1% Const. Cost > \$50K \$400 Minimum	D
<b>IMPROVEMENT PLAN - Subdivision Map Tentative Map (TM)</b>	81.201, 81.205, & 87.301 CC		
Subdivision Map TM Inspection		5% Construction Cost ≤ \$100K + 3% Const. Cost > \$100K \$1,100 minimum	D
Subdivision Map TM Material Testing		1.5% Construction Cost ≤ \$50K + 1% Const. Cost > \$50K \$1100 Minimum	D
<b>MONUMENTATION</b>	460.31 CAC		
Full Subdivision		\$1,100 Minimum Plus \$27 per acre 1-50 acres (\$1,127-\$2,450) Plus \$13 per acre 51-100 acres (\$2,463-\$3,100) Plus \$7 per acre 101+ acres (\$3,107+)	D

<b>DPW</b>			
<b>CASE TYPE</b>	<b>CROSS REFERENCE</b>	<b>INTAKE DEPOSIT/ FEE</b>	<b>Deposit (D) or Fee (F)</b>
Self Certification with Right-of-way only		1/3 of above formula with a minimum of \$650	D
<b>RECORD OF SURVEY</b>	460 CAC		
Application		\$465 for first sheet +\$55 for each additional sheet	F
<b>MOVING PERMIT/ ROUTE EVALUATION</b>			
Moving	71.209.5 CC	\$235	F
<b>SEWER PLAN REVIEW</b>			
Review	460.34 CAC	\$740	D
<b>STORMWATER MANAGEMENT PLAN (SWMP) (S)</b>	460.36; 67803(c)(1)CC		
Best Management Practice (BMP) Maintenance		\$5,890	D
<b>STREET LIGHT REVIEW</b>	460.3.1 CAC		
Annexation		\$410	F
<b>STREET NAME SIGNS FEE</b>	460.3 CAC		
Sign Installation/ Replacement		\$215	F

CAC = County Administrative Code; CC = San Diego County Code; GC = CA Government Code; ZO = San Diego County Zoning Ordinance

(F) = Fee

(D) = Deposit, amount listed is intake deposit only, additional deposits may be required

(b) STANDARD HOURLY RATES

All fees, deposits, and charges shall be calculated and will be charged using the following standard hourly rates:

POSITION	HOURLY RATE
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Administrative Analyst I, II, III	\$124.44
Assistant Engineer	\$155.04
Assistant Land Surveyor	\$155.04
Associate Transportation Specialist	\$118.56
Civil Engineer	\$155.04
Construction Technician	\$155.04
County Counsel Attorney	Charged at the hourly rate approved by the Board of Supervisors
County Counsel Paralegal	Charged at the hourly rate approved by the Board of Supervisors
Engineering Technician I, II, III	\$116.28
Equipment Operator	\$74.97
Land Surveyor	\$155.04
Land Use/Environmental Planner I, II	\$104.43
Land Use/Environmental Planner III	\$134.52
Land Use/Environmental Planning Manager	\$152.22
LUEG Program Manager	\$201.96
Project Manager, DPW	\$175.44
Public Works Program Coordinator	\$148.78
Office Support Specialist	\$77.52
Senior Civil Engineer	\$175.44

(c) PROVISIONS

1. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER. Notwithstanding the fees and deposits otherwise specified in Section 362.2, subsection (a), the grading permit fees or deposits may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee or deposit waiver. The fee or deposit waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

**Section 10.** Section 362.3.5 of the Administrative Code is amended to read as follows:

**SEC. 362.3. THE DEPARTMENT OF PARKS AND RECREATION.**

This section contains provisions for standard hourly rates for the Department of Parks and Recreation.

(a) TIME AND MATERIALS RATES. Time and material rates shall be calculated and charged at the standard hourly billing rates listed in this section below for the actual costs incurred for services provided at the request of the project applicant or developer including, but not limited to, meetings, preparation of reports, review of reports or documents, and/or research. Time and materials rates shall apply only to services not included in the initial review or subsequent review for which the fees are listed in Section 362.1, subsection (a).

(b) SCHEDULE OF STANDARD HOURLY RATES

POSITION	HOURLY RATE
Director, Parks & Recreation	\$126.00
Assistant Director	\$110.00
Chief, Parks and Recreation - Admin	\$81.00
Principal Analyst	\$72.00
Chief, Parks & Recreation - RMD	\$145.00
Program Coordinator	\$127.00
Land Use/Environmental Planner III	\$114.00
Land Use/Environmental Planner II	\$97.00
Group Program Coordinator	\$116.00
Temp Expert Prof Employee	\$139.00
Chief, Parks & Recreation - Development	\$126.00
Park Project Manager	\$94.00
Senior Park Project Manager	\$116.00
Chief, Parks & Recreation - Operations	\$135.00
District Park Manager	\$106.00

**Section 11.** Section 362.3.5 of the Administrative Code is rescinded:

**Section 12.** Section 362.3.6 of the Administrative Code is amended to read as follows:

**SEC. 362.3.6. ADMINISTRATION FEE FOR IMPACT FEE DEFERRALS.**

Notwithstanding any other provision of the Administrative Code, the following fee shall be paid:

(a) DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES

CASE TYPE	AUTHORITY	AMOUNT	F/D
		ADMINISTRATION FEE FOR IMPACT FEE DEFERRALS	Bd. Policy B-29
Commercial Building Permits		\$175 Per Permit	F
Residential Tract Permits		\$175 Per Phase	F

**Section 13.** Section 375 of the Administrative Code is amended to read as follows:

**SEC. 375. DEFINITIONS.**

These definitions shall govern the construction and application of this Article:

(a) Decision-making Body. As used herein "decision-making body" shall mean the Board of Supervisors, Planning Commission and the Director of Planning and Development Services.

(b) Clerk. As used herein "clerk" shall mean the officially designated clerk or secretary of the decision-making body.

(c) Hearing. As used herein "hearing" shall mean a noticed public hearing required by State law or County ordinance relating to planning and zoning and land use.

**Section 14.** Section 380 of the Administrative Code is amended to read as follows:

**SEC. 380. RECOGNITION OF DEPARTMENT.**

There is in the County a Department of Planning and Development Services, hereinafter in this Article referred to as the Department, which shall be under the general supervision of the Chief Administrative Officer.

**Section 15.** Section 386 of the Administrative Code is amended to read as follows:

**SEC. 386. CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY.**

The Commission shall elect its Chairperson and Vice Chairperson from among its members. The Director of Planning and Development Services shall be the Secretary of the Commission.

**Section 16.** Section 392 of the Administrative Code is amended to read as follows:

**SEC. 392. DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES.**



There is in the County and in the Department the position of Director of Planning and Development Services, hereinafter in this Article referred to as Director. Such position shall be in the Unclassified service of the County. The Director shall be ex officio the Director of Planning. Any vacancy in such position shall be filled by appointment by the Chief Administrative Officer, subject to confirmation by the Board of Supervisors, in accordance with the provisions of the County Charter, the Rules of the Civil Service Commission and County ordinances.

**Section 17.** Section 395 of the Administrative Code is amended to read as follows:

**SEC. 395. SPECIFIC PLAN DEPOSIT AND FEE.**

When an application is submitted for a specific plan or specific plan amendment, the deposit described below shall be paid to the Department of Public Works and the fee or fees described below shall be paid to the Department of Parks and Recreation in addition to the deposits paid to the Department of Planning and Development Services.

(a) A deposit shall be paid to the Department of Public Works in an amount sufficient to cover the Department's actual cost to review and process the application.

(b) A non-refundable fee or fees shall be paid to the Department of Parks and Recreation for the Department's costs to review the application and for additional services that may be provided.

(c) The amount of the deposit and fees shall be determined by the Board of Supervisors.

**Section 18.** Section 396.5 of the Administrative Code is amended to read as follows:

**SEC. 396.5. SAN DIEGO COUNTY HISTORIC SITE BOARD.**

(a) Establishment. An Historic Site Board is hereby established in the County of San Diego.

(b) Membership. The Historic Site Board shall consist of seven members, appointed by the Board of Supervisors. At least five members shall be nominated from among professionals in any of the following disciplines, as required to meet the Certified Local Government criteria of the State Office of Historic Preservation: history, architecture, architectural history, prehistoric and historic archaeology, cultural anthropology, curation, conservation, landscape architecture, or related disciplines. The remaining membership may contain any of the above disciplines or any other persons that qualify pursuant to paragraph (c) below. At least one member shall be of local Native American descent. No person who holds an existing office or employment with the County shall be eligible for appointment to the Historic Site Board.

(c) Nomination Procedure. Each member of the Board of Supervisors may nominate one of the five professional members for appointment to the Historic Site Board. The other two lay members shall be chosen from a list of at least five interested individuals compiled by the Director of Planning and Development Services. To assist members of the Board in making nominations, the Department of Planning and Development Services shall verify the

qualifications of the nominees and give such public notice as the Director deems appropriate of the possible nominations. Nominees for appointment shall be persons who have demonstrated interest and experience in areas of identification, designation, preservation, protection and retention of historic sites. The Department of Planning and Development Services shall provide application forms, accept applications and maintain files of persons who have demonstrated the required interest in historic site protection.

(d) Term. Each of the five members representing professions designated in paragraph (d) shall serve a term that shall run concurrently with the term of the member of the Board of Supervisors who nominated that member. The term shall expire on the date of expiration of the term of the nominating member of the Board of Supervisors, or at such time as said Supervisor ceases to hold office, whichever first occurs. The remaining two members shall serve a term of four years. Any member whose term has expired hereunder shall continue to discharge the duties as a member until a successor has been appointed and qualified. The reelection of a member of the Board of Supervisors for a succeeding term shall not automatically extend the term of any member of the Historic Site Board.

(e) Removal. Any member of the Historic Site Board may be removed by an affirmative vote of a majority of the members of the Board of Supervisors.

(f) Officers. The Historic Site Board shall annually elect a Chairperson, Vice-Chairperson and Secretary from among its members.

(g) Rules. The Historic Site Board shall prepare and adopt the necessary rules and regulations for the conduct of its business.

(h) Quorum. Four voting members appointed to the Historic Site Board shall constitute a quorum. A majority of members in attendance at the meeting shall be required to carry any motion or approval.

(i) Minutes. The Historic Site Board shall keep written minutes of its meetings, a copy of which shall be filed with the Clerk of the Board of Supervisors. The Secretary of the Historic Site Board shall be responsible for writing and distributing meeting minutes.

(j) Meetings. The Historic Site Board shall establish a regular meeting schedule and shall give public notice of the time and place of meetings. All meetings of the Historic Site Board, including any committees appointed by said Board, shall be open and public and all persons shall be permitted to attend any such meetings.

(k) Training. Members of the Historic Site Board shall attend at least one informational or educational meeting, seminar or conference per year that pertains to the work or functions of the Historic Site Board.

(l) Compensation. Members of the Historic Site Board shall serve without compensation and shall not be reimbursed for expenses incurred in performing their duties under this Section.

(m) Duties and Responsibilities. The Historic Site Board shall have the following duties and responsibilities:

(1) Inspect any site, building, structure or district which it has reason to believe is, or will be, a historical site. For purposes of this Section, historic sites include historically significant sites and districts, as well as archaeologically significant sites. The Board shall coordinate its activities with the State Historic Resources Commission and the State Historic Preservation Officer.

(2) Evaluate and nominate to Federal and State agencies with jurisdiction to designate historic sites, those sites or districts which the Board deems eligible based upon

applicable Federal and/or State standards. Evaluations may be requested by owners of potentially eligible sites, but nominations to Federal and/or State lists may not be made over the landowner's objections.

(3) Provide comments to the State Historic Resources Commission and the State Historic Preservation Officer on nominations to Federal and/or State registration programs of County sites, buildings, structures or districts made by other agencies or individuals.

(4) Develop and maintain a system for the survey and inventory of historic and prehistoric resources, including a current list and/or database of all sites, buildings, structures and districts the Board has determined to be historical sites. A description of the site and its reason for inclusion shall be contained therein.

(5) Meet at least four times per year, provide for public participation in accordance with the Certified Local Government Procedures, Part III (36 CFR 61.6 (e) (4)) and annually prepare and submit to the State Historic Preservation Officer a report of Board activities.

(6) Make recommendations as needed to the Department of Planning and Development Services, the Planning Commission and/or the Board of Supervisors regarding historic resource issues and preservation implementation incentives relative to existing or proposed County plans and policies.

(7) Participate in the preparation of the Certified Local Government annual report on historic resource preservation activities.

(8) Develop a Historic Resource Preservation Plan for the County.

(9) Appoint committees for the purpose of assisting the Board in carrying out its functions and duties. Any committee appointed shall consist of not fewer than three persons, including at least one Historic Site Board member. The actions and recommendations of committees shall not be deemed the action of the Historic Site Board or its members.

(10) The Historic Site Board may engage the services of volunteer workers and consultants without salary as it may find necessary, for the purposes such as but not limited to conducting historic resource surveys and inventories. Service of an individual as a volunteer worker or as a consultant shall not be considered as service for or employment by the County.

(11) Provide liaison with other non-profit historical and archaeological societies and boards with San Diego County.

(12) Identify historical sites that are eligible for tax benefits under California Revenue and Taxation Code Section 439 (the Mills Act), or other similar programs.

(n) Staff Assistance. The Chief Administrative Officer shall provide necessary staff assistance to the Historic Site Board only to the extent necessary to maintain a functioning board.

**Section 19.** Section 396.7 of the Administrative Code is amended to read as follows:

**SEC. 396.7. SAN DIEGO COUNTY LOCAL REGISTER OF HISTORICAL RESOURCES.**

(a) (a) through (f) [no changes]

(g) Application Procedures.

(1) Submitting the application. Historical resources may be nominated by any individual or group including, but not limited to, members of the general public, private organizations, or local government (County of San Diego) with control authority over the designated historical resource.

(2) If the applicant is not the owner of the resource being nominated, within thirty (30) days of receipt of the application, the Historic Site Board shall provide a copy of the application to the owner and request any additional information.

(3) The application shall be submitted to the San Diego County Historic Site Board at the Department of Planning and Development Services, 5510 Overland Avenue, Suite 310, San Diego, CA 92123.

(h) Historic Site Board Public Hearing of a Nomination. After technical review by staff and the Historic Site Board, the nomination will be scheduled for a hearing by the Historic Site Board. Prior to the Public Hearing, a Staff Report will be prepared and transmitted to the members of the Historic Site Board. The Staff Report will include the complete application materials, findings necessary to support the determination of significance, and any other materials determined necessary to properly evaluate the historical resource for listing. The Historic Site Board will only consider comments that relate to the criteria for listing a resource in the Local Register.

(1) Public notification. At least ten (10) days before the hearing to consider the nomination for listing, the Historic Site Board shall do all of the following:

a. Notify all affected historical resource owners that their resource has been nominated for listing; the time and place set for the hearing; and that the Historic Site Board will consider public comments related to whether the resource meets the criteria for listing in the Local Register as well as any objections of the owner(s).

b. Notify the interested local agencies or groups of the time and place set for the hearing and the opportunity for public comments in support of or opposition to the proposed listing.

c. Notify the general public by means of the Historic Site Board hearing notices of the scheduled hearing date and the opportunity to comment on the nomination.

d. In the case of an historic district, nominated either individually or as part of a survey, the Historic Site Board must make a reasonable effort to obtain the identities and addresses of all owners of resources within the proposed district. The Historic Site Board must provide notice of the hearing and opportunity to comment or object to all identified owners whether or not their properties were nominated as contributing resources.

e. Site visits shall be made in accordance with the Historic Site Board's adopted policies and procedures.

(2) Support of or objections to the nomination. The Historic Site Board shall consider public comments when determining whether to recommend the listing of an historical resource to the Local Register. Any person or organization, including the following, may submit supporting or opposing comments to the Historic Site Board before the hearing.

a. Resource owners. Private resource owners must submit a letter to the Historic Site Board stating that they are the sole or partial owners, and that they agree to the listing of the resource on the Local Register. If a private resource owner does not submit the letter of agreement, the absence of a reply will be interpreted as non-consent to the listing of the resource. The resource may be formally determined eligible for listing, but will not be listed until a letter of agreement is received from the resource owner.

1. Each owner or partial owner of a privately owned individual historical resource has one vote regardless of what percentage of the resource such person owns. Within a district, each owner has one vote regardless of how many buildings, or what percentage of the area of the proposed district, such person owns.

2. If a majority of private resource owners should object for any reason, the proposed individual resource or district will not be listed. However, in such cases, the Historic Site Board may designate the resource as "formally determined eligible for listing in the Local Register." A resource that has been determined eligible may be listed at a later time if, and when, the objection is withdrawn.

(3) Determinations of eligibility and formal listing. A privately-owned resource may not be listed in the Local Register over the objection of its owner, or in the case of a resource with multiple owners, over the objection of a majority of private resource owners. A district may not be listed in the Local Register over the objection of a majority of private resource owners within the proposed district. If a district is listed, it will be listed in its entirety and all contributing resources will be listed, whether or not the owner of that resource(s) has objected.

a. If a private resource cannot be listed solely due to owner objection, the Historic Site Board may designate the resource as "formally determined eligible for listing."

b. An historical resource shall be considered formally "listed in the Local Register" when the Director of Planning and Development Services (Director), upon reviewing the nomination and the recommendation for listing from the Historic Site Board, designates the resource as eligible for listing and accepts it for official listing in the Local Register.

c. The Director shall adopt written findings to support their determinations. Findings shall include a description of the historical resources; the historical, archaeological, or cultural significance of the resources; recommendation for listing from the Historic Site Board; and, identification of those criteria on which any determination was based.

d. Within forty-five (45) days after approval or disapproval of a nomination by the Director, the Historic Site Board shall notify the applicant and resource owner(s) in writing of the Director's decision.

(i) through (m) [no changes]

**Section 20** Section 462 of the Administrative Code is amended to read as follows:

**SEC. 462. DEPOSIT FOR ROAD OPENINGS.**

All petitions or applications for the opening or establishment of a County highway shall be filed with the Director of Planning and Development Services. The Department of Planning and Development Services may determine that the application should be transferred to the Department of Public Works, along with the required deposit, for processing. At the time such petition or application is filed, the applicant or petitioner shall pay a deposit to defray the expenses incurred by the County in investigating and processing the petition or application. The amount of the deposit shall be prescribed by the Board of Supervisors.

**Section 21.** Section 496 of the Administrative Code is amended to read as follows:

**SEC. 496. AUTOMOBILE ALLOWANCE.**

Each of the County Officers and Executive Management Staff hereinafter designated, as such designation may be hereafter modified from time to time, may elect to be paid a monthly allowance as hereinafter set forth for the use of a non-county vehicle in the performance of their duties subject to the following conditions:

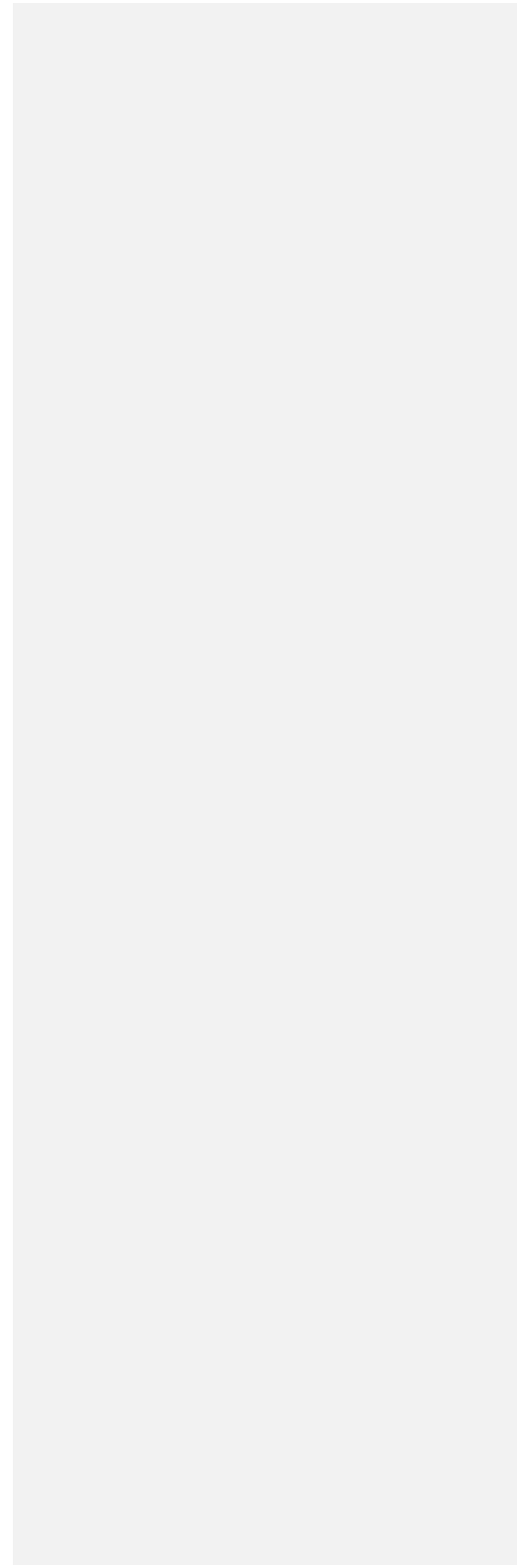
- (a) The allowance shall cover all costs of acquisition, maintenance, servicing, lubrication, fuel and operation of said vehicle for such County use.
- (b) Each such officer shall at his own expense for the period covered by such allowance provide insurance protecting such officer in the use of such vehicle against liability for bodily injury and property damage in not less than the following amounts: bodily injury, each person, \$100,000; each accident \$300,000; property damage \$25,000.
- (c) Election to utilize the allowance shall be in writing and filed with the Chief Administrative Officer.
- (d) The following table of rates of automobile allowances is established, and officers authorized to receive such allowances shall be paid that monthly amount set forth in the allowance rate appearing after the title of that officer:

<u>Rate Allowance</u>	<u>Monthly Allowance</u>
A	\$1,000
B	750
C	675
D	600

and the following County officers be paid a monthly allowance at the rate herein specified:

<u>Officer</u>	<u>Rate Allowance</u>
Member, Board of Supervisors:	
First District	A
Second District	A

Third District	A
Fourth District	A
Fifth District	A
Assessor/Recorder/County Clerk	A
District Attorney	A
Treasurer-Tax Collector	A
Sheriff	A
Chief Administrative Officer	A
Assistant Chief Administrative Officer	B
County Counsel	C
Chief Financial Officer/General Manager	C
Chief Information Officer	C
Deputy Chief Administrative Officer	C
Director, Health and Human Services Agency	C
Director, Human Resources	C
Retirement, Chief Executive Officer	D
Agricultural Commissioner/Sealer of Weights and Measures	D
Executive Officer, Citizens Law Enforcement Review Board	D
Executive Officer, Civil Service Commission	D
Assistant Chief Financial Officer/Auditor and Controller	D
Clerk of the Board of Supervisors	D
Director, County Library	D



Chief Medical Examiner	D
Director, Office of Emergency Services	D
Director, Office of Internal Affairs	D
Director, Media and Public Relations	D
Director, Office of Strategy and Intergovernmental Affairs	D
Air Pollution Control Officer	D
Director, Animal Services	D
Director, Environmental Health	D
Director, General Services	D
Director, Housing and Community Development	D
Director, Parks and Recreation	D
Director, Planning and Development Services	D
Director, Purchasing and Contracting	D
Public Defender	D
Director, Department of Public Works	D
Registrar of Voters	D
Deputy Director, HHSA (serving as Regional Managers)	D
Chief Operations Officer, HHSA	D
Child Support Services Director	D

**Section 23.** This ordinance shall be implemented on November 26, 2012.

**Section 24.** This ordinance shall take effect and be in force thirty days after its passage and before the expiration of fifteen days after its passage, a summary hereof shall be published once with the names of the members of this Board voting for and against it in the San Diego Commerce a newspaper of general circulation published in the County of San Diego.



PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of San Diego this 25<sup>th</sup> day of September, 2012.

