

Ordinance No: 10610 (N.S.)  
Meeting Date: 05/21/19 (25)

**AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE,  
SECTION 496, PERTAINING TO AUTOMOBILE ALLOWANCE**

The Board of Supervisors of the County of San Diego ordains as follows:

**Section 1.** Section 496 of the Administrative Code is hereby amended to read as follows:

**SEC. 496. AUTOMOBILE ALLOWANCE.**

Each of the Elected Officials and Executive Management Staff ("EMS") hereinafter designated, as such designation may be hereafter modified from time to time, are entitled to be paid a monthly allowance as hereinafter set forth for the use of a non-County- owned vehicle in the performance of their duties subject to the following conditions:

- (a) The Elected Official or EMS possesses a valid California driver's license appropriate to the class of vehicle being operated.
- (b) Each such Elected Official or EMS shall at his or her own expense for the period covered by such allowance provide insurance protecting such Elected Official or EMS in the use of such vehicle against liability for bodily injury and property damage in not less than the following amounts: bodily injury, each person, \$100,000; each accident \$300,000; property damage \$25,000.
- (c) In accordance with Board of Supervisors Policy H-10, Elected Officials and EMS may be provided a County-owned vehicle in lieu of the authorized automobile allowance if justified by their duties. Such request must be approved by the Chief Administrative Officer.
- (d) Elected Officials and EMS who receive an automobile allowance shall not be entitled to be reimbursed for public transit within the County.
- (e) Elected Officials or EMS covered by Board of Supervisors Policy H-10 shall not drive (except for a County-owned vehicle provided to the Elected Official or EMS in lieu of an automobile allowance) nor be transported in a County-owned vehicle, except on the rare occasion when such transport is unavoidable or would otherwise be extremely impracticable to avoid and in any event should not occur more than three times in any calendar month.
- (f) Elected Officials and EMS who receive an automobile allowance or who have been provided a County-owned vehicle in lieu of an automobile allowance shall not be transported in a private vehicle owned by County staff while on County business except on the rare occasion when such transport is unavoidable or would otherwise be extremely impracticable to avoid and in any event should not occur more than three times in any calendar month.
- (g) Elected Officials and EMS who receive an automobile allowance or who have been provided a County-owned vehicle in lieu of an automobile allowance shall not be entitled to mileage reimbursement for miles driven within the limits of San Diego County.

The following table of rates of automobile allowances is established for Elected Officials and EMS who are authorized to receive such allowances and who satisfy the conditions above. Such persons shall be paid that monthly amount set forth in the allowance rate appearing after the title of that Elected Official or EMS:

Rate Allowance	Monthly Allowance
A	\$1,000
B	750
C	675
D	600

and the following County officers be paid a monthly allowance at the rate herein specified:

<b>Elected Official</b>	<b>Rate Allowance</b>
Member, Board of Supervisors:	
First District	A
Second District	A
Third District	A
Fourth District	A
Fifth District	A
Assessor/Recorder/County Clerk	A
District Attorney	A
Sheriff	A
Treasurer-Tax Collector	A

<b>Executive Management Staff</b>	<b>Rate Allowance</b>
Chief Administrative Officer	A
Assistant Chief Administrative Officer	B
Chief Information Officer	C
County Counsel	C
Deputy Chief Administrative Officer	C
Deputy Chief Administrative Officer/Chief Financial Officer	C
Deputy Chief Administrative Officer/ Director, Health and Human Services Agency	C
Director, Human Resources	C
Agricultural Commissioner/Sealer of Weights and Measures	D
Air Pollution Control Officer	D
Auditor & Controller	D
Chief Medical Examiner	D
Chief Operations Officer, HHSA	D
Clerk of the Board of Supervisors	D
Director, Animal Services	D
Director, County Library	D
Director, Child Support Services	D
Director, County Communications Office	D
Director, Department of Public Works	D
Director, Environmental Health	D
Director, General Services	D
Director, Housing and Community Development Services	D
Director, Office of Emergency Services	D
Director, Office of Ethics and Compliance	D
Director, Office of Strategy and Intergovernmental Affairs	D
Director, Parks and Recreation	D
Director, Planning and Development Services	D
Director, Purchasing and Contracting	D
Director, Regional Operations	D

Executive Officer, Citizens Law Enforcement Review Board	D
Executive Officer, Civil Service Commission	D
Public Defender	D
Registrar of Voters	D
Retirement, Chief Executive Officer	D
Director, Child Welfare Services	D

**Section 2.** Amendments to this code shall take effect July 1, 2019. Within fifteen days after the date of adoption of this ordinance, a summary shall be published once with the name of those members voting for and against the same in the newspaper of general circulation published in the County of San Diego.

APPROVED AS TO FORM AND LEGALITY  
COUNTY COUNSEL  
BY: Dennis I. Floyd, Senior Deputy County Counsel

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of San Diego this 21st day of May, 2019.



DIANNE JACOB  
Chairwoman, Board of Supervisors  
County of San Diego, State of California

The above Ordinance was adopted by the following vote:

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

ATTEST my hand and the seal of the Board of Supervisors this 21st day of May, 2019.

ANDREW POTTER  
Clerk of the Board of Supervisors

By   
Teresa Zurita, Deputy



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