

**AN ORDINANCE AMENDING
THE ADMINISTRATIVE CODE
SECTION 57**

Meeting Date: 02/08/2022 (07)
Ordinance No. 10769 (N.S.)

AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE SECTION 57

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. Section 57 of the Administrative Code is hereby amended to read as follows:

SEC. 57. HOLIDAYS / OFFICE HOURS.

Except as otherwise provided in this Administrative Code or by resolution of the Board all County offices shall be open to the public from 8:00 a.m. to 5:00 p.m. on every day of the week except Saturdays, Sundays and the following holidays:

- (a) January 1st, known as "New Year's Day".
- (b) The third Monday in January, known as "Martin Luther King Day".
- (c) The third Monday in February, known as "President's Day".
- (d) March 31, known as "Cesar E. Chavez Day."
- (e) The last Monday in May, known as "Memorial Day".
- (f) June 19th, known as "Juneteenth."
- (g) July 4th, known as "Independence Day".
- (h) The first Monday in September, known as "Labor Day".
- (i) November 11th, known as "Veteran's Day."
- (j) The Thursday in November appointed as Thanksgiving Day.
- (k) The Friday after Thanksgiving Day.
- (l) December 25th, known as "Christmas Day".

If a County holiday falls on a Saturday, the preceding Friday shall be deemed to be the holiday; if a County holiday falls on a Sunday, the following Monday shall be deemed to be the holiday. For purpose of this section any holiday appointed by the President or Governor pursuant to subdivision (n) of Section 6700 of the Government Code, except for Thursday in November appointed as Thanksgiving Day, shall not be a holiday unless established as a County holiday by ordinance or resolution of the Board of Supervisors.

Notwithstanding the above, the Chief Administrative Officer may approve limited closure of County offices to the public during holiday periods up to eight hours per day to be determined by the Chief Administrative Officer and the head of the office or department having supervision over the County office being closed to the public.


Such determination is to reduce costs and shall take into consideration the day and hours when public convenience and necessity are least impacted as a result of the County office being closed to the public and shall provide appropriate notice that such changes in office hours will occur, along with instructions for emergencies, and availability of other offices.

Section 2. Amendments to this code shall take effect March 11, 2022. Within fifteen days after the date of adoption of this ordinance, a summary shall be published once with the name of those members voting for and against the same in the newspaper of general circulation published in the County of San Diego.

APPROVED AS TO FORM AND LEGALITY
COUNTY COUNSEL

BY: Smitha R. Arons, Senior Deputy County Counsel

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of San Diego this 8th day of February 2022.



NATHAN FLETCHER
Chair, Board of Supervisors
County of San Diego, State of California

The above Ordinance was adopted by the following vote:

AYES: Vargas, Anderson, Lawson-Remer, Fletcher
NOT PRESENT: Desmond

ATTEST my hand and the seal of the Board of Supervisors this 8th day of February 2022.

ANDREW POTTER
Clerk of the Board of Supervisors

By 

Nancy Vizcarra, Deputy



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