

ORDINANCE NO. 9623 (New Series)

AN ORDINANCE AMENDING THE SAN DIEGO COUNTY ADMINISTRATIVE CODE RELATED TO PUBLIC WORKS FEES AND DEPOSITS AND THE SAN DIEGO COUNTY CODE REGARDING SUBDIVISION MONUMENTATION

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. The Board of Supervisors finds and determines that it is necessary to revise the following provisions pertaining to existing deposits and fees for the Department of Public Works land development related projects and subdivision monumentation. The amendments made by this ordinance pertaining to Department of Public Works fees and deposits are intended to comply with Board of Supervisors Policy B-29 to assure full cost recovery. Those amendments pertaining to subdivision monuments are intended to reduce the County's obligation to inspect subdivision monuments to those instances where the monuments are placed along and within a public right-of-way or where inspection is requested by the surveyor or engineer responsible for placing the monuments.

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Section 2. Section 364.2 of the San Diego County Administrative Code is hereby amended to read as follows:

SEC. 364.2. DEPARTMENT OF PUBLIC WORKS. The following fees and initial deposits shall be paid to the Department of Public Works for the processing of the following permits and applications:

SCHEDULE A-PUBLIC WORKS FEES AND DEPOSITS

All amounts collected under Schedule A shall be initial deposits unless otherwise specified to be a fee.

<u>APPLICATION NAME</u>	<u>AUTHORITY</u>	FEE/DEPOSIT	
		FY 03-04	FY 04-05
ADMINISTRATIVE PERMIT: Application Time Extension	459(County Administrative Code (CAC))	\$610 \$610	\$640 \$640
APPEALS: Administrative Decision To Board of Supervisors To Planning Commission	459.2 (CAC) 459.1 (CAC) 459.1 (CAC)	\$700 \$700 \$1,120	\$730 \$730 \$1,170
BOUNDARY ADJUSTMENT PLATS: Application (2-4 Lots)	459.3 (CAC)	\$960	\$1,010
CENTERLINE REVIEW:	81.804 (County Regulatory Code (CRC))	\$1,090	\$1,140
CERTIFICATE OF COMPLIANCE: Application (1-4 Lots) Each Additional Lot Increment Per Lot W/Boundary Adjustment (2-4 Lots) Each Additional Lot Increment Violations TPM, Review	459.4(CAC)	\$370 \$60 \$940 \$60 \$3,030 \$890	\$390 \$60 \$990 \$60 \$3,180 \$930

CONSTRUCTION & ENCROACHMENT PROJECTS:			
Inspection	71.407(CRC), 71.408 (CRC) & 71.609 (CRC)	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$600 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$600 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
Encroachment Permit Fee	460.8 CAC	\$80 Fee	\$80 Fee
Construction Permit Fee		\$60 Fee	\$60 Fee
ENVIRONMENTAL ACTIONS (EIR):			
CEQA Exempt Policy	459.5(CAC)	\$180	\$190
Policy I-119 Review		\$1,110	\$1,150
EIR Review		\$1,620	\$1,690
Extended Initial Studies, Technical Review		\$1,610	\$1,680
Negative Declaration Review		\$1,290	\$1,340
EXCAVATION PROJECT:			
Inspection & Material Testing	71.314(CRC)	\$5 Per Lineal Foot \$600 Minimum	\$5 Per Lineal Foot \$600 Minimum
Permit Fee	71.307(CRC)	\$60 Fee	\$60 Fee
GENERAL PLAN AMENDMENT W/OUT REZONE:	460.33(CAC)	\$770	\$810
GRADING PERMIT (PLAN CHECK BY CU. YDS):			
Minor DPW Grading Permit	87.206(CRC)	\$680	\$720
Major Grading Permit (Under 10,000)	87.208(CRC)	\$1,310	\$1,370
Major Grading (10,000 or Greater)	87.208(CRC)	\$2,010	\$2,100

IMPROVEMENT PLAN REVIEW:			
Curb Grade			
Review	81.206(CRC)	\$1,430	\$1,500
Inspection		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
Permit Fee		\$50 Fee	\$50 Fee
Parcel Map (TPM)			
Review	81.101 (CRC)	\$1,190	\$1,250
Inspection-Public Improvement		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum
Inspection-Private Improvement		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$800 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$800 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
Subdivision Map (TM)			
Review		\$4,190	\$4,390
Inspection		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$1,100 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$1,100 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$1,100 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$1,100 Minimum

LOT STAKING:			
Deposit Amount Full Subdivision	460.31(CAC)	\$1,050 Minimum + \$21 per acre for 1-50 acres + \$11 per acre for 51-100 acres + \$5 per acre for 101 or more acres. The above formula produces the following per acre deposits (Acres/Amount): 1-50 \$1,071-\$2,100 51-100 \$2,111-\$2,650 101+ \$2,655+	\$1,100 Minimum + \$22 per acre for 1-50 acres + \$11 per acre for 51-100 acres + \$6 per acre for 101 or more acres. The above formula produces the following per acre deposits (Acres/Amount): 1-50 \$1,122-\$2,200 51-100 \$2,211-\$2,750 101+ \$2,756+
Self Certification with Right-of-way only		1/3 of above formula with minimum \$600	1/3 of above formula with minimum \$600
MAJOR USE PERMIT:			
Review	460.32(CAC)	\$1,500	\$1,570
Modification		\$960	\$1,010
Time Extension		\$960	\$1,010
MINOR USE PERMIT:			
Application	459.7(CAC)	\$970	\$1,020
Minor Deviation		\$970	\$1,020
Modification		\$970	\$1,020
MOVING PERMITS:			
Single Trip	71.204.1(CRC)	\$16 Fee	\$16 Fee
Annual Permit		\$90 Fee	\$90 Fee
PRE-APPLICATION CONFERENCE:	459.8 (CAC)	\$890	\$930
RECLAMATION PLAN:			
Application	459.9 (CAC)	\$1,720	\$1,810
Modification		\$910	\$960
RECORD OF SURVEY:	460 (CAC)	\$430 Fee	\$400 Fee for first sheet plus \$50 Fee for each additional sheet
REZONE-RECLASS W/OUT GPA:	460.33 (CAC)	\$1,120	\$1,180
ROAD MATTERS:			
Opening/Vacation	461 and	\$1,440	\$1,510
Route Locations Stamp	462(CAC)	\$25	\$25
Remandment Review	460.1(CAC)	\$1,260	\$1,320
ROUTE EVALUATION, MOVING:	71.209.5(CRC)	\$170 Fee	\$180 Fee
SEWER PLAN REVIEW:	460.34 (CAC)	\$560	\$590
SENSITIVE LAND ORDINANCE:	460.30(CAC)	\$320	\$330
SITE PLAN REVIEW:			
Application	460.2(CAC)	\$830	\$870
Minor Deviation		\$350	\$370
Modification		\$600	\$630
Plan Review		\$430	\$450
Time Extension		\$290	\$300
SPECIFIC PLAN/LARGE SCALE:	395 (CAC)	\$490	\$510
STORMWATER:			
Minor SWMP	460.36 (CAC)	\$480	\$500
Major SWMP	460.36 (CAC)	\$1,080	\$1,130
Formation of Special Benefit Area for BMP Maintenance	460.37 (CAC)	\$4,360	\$4,560
STREET LIGHT REVIEW:	460.3.1 (CAC)	\$240	\$260
STREET NAME SIGNS:			
Sign Installation/Replacement	460.3 (CAC)	\$140 Fee	\$140 Fee

SUBDIVISION, MAJOR (TENTATIVE MAPS):			
Final Map Review:	81.205(CRC)		
1-20 Lots		\$7,510	\$7,870
21-50 Lots		\$8,030	\$8,420
51 or more Lots		\$9,340	\$9,800
Map Modification:	81.205(CRC)		
Phase 1 Qualification		\$860	\$900
Phase 2 Hearing & Modification		\$1,760	\$1,840
TM Review	81.202(CRC)	\$5,530	\$5,790
TM Review, Expired		\$1,920	\$2,010
TM Review, Replacement	81.311(CRC)	\$420	\$440
TM Review, Revised		\$1,190	\$1,250
TM Review, Time Extension	81.202(CRC)	\$420	\$440
TM Resolution, Amendment	81.203.5(CRC)	\$830	\$870
SUBDIVISION, MINOR (TENTATIVE PARCEL MAPS):			
Parcel Map Review	81.205(CRC)	\$2,830	\$2,970
Map Modification:			
Phase 1 Qualification		\$ 860	\$ 900
Phase 2 Hearing & Modification		\$1,760	\$1,840
Release of Improvement on Parcel Map	81.205(CRC)	\$ 180	\$ 190
TPM Review		\$1,800	\$1,890
TPM Review, Modifications	81.608(CRC)	\$ 540	\$ 560
TPM Review, Revised	81.608(CRC)	\$1,190	\$1,250
TPM Review, Time Extension	81.608(CRC)	\$ 420	\$ 440
VARIANCES:			
Administrative	460.4(CAC)	\$ 560	\$ 590
Application		\$ 560	\$ 590
Modification		\$ 560	\$ 590
Time Extension		\$ 560	\$ 590

SCHEDULE B-PROVISIONS

1. **STANDARD HOURLY RATES:** All fees, deposits, and time and material charges shall be calculated and will be charged using the following standard hourly rates.

<u>POSITION</u>	<u>HOURLY RATE</u>	
	<u>FY-03-04</u>	<u>FY-04-05</u>
Assistant Engineer	\$117.12	\$122.88
Civil Engineer	\$117.12	\$122.88
Junior Engineer	\$ 96.00	\$ 99.88
Senior Civil Engineer	\$140.16	\$145.92
Assistant Land Surveyor	\$117.12	\$122.88
Land Surveyor	\$117.12	\$122.88
Engineering Aid	\$ 84.48	\$ 88.32
Engineering Technician I	\$ 84.48	\$ 88.32
Engineering Technician II	\$ 84.48	\$ 88.32
Engineering Technician III	\$ 84.48	\$ 88.32
Construction Technician	\$117.12	\$122.88
Public Works Manager	\$157.14	\$163.20
Project Manager, DPW	\$140.16	\$145.92
Intermediate Clerk Typist	\$ 57.60	\$ 59.00
Environmental Specialist	\$ 91.50	\$ 95.16
County Counsel Attorney	\$155.00	\$155.00
County Counsel Paralegal	\$ 68.00	\$ 68.00
Associate Transportation Specialist	\$117.12	\$122.88
Chief, Parks & Recreation – MSCP	\$115.00	\$118.62
Chief, Parks & Recreation Park Development	\$ 133.15	\$137.34
Environmental Resource Manager	\$ 109.53	\$ 109.99
Trails Coordinator	\$ 94.13	\$ 97.09
Parks - Project Manager	\$ 82.71	\$ 85.32

2. **INITIAL DEPOSITS:** An initial deposit shall be paid at the time of application submittal. The initial deposit shall be collected with the intent to recover actual costs related to project intake, preliminary project review, site/field visit, and related project analysis.

3. **SUBSEQUENT DEPOSITS:** If it is determined that the initial deposit is insufficient to recover actual costs, the project manager will scope the work remaining on the project and calculate an additional subsequent deposit(s). The subsequent deposit(s) shall be calculated based on factors identified during the initial project analysis, established processing time standards, standard hourly rates and key project stages.

Unanticipated factors arising during project processing such as, but not limited to, complexity, controversy or environmental issues which require additional project review will be conveyed to the applicant as soon as they are known and the subsequent deposit will be recalculated using the criteria outlined above.

Subsequent deposits may be required by the Director of Public Works. Subsequent deposits shall be paid in the amount calculated by the County and collected with the intent to recover actual project costs by key milestones. Subsequent deposits shall be paid and collected prior to completion of key milestones. The Director of Public

Works may discontinue permit processing and/or recommend denial of the said project based on the applicant's refusal to pay the subsequent deposit.

4. REFUNDS: An applicant who has paid the applicable application deposit(s)/fee(s) may withdraw the application prior to completion by submitting a written request to the Director of Public Works. The Department shall discontinue work on such application within one working day from the receipt of said request, except that the Department may continue to process an application involving the violation of a County ordinance.

At the completion of all tasks associated with an application and after all final documents and review are completed, the difference between the deposited amount and the actual cost shall be refunded to the applicant within 180 days.

5. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER: Notwithstanding the fees and deposits otherwise specified in Schedule A of this section, the grading permit fees or deposits may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee or deposit waiver. The fee or deposit waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

Section 3. Section 81.404 of the San Diego County Code is hereby amended to read as follows:

SEC. 81.404. MONUMENTS.

(a) Except as provided at paragraph (b), every final map shall show the following monuments, which shall be set by a licensed surveyor or registered civil engineer:

- (1) Boundary Monuments: The exterior boundary of the subdivision shall be monumented with permanent monuments not smaller than two inch (2") iron pipes at least twenty-four inches (24") long set at each corner, at intermediate points along the boundary not more than one thousand feet (1,000) apart and at the beginning and end points of all curves; provided, if any existing record and identified monument meeting the foregoing requirements is found at any such corner or point, such monument may be used in lieu of a new monument.
- (2) Lot corner monuments: All lot corners, except when coincident with exterior boundary corner, shall be monumented with permanent monuments of one of the following types: (i) Three-fourth inch (3/4") diameter iron pipe at least eighteen inches (18") long. (ii) One-half inch (1/2") diameter steel rod at least eighteen inches (18") long. (iii) Lead plug and copper identification disks set in concrete sidewalks or curbs.

(3) Such additional monuments to mark the limiting lines of streets as the Director of Public Works may require.

(4) All other monuments set or proposed to be set.

(b) Every final map which is proposed to revert the subject land to acreage pursuant to Government Code Section 66499.11 and following, shall show at least one exterior boundary line monumented in the manner specified by paragraph (a)(1) above.

(c) The subdivider shall cause the foregoing monuments to be set by a licensed surveyor or registered civil engineer.

(d) All monuments and their installation shall conform to San Diego County Standards.

(e) All of the foregoing monuments shall be set prior to the approval of the map by the Board of Supervisors unless the setting thereof is deferred in accordance with Section 66496 of the Subdivision Map Act; provided, however, the setting of exterior boundary monuments shall not be deferred unless the Director of Public Works determines that such monuments might be disturbed by the construction of improvements. The setting of exterior boundary monuments may be deferred only prior to the approval of the map by the Board of Supervisors.

(f) Where the setting of monuments is deferred following filing of a final map, such monuments shall be set within 30 days after completion of the required improvements. All monuments set along and within the public right-of-way of the subdivision, shall be inspected and be satisfactory to the Director of Public Works before the improvements are accepted by the Board of Supervisors. Additional monuments may be inspected by the County, upon written request from the responsible surveyor.

Section 4. Effective Date. This Ordinance shall take effect and be in force sixty (60) days after the date of its passage, and before the expiration of fifteen (15) days after its passage, a summary shall be published once with the names of the members voting for and against the same in _____, a newspaper of general circulation published in the County of San Diego.

Section 5. Operative Date. This Ordinance shall be operative on February 8, 2004.

PASSED, APPROVED, AND ADOPTED this 10 day of December, 2003.