

CITY OF BEDFORD, OHIO

ORDINANCE NO. 041-25

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SOFTWARE SOLUTIONS INC (SSI) FOR UTILITY BILLING (UB) SOFTWARE LICENSE, CONVERSION, CONFIGURATION AND IMPLEMENTATION FOR THE WATER DEPARTMENT OF THE CITY OF BEDFORD, OHIO AND DECLARING AN EMERGENCY

WHEREAS, the current water department utility software is reaching its end of life on December 31, 2026 and the department must notify the current vendor of its preferred go-forward option no later than June 30, 2025, and

WHEREAS, the water department participated in two demos for two different software companies and has determined that SSI UB software is the best fit and has the lowest annual cost, and

WHEREAS, the Administration recommends that the water department purchase and implement SSI UB as soon as possible to avoid a gap in utility billing software services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bedford, County of Cuyahoga, and the State of Ohio:

Section 1. The Council for the City of Bedford authorizes the City Manager to contract with in the amount not to exceed **Thirty Thousand Dollars and Zero Cents (\$30,000.00)**.

Section 2. The Finance Director of the City of Bedford is hereby authorized to appropriate and pay Software Solutions Inc. for the purchase of utility billing software and conversion, configuration and implementation services.

Section 3. That actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure immediately necessary for the public peace, health, safety, and welfare of the City of Bedford to avoid a lapse in utility billing abilities.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage.

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Stanley C. Koci, Mayor – President of Council

Tracy M. Simons, Clerk of Council

Prepared and approved as to legal content by: _____
John J. Montello, Law Director

PASSED: _____

FAILED: _____