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3 **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY**  
4 **OF CHICO AMENDING VARIOUS SECTIONS OF THE**  
5 **MUNICIPAL CODE RELATING TO THE STUCTURE OF**  
6 **THE ADMINISTRATIVE SERVICES DEPARTMENT AND**  
7 **CITY ADMINISTRATION.**

8 BE IT ORDAINED by the City Council of the City of Chico:

9 **Section 1.** Chapter 2.32, entitled ADMINISTRATIVE SERVICES DEPARTMENT, is hereby  
10 amended as follows:

11 **2.32.010 Department established.**

12 There is hereby established the Administrative Services Department.

13 **2.32.020 General Functions.**

14 The department shall:

- 15 A. Administer the provisions of this code relating to city revenues and finances.  
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17 **2.32.030 Organization.**

18 The department shall be headed by an administrative services director who shall be responsible  
19 for the direction and control of all functions and duties assigned to the department.

20 The director shall:

- 21 A. Act as the finance director of the city unless the position of finance director is filled through  
22 a separate appointment.  
23 B. Manage the functions and duties assigned to the department by section 2.32.020 and any  
24 other provisions of this code;  
25 C. As needed, attend meetings of the city council.  
26 D. Recommend revisions of or amendments to the rules, regulations or operations of the city  
27 concerning the department's functions and duties; and  
28 E. Perform related duties, not inconsistent with the city charter or this code, as the city manager  
may direct.

1 **Section 2.** Chapter 2.72, entitled PERSONNEL SYSTEMS, section 110, entitled HUMAN  
2 RESOURCES DIRECTOR – FUNCTIONS GENERALLY, is hereby amended as follows:

3 **2.72.110 Human resources director - Functions generally.**

4 The functions of the human resources director, or City Manager designee, shall include the  
5 following powers and duties:

6 A. To administer applicable provisions of this chapter and of the rules pertaining to city  
7 employment which may not be specifically reserved to the council, the Charter commissions or  
8 the city manager; and

9 B. To prepare and recommend revisions of or amendments to this chapter or any other rules,  
10 plans or regulations of the city concerning human resources administration.

11 **Section 3.** Chapter 2.72, entitled PERSONNEL SYSTEMS, section 140, entitled ABOLITION OF  
12 POSITION, is hereby amended as follows:

13 **2.72.140 Abolition of position.**

14 Whenever in the judgment of the council it becomes necessary in the interest of economy or  
15 because the necessity for the position or employment involved no longer exists, the council may  
16 abolish any position or employment in the classified service and lay off, demote, or transfer the  
17 employee holding such position or employment without filing written charges and without the  
18 right of appeal. If within two years an appointment is to be made to any position or employment  
19 in any existing or new class having the same or substantially similar qualifications and duties as  
20 the position abolished, the employee laid off, demoted or transferred shall have the right to such  
21 appointment, unless the employee shall file a waiver in writing with the human resources director;  
22 or, if laid off, the employee shall fail to report to the human resources director within 20 working  
23 days after notice is mailed to the employee's last known address.

24 **Section 4.** Chapter 2R.72, entitled PERSONNEL AND EMPLOYEE REPRESENTATION  
25 RULES, section 005, entitled DIRECTOR, is hereby amended as follows:

26 **2R.72.005 Director.**

27 Where used in this chapter, the term "Director" means the director of the human resources  
28 department or City Manager designee.

**Section 5.** Chapter 2R.72, entitled PERSONNEL AND EMPLOYEE REPRESENTATION  
RULES, section 007, entitled DEPARTMENT, is hereby amended as follows:

1 **2R.72.007 Department.**

2 Where used in this chapter, the term "department" means the city's human resources department.

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4 **Section 6.** Chapter 2R.76, entitled EQUAL EMPLOYMENT OPPORTUNITY PLAN, section 005,  
5 entitled DEPARTMENT, is hereby amended as follows:

6 **2R.76.005 Director.**

7 Where used in this chapter, the term "Director" means the Director of Human Resources  
8 Department or City Manager designee.

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11 THE FOREGOING ORDINANCE was adopted by the City Council of the City of Chico at its  
12 meeting held on January 3, 2017, by the following vote.

13 AYES: Coolidge, Ory, Schwab, Sorensen, Stone, Morgan

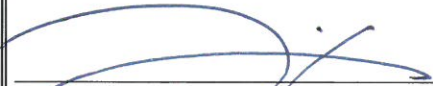
14 NOES: None

15 ABSENT: Fillmer


16 ABSTAIN: None

17 DISQUALIFIED: None

18 **APPROVED AS TO FORM:**

19   
20 Vincent C. Ewing  
City Attorney\*

**ATTEST:**

  
Deborah R. Presson, MMC  
City Clerk

21 \*Pursuant to The Charter of the City of Chico, Section 906(E)

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