

CITY OF CLAREMONT
ORDINANCE 28-26

KELLY BLVD/BETHANY CHURCH ROAD WATERLINE LOOP
CAPITAL PROJECT FUND (FUND 808)
ORDINANCE TO CREATE A CAPITAL PROJECT FUND

BE IT ORDAINED by City Council of Claremont, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Fund Ordinance is hereby adopted.

Section 1 – This ordinance creates a grant revenue project fund to utilize \$107,000 received by the City of Claremont through Water & Sewer Fund retained earnings allocation. This \$107,000 will be applied to work in the Kelly Blvd/Bethany Church Road Waterline Loop Capital Project Fund (Fund 807) for use in Engineering & Professional Fees.

Section 2 – This ordinance shall remain in effect for the duration of the project; subject to periodic review by the City Council.

Section 3 – The City Manager is hereby directed to act on behalf of the City Council in all matters associated with the project within the terms of all contracts, agreements and legal requirements binding on the project and within limits of the funds appropriated herein.

Section 4 – The following revenues are available for this project:

W&S Retained Earnings	\$ 107,000
Total Revenues	\$ 107,000

Section 5 – The following amounts are appropriated for the project:

Legal Fees	\$	
Engineering & Professional Fees	\$	107,000
Contracted Services	\$	
Construction	\$	
Advertising	\$	
Right Of Way	\$	
Capital Outlay	\$	
Total Expenses	\$	107,000

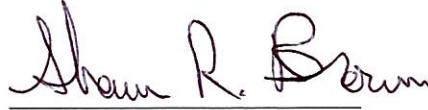
Section 6 – The City Manager is directed to report annually on the financial status of this project and keep the City Council informed of any unusual occurrences associated with the project.

Section 7 – The Finance Officer is hereby directed to maintain within the Grant Fund sufficient specific detailed accounting records to provide the accounting to City Council required by the program procedures, loan agreement and state regulations.

Section 8 – The Finance Officer is directed to report quarterly on the financial status of each grant element in Section 4 and on the total revenues received or claimed.

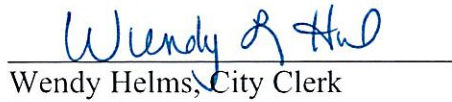
Section 9 – Copies of this project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 5 day of January 2026

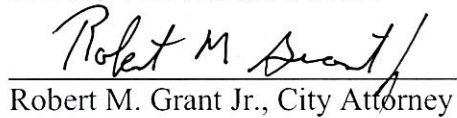
A handwritten signature in dark ink, reading "Shawn R. Brown", written over a horizontal line.

Shawn R. Brown, Mayor

ATTEST:

A handwritten signature in blue ink, reading "Wendy Helms", written over a horizontal line.
Wendy Helms, City Clerk

APPROVED AS TO FORM:

A handwritten signature in dark ink, reading "Robert M. Grant Jr.", written over a horizontal line.
Robert M. Grant Jr., City Attorney

CITY OF CLAREMONT

REQUEST FOR CITY COUNCIL ACTION



☐ Resolution ☒ Ordinance ☒ Contract ☐ Discussion ☐ Information Only

To: Jason Brown
From: Drew Foy
Subject: Task Order #2 - McGill Associates, P.A.
Date: 12/18/2025

ITEM OF INTEREST:

Staff requests approval of contract with McGill Associates, P.A. for Task Order #2 to authorize the Engineer to provide services for the project entitled "Kelly Blvd/Bethany Church Rd Water Line Loop".

BACKGROUND INFORMATION:

The City of Claremont Water and Sewer Fund's mission is to provide safe and effective infrastructure for the City's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost-effective infrastructure and services. The Water Department's goal is to provide quality drinking water through accountability, continuous improvement, and foresight in the planning of long range water needs to meet future growth and demand on our water distribution system. Staff have identified the Kelly Blvd/Bethany Church Rd Water Line Loop as a project which will increase system resiliency, dependability and provide water to currently unserved areas to the south of the city. McGill Associates, P.A. was contracted as one of the City's on-call engineers pursuant to a qualifications based selection several years ago and has been identified as the best positioned consultant to provide this scope of work based on the level of effort and availability of the City's qualified firms.

RECOMMENDATION / OPTIONS:

Staff recommend awarding contract to McGill Associates, P.A. in the amount of \$97,000 for design phase services and a not to exceed amount of \$10,000 for easement mapping, for a total award of \$107,000.

CITY CODE/N.C.G.S REFERENCE FOR ACTION:

NCGS 159-15

BUDGET ANALYSIS:

Is a Budget Amendment Required? ☒ Yes ☐ No

LIST OF ATTACHMENTS: (attach additional documentation as necessary)

- Ordinance 28-26 - Kelly Blvd/Bethany Church Rd Waterline Loop Project Fund Creation
- Ordinance 29-26 - Allocating Funds for Kelly Blvd/Bethany Church Rd Waterline Loop Project
- McGill Task Order #2 - Kelly Blvd/Bethany Church Rd Waterline Loop Design Contract

REVIEWED AND APPROVED BY:

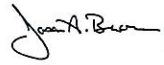
Drew Foy
Department Head/ACM

12/18/25
Date


Signature

Digitally signed by Andrew Foy
Date: 2025.12.18 15:58:47 -05'00'

Recommended for approval/disapproval and placement on Council agenda: 01/05/2026


Digitally signed by Jason A. Brown
Date: 2025.12.30 12:46:12 -05'00'
Jason A. Brown, City Manager