

**City of Corry**  
**Resolution**

**24 - 42**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORRY, ERIE COUNTY, PENNSYLVANIA AMENDING AND REVISING THE SCHEDULE OF FEES PER CITY ORDINANCES AND RESOLUTIONS.**

**WHEREAS**, various ordinances and resolutions of the City of Corry allow for the setting of fees by resolution to defer the cost of their administration; and


**WHEREAS**, the City Council of the City of Corry is desirous of establishing a schedule of fees in a single document; and

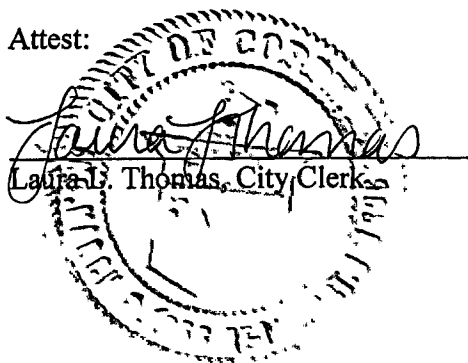
**WHEREAS**, in keeping with good practice, the City Council annually reviews the schedule of fees and makes appropriate revisions thereto; and

**NOW THEREFORE**, be it resolved and enacted that a schedule of fees be established as contained herein and that this Resolution shall replace all previous fee schedule resolutions beginning on January 1<sup>st</sup>, 2025.

**ADOPTED** this 16<sup>th</sup> day of December 2024.

Attest:

  
Laura L. Thomas, City Clerk



  
Michael E. Baker, Mayor

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## SCHEDULE OF FEES

### I. STREET EXCAVATION PERMITS

The PENNDOT fee schedule will be assessed on highway occupancy permits issued for installations/construction within State Routes that are also City of Corry street right of ways. This fee schedule is available by contacting PENNDOT. In addition to this schedule are permits necessary for installation of private driveway for egress to a city right of way and other excavations in city rows.

- Driveway residential permit application fee - \$50.00
- Driveway commercial and industrial permit application fee - \$125.00
- The city will provide installation of up to 40 feet of pre-purchased driveway pipe with aggregate overlay for a driveway entering a city roadway upon receipt of \$400/driveway and signed waiver. Addition driveway widths will be installed upon receipt of an additional \$10 per linear foot. The city will neither excavate nor install concrete or asphalt surfacing. Bonding security for open excavation is required in the following amounts:

- Tree removal in ROW - \$25.00
- Other Excavations in ROW - \$50.00
- Curb Cutting - \$50.00
- Sidewalk Construction - \$50.00

### II. ZONING APPLICATION

1. New structures, additions, and alterations: The zoning application fee shall be based upon the applicant's estimated cost of construction. The fee schedule is as follows:

COST OF CONSTRUCTION	APPLICATION FEE
\$0.00 - \$1,000	\$25.00
\$1,001 - \$10,000	\$50.00
\$10,001 - 100,000	\$100.00
\$100,001 - 250,000	\$250.00
\$250,001 and up	\$500.00

\*Documentation of costs may be requested by the City Zoning Officer to verify the cost of construction of any application.

2. Placement of a manufactured home in a mobile home park (MHP) - \$100.00
3. Placement of a manufactured home on a parcel outside a MHP - \$250.00
4. Sign installation - \$100.00
5. Change of Use - \$50.00
6. Demolition - \$25.00 (\$0-\$5,000)  
\$50.00 (\$5,001-\$10,000)  
\$100.00 (\$10,001-\$100,000)  
\$250.00 (\$100,001-\$250,000)  
\$500.00 (\$250,001 and up)
7. Penalty Provisions (for failure to obtain advance approval of a project)
  - 1<sup>st</sup> violation - \$100.00
  - 2<sup>nd</sup> violation - \$250.00
  - 3<sup>rd</sup> violation - \$500.00

### **III. ZONING APPEAL**

1. Zoning Hearing Board - \$750.00 (deposit required for costs incurred by the City with remaining balance refunded). These appeals include:

- Variance
- Special Exception
- Non-conforming Uses
- Validity Challenges
- Determinations of the Zoning Officer or municipal engineer

2. Governing Body - \$500.00 (deposit required for costs incurred by the City with remaining balance refunded) These appeals include:

- Conditional Use
- Curative Amendment
- All petitions for amendment of the Zoning Ordinance.

3. Continuation of Any Hearing – to be determined by the Zoning Officer per each case

### **IV. BUILDING CODE**

The City of Corry employs two (2) third party to administers of the Uniform Construction Code (UCC). *Building Inspection Underwriters, Inc. (BIU)* or *Construction Code Inspectors (CCI)* issues any required building permits after plan review. Inspection fees are paid directly to BIU or CCI prior to the issuance of a building permit.-Fee Schedules are available from each provider upon request.

- a) An administrative fee of 10% is applied to each building permit issued by BIU and CCI for City services.

### **V. BUILDING CODE APPEALS**

The City of Corry employs the Erie County Association of Township Officials UCC Appeals Board to review allowable appeals. A \$1,500.00 deposit is required with filing of the appeal application. These appeals include:

- Variance
- Extension of Time
- Appeal of a Building Code Official Decision

### **VI. SUBDIVISION REVIEW**

Land subdivision/development is regulated by the City of Corry Land Use/Subdivision Ordinance. However, all proposed land developments and/or subdivisions require Erie County Planning Department review for compliance with local regulations.

- 1. Minor Subdivision \$ 100.00
- 2. Major Subdivision/Land Development \$ 250.00

**VII. STORMWATER MANAGEMENT**

Construction of new or additional impervious or semi-pervious surfaces (driveways, parking lots, etc.), and the construction of new buildings, additions to existing buildings and earthmoving activities involving over 1000 square feet in conjunction with regulated activities requires the submission of a Storm Water Management (SWM) Application and/or Site Plan & Report. A Municipal SWM Review Fee is imposed to defray costs incurred by the City. The costs covered may include: administrative expense, plan review, construction meetings, inspections, and any additional work required to enforce permit provisions.

	FEE
A. Administrative & Clerical Costs:	
1. Small Project SWM Application involving less than 2500 sq. ft.	\$ 25.00
2. Small Project SWM Application involving 2500-4999 sq. ft.	\$ 50.00
3. Single Family Residential Exemption Application	\$ 50.00
4. Plan Submission for Regulated Activity involving 5000 sq. ft. & greater; And All Waiver Requests	\$ 100.00

B. Engineer or Professional Consultant Fees will be reimbursed according to the scheduled annual rate per hour. A review fee reimbursement agreement must be signed and a minimum escrow amount must be deposited with the City with an application/plan in accordance with the following:

	MIN. ESCROW
1. Small Project SWM Application involving 2500-4999 sq. ft.	\$ 500.00
2. Plan Submission for Regulated Activity involving 5000 sq. ft. & greater; and All Waiver Requests	\$2,000.00

**VIII. ORDINANCE AMENDMENTS**

All petitions for amendment of a City Ordinance - \$500.00 (deposit required to reimburse the City for costs incurred with remaining balance refunded).

**IX. SEWAGE PLANNING MODULE REVIEW**

A. Sewage planning is occasionally required outside the scope of a subdivision/land development plan. These planning modules require City of Corry review for compliance with local regulation.

1. Small Flow Treatment Facility	\$ 100.00
2. Public Sewer Extension	\$ 250.00
3. Other Modules	\$ 100.00

B. Engineer or Professional Consultant Fees will be reimbursed according to the scheduled annual rate per hour. A review fee reimbursement agreement must be signed and a minimum escrow amount must be deposited with the City with an application/plan in accordance with the following:

	MIN. ESCROW
1. Small Flow Treatment Facility	\$ 500.00
2. Public Sewer Extension	\$ 500.00
3. Other Modules	\$ 500.00

**X. OTHER FEES**

1. City Maps – actual reproduction costs plus actual administrative costs incurred by the City
2. Copies of the City of Corry Zoning Ordinance - \$25.00 Mailing & handling fee -\$ 5.00  
Copies of other City of Corry Ordinances – as “open record”
3. Municipal No-lien Letters - \$25.00
4. Zoning Compliance Letter - \$25.00
5. Check returned by bank due to non-sufficient funds - \$45.00
6. Plot Plan Creation - \$50.00
7. Banner Application - \$50.00
8. Solicitation Permit (plus \$10.00 per each additional associate) - \$50.00
9. Camera audio and/or video recordings – Police, Fire and Code Enforcement
  - Copy of body camera audio and/or video recording \$100.00 per camera per incident
  - Copy of vehicle camera audio and/or video recordings
    - Each police vehicle has five (5) cameras, cost \$100 per camera \$500.00 per incident
    - Each fire vehicle has one (1) camera, cost \$100 per camera \$100.00 per incident
    - Cost subject to change with number of cameras in vehicle.*
10. Burn Permit Application - \$5.00 (see Burning Ordinance #1581)

**XI. TAX COLLECTOR**

1. Check returned by bank due to non-sufficient funds - \$45.00
2. Treasurer’s No-lien Letter - \$25.00
3. Treasurer’s Tax Certification letter- \$25.00

**XII PROPERTY MAINTENANCE CODE**

1. Filing Deposit Fee for Appeals to International Property Maintenance Code Appeals Board - \$250.00 (deposit required for cost incurred by the City with remaining balance refunded)

### XIII WATER and SEWER RATE AND REGULATION FEES

#### 1. Service Connection Fees:

**Water service install fee:** (new or customer requested change of water service from main to curb stop)

5/8 and 3/4	Inch Service Line	\$1,000.00
1	Inch Service Line	\$1,250.00
1 1/2	Inch Service Line	\$1,500.00
2	Inch Service Line	\$3,000.00
4	Inch Service Line	\$3,500.00
6	Inch Service Line	\$4,000.00
8	Inch Service Line	\$5,000.00

\*This fee covers the installation cost of the install materials and labor associated with the install. If required will also required will include the installation of the new meter.

#### **Water new service fixed asset fee (tapping fee):**

Per EDU connected to the system \$725.00

\*\*This fee has been calculated per Act 57 guidelines

**Sewer service installation or repair inspection fee:** \$25.00

\*This fee covers the inspection process by the public works department of any new or repaired connection to the City Sewer Main.

#### **Sewer new service fixed asset fee (tapping fee):**

Per EDU being connected to the system \$725.00

\*\*This fee has been calculated per Act 57 guidelines

#### 2. Fire Connection Fees:

4	Inch Service Line	\$3,500.00
6	Inch Service Line	\$4,000.00
8	Inch Service Line	\$5,000.00

#### 3. Frozen Meter Charge:

Up to 3/4 inch meter repair	\$75.00 plus costs (during business hours) \$150.00 plus costs (after business hours)
1 inch or larger meter	\$150.00 plus costs (during business hours) \$225.00 plus costs (after business hours)

#### 4. Meter and/or MIU installation (replacement or maintenance due to damage or tampering):

First occurrence	\$50.00 plus the cost of materials
Second occurrence	\$100.00 plus the cost of materials
Further occurrences	\$250.00 each plus the cost of materials

#### 5. Temporary Meter Removal (Reconnection Fee):

Flat Fee \$50.00 (minimum bill remains in effect)

6. Turn On Fee (Account Fee):

Flat Fee for each disconnection/reconnection \$50.00

7. Temporary Water for Construction, Circus, Bazaar, Fair, etc:

2 inch or less \$50.00 per day + water consumption  
3 inch \$75.00 per day + water consumption

8. Non-Fire Use of Hydrant:

Un-metered flow through  
On 2 ½ inch hydrant nozzle \$5.00 per minute

Metered flow through Hydrant \$75.00 minimum per day plus water consumption

9. Metered Water purchase at City Garage \$25.00 per fill up plus water consumption

10. Customer Deposit:

Public Utility Deposit/residential \$100.00  
Public Utility Deposit/commercial/public \$150.00  
Public Utility Deposit/industrial \$200.00

\*Those customers who do not have both water and sewer will be charged a  
50% deposit rate.

11. Returned Check for Insufficient Funds:

Flat Fee \$45.00

12. Non-Payment/NSF disconnection/reconnection fee \$50.00