

ORDINANCE NO 9034 (NEW SERIES)

AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE REGARDING THE ESTABLISHMENT OF THE TECHNOLOGY OFFICE.

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. Article XVII-E is hereby added to the San Diego County Administrative Code to read as follows:

Article XVII-E

SEC. 320.1. RECOGNITION OF DEPARTMENT.

There is in the County a Technology Office, hereinafter in this Article referred to as the Office, under the supervision of the Chief Administrative Officer.

SEC. 320.2. RECOGNITION OF CHIEF TECHNOLOGY OFFICER.

There is in the County and in the Office a position of Chief Technology Officer, hereafter in the Article referred to as the Chief Technology Officer. Such position shall be in the Unclassified Service of the County and shall be filled by appointment by the Chief Administrative Officer in accordance with the County Charter, applicable rules and regulations relating to the Unclassified Service, and County ordinances.

SEC. 320.3. DUTIES OF CHIEF TECHNOLOGY OFFICER.

The Chief Technology Officer shall act under the supervision of the Chief Administrative Officer and shall exercise general supervision over all functions of the Office and shall enforce such rules and regulations as are prescribed and approved by the Board.

SEC. 320.4. CHIEF TECHNOLOGY OFFICER TO APPOINT PERSONNEL.

The Chief Technology Officer shall appoint and employ such personnel as may be necessary to conduct the business of the Office. All appointments and employments made by the Chief Technology Officer shall be made in accordance with the provisions of the County Charter, Rules of the Civil Service Commission, Unclassified Service and County ordinances.

SEC 320.5. CHIEF TECHNOLOGY OFFICER TO PREPARE BUDGET AND SUPERVISE EXPENDITURES.

The Chief Technology Officer shall prepare and submit to the Chief Administrative Officer the required annual itemized estimates of expenditures and revenues for the Office. The Chief Technology Officer shall review and make recommendations upon all services and resources that may be incorporated within any other office, Office or agency. The Chief Technology Officer shall supervise the expenditures of all funds allocated to the Office and review and make recommendations on the expenditures of those funds allocated to other County offices, departments and agencies for information systems services and resources.

SEC. 320.6. FUNCTIONS OF THE OFFICE.

The Office shall perform such functions as may be assigned to it, and shall provide, through central management, planning, integration, purchasing and contracting of County information technology resources into a County information technology system which will effectively and efficiently serve

all levels of County government. In carrying out this primary function the Office shall perform such functions as may be assigned to it including the following:

- (a) Recommend strategic direction, technology standards and application solutions to the Chief Administrative Officer.
- (b) Manage and monitor vendor performance and contracts, negotiate and process contract change orders, and perform billing analysis and approval.
- (c) Manage retained County information technology functions including strategic and operational planning, business process reengineering and validation and verification.
- (d) Coordinate all information technology activities of the County, including, review and recommendation on any existing or proposed information technology and telecommunication services, operations, and technologies as referred by the Chief Administrative Officer.
- (e) Provide coordination and guidelines for County departments concerning retained and/or internal information technology and telecommunications systems and related equipment.
- (f) Develop and recommend strategic technology plans, application and system requirements, architectural and security plans, and other related duties to ensure state-of-the-art information technology and telecommunication services as assigned by the Chief Administrative Officer.
- (g) Oversee internal quality assurance and information technology and telecommunication projects.
- (h) Perform risk analysis and mitigation.
- (i) Oversee business process reengineering for enterprise resources related to information technology and telecommunication systems.
- (j) Perform relationship management between County departments and information technology/telecommunication contractors and vendors.
- (k) Work with County groups, departments and offices to bring leading technology to streamline business processes and improve customer services.

Section 2. Subsection (e) of Section 496 of the San Diego County Administrative Code is hereby amended to read as follows:

- (e) The following table of rates of automobile allowances are established, and officers authorized to receive such allowances shall be paid that monthly amount set forth in the allowance rate appearing after the title of that officer:

<u>Rate Allowance</u>	<u>Monthly Allowance</u>
A	\$ 734
B	684
C	674
D	572
E	534

F	438
G	400

and the following County officers be paid a monthly allowance at the rate herein specified:

<u>Officer</u>	<u>Rate Allowance</u>
Member, Board of Supervisors	
First District	B
Second District	A
Third District	B
Fourth District	B
Fifth District	A
Assessor/Recorder/County Clerk	C
District Attorney	C
Treasurer-Tax Collector	D
Sheriff	C
Retirement Administrator	G
Chief Administrative Officer	B
Assistant Chief Administrative Officer	G
Deputy Chief Administrative Officer	G
Agricultural Commissioner/Sealer of Weights and Measures	G
Officer, Citizens Law Enforcement Review Board	G
Executive Officer, Civil Service Commission	G
Chief Financial Officer/Auditor and Controller	G
Chief Information Officer	G
Chief Technology Officer	G
Clerk of the Board of Supervisors	G
County Counsel	G
County Librarian	G
County Medical Examiner	G
Director, Office of Disaster Preparedness	G
Director, Office of Internal Affairs	G
Director, Office of Media and Public Relations	G
Director, Office of Strategy and Intergovernmental Affairs	G
Director of Air Pollution Control District	G
Director of Animal Control	G
Director of Area Agency on Aging	G
Director of Alternate Public Defender	G
Director of Department of Environmental Health	G
Director of General Services	G
Director, Health and Human Services Agency	G
Director of Housing and Community Development	G
Health Officer	G
Director of Human Resources	G
Director of Parks and Recreation	G
Director of Planning and Land Use	G
Public Administrator	G
Public Defender	G
Director of Public Works	G
Registrar of Voters	G
Director of Social Services	G

Section 3. Effective Date. This ordinance shall take effect thirty (30) days after its adoption. Within fifteen days after the date of adoption of this ordinance, a summary shall be published once with the name of those members voting for and against the same in the newspaper of general circulation published in the County of San Diego

Section 4. Operative Date. This ordinance shall become operative on June 18, 1998.

PASSED, APPROVED AND ADOPTED this 11th day of May, 1999.

